

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

BOARD OF TRUSTEES



**Regular Board Meeting
April 11, 2019**



**Thursday, April 11, 2019
REGULAR BOARD MEETING AGENDA**

Type: REGULAR BOARD MEETING AGENDA

Time: 5:30 p.m.

Code: Regular #13-18/19

Location: ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT, 2930 Gay Avenue, San Jose, CA 95127; Board Room.

In compliance with the Americans with Disabilities Act, if you need special assistance in order to participate in the public meeting of the Board of Trustees, please contact the Office of the Superintendent at (408) 928-6822. Notification 72 hours prior to the meeting will enable the District to make reasonable accommodations.

1. OPEN SESSION - CALL TO ORDER AND ROLL CALL

1.01 CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE -- BOARD PRESIDENT LINDA CHAVEZ.

1.02 ANNOUNCEMENT AND PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION (Government Code Section 54957.7).

1.03 ADJOURNMENT TO CLOSED SESSION: The Board will adjourn to Closed Session at approximately 5:35 p.m. Open Session will resume approximately 60 minutes after the start of Closed Session.

2. CLOSED SESSION

2.01 DISCUSSION/ACTION: PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT (Government Code Section 54957); Titles: (1) Principals; and (2) Interim Director, Child Nutrition Services.

2.02 INFORMATION/DISCUSSION: CONFERENCE WITH LABOR NEGOTIATORS, EMPLOYEE ORGANIZATION: AREA (Alum Rock Educator's Association); District Negotiators: (1) Hilaria Bauer, Ph.D., Superintendent; and (2) Jess Serna, Interim Assistant Superintendent, Human Resources.

2.03 INFORMATION/DISCUSSION: CONFERENCE WITH LABOR NEGOTIATORS, EMPLOYEE ORGANIZATION: CSEA (California School Employees Association); District Negotiators: (1) Hilaria Bauer, Ph.D., Superintendent; and (2) Jess Serna, Interim Assistant Superintendent, Human Resources.

2.04 INFORMATION/DISCUSSION: CONFERENCE WITH LABOR NEGOTIATORS, EMPLOYEE ORGANIZATION: TEAMSTERS; District Negotiators: (1) Hilaria Bauer, Ph.D., Superintendent; and (2) Jess Serna, Interim Assistant Superintendent, Human Resources.

3. RECONVENE TO OPEN SESSION - DISTRICT OFFICE BOARD ROOM

3.01 CALL TO ORDER / ROLL CALL --- BOARD PRESIDENT LINDA CHAVEZ.

3.02 REPORT OF ACTION TAKEN IN CLOSED SESSION.

3.03 DISCUSSION AND/OR MODIFICATION(S) OF THE AGENDA. The Board may change the order of business including, but not limited to, an announcement that an agenda item will be considered out of order, that consideration of an item has been withdrawn, postponed, rescheduled or removed from the Consent Calendar for separate discussion and possible action.

4. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD

4.01 "REQUESTS TO ADDRESS THE BOARD" provides members of the public an opportunity to speak to the Board about any matter under the jurisdiction of the Board and not otherwise on the agenda. Those who wish to address specific agenda items will have an opportunity to do so when that agenda item is introduced and presented during this meeting. Individuals wishing to speak are requested to proceed to the podium. There is a two-minute time limit for each speaker. The Board will automatically refer to staff any formal written requests that are brought before them at this time. Written matters may be placed on a future meeting.

5. COMMENTS AND COMMUNICATION

5.01 Teamsters.

5.02 California School Employee's Association (CSEA).

5.03 Alum Rock Administrator's Association (ARAA).

5.04 Alum Rock Educator's Association (AREA).

5.05 Superintendent.

5.06 Board of Trustees/Communications/Comments.

6. PUBLIC HEARING

6.01 PUBLIC HEARING: Energy Services Contract with ENGIE Services U.S., Inc.

7. SPECIAL PRESENTATION/RECOGNITION

7.01 SPECIAL RECOGNITION: Santa Clara County Spelling Bee - Student Recognition.

8. INSTRUCTIONAL SERVICES

8.01 INFORMATION/PRESENTATION: Local Control Accountability Plan (LCAP)-Initial Findings Presentation.

9. CONTRACTS OVER \$100,000

9.01 ACTION: Approve the Jose Valdes Math Foundation contract that will provide services to 140 5th -6th grade students, State & Federal, \$103,600.00.

9.02 ACTION: Approve the Springboard Collaborative contract that will provide services to 420 K-2nd grade students, Academic Services, \$220,500.00.

10. SUPERINTENDENT / BOARD BUSINESS

10.01 DISCUSSION/ACTION: 2019 CSBA Delegate Assembly Run-Off Election. A tie for a seat on the Delegate Assembly occurred in Region 20 resulting in the need for a run-off election to be held. Run-off ballot must be postmarked no later than April 30, 2019.

10.02 DISCUSSION: Board discussion to begin the development of the vision, mission, and strategic goals of the District.

10.03 DISCUSSION/ACTION: Board discussion to consider, and take action, on whether to secure The Arbinger Institute, LLC., \$14,888, as the third party facilitator, to support the Board Study Session.

10.04 DISCUSSION/ACTION: RFP LEGAL SERVICES. The Board will discuss and select the process for vetting the RFP Legal Services process.

11. BONDS

11.01 ACTION: Approve the 2017/18 Annual Performance and Financial Audit of General Obligation Bonds Reports for Measure J and Measure I.

12. BUSINESS

12.01 INFORMATION/UPDATE: Resolution No. 20-18/19 Update Agreement Between the Governing Board of the Alum Rock Union Elementary School District and the Santa Clara County Superintendent of Schools Regarding Necessary Revisions for Compliance with Statutory Budget Requirements in Conjunction with the Local Control Accountability Plan (Education Code 42127 and 52070).

12.02 ACTION: Approve Resolution No. 39-18/19 Energy Services Contract with ENGIE Services U.S., Inc.

12.03 ACTION: Approve Resolution No. 40-18/19 Third Amendment to Lease Agreement with Santa Clara County Office of Education (SCCOE) – Add Parking Space at San Antonio Elementary.

12.04 INFORMATION/UPDATE: Supplemental Employee Retirement Plan (SERP).

12.05 ACTION: Adopt Board Policy Second Reading, BP5030-Student Wellness.

13. HUMAN RESOURCES

13.01 INFORMATION Regarding Resignations.

13.02 ACTION: Approve Resolution No. 32-18/19 Reducing/Laying Off Classified Employee Services.

13.03 ACTION: Approve Resolution No. 41-18/19 Reduction of Hours of Classified Positions.

14. CONSENT CALENDAR

14.01 ACTION: Approval of Minutes for the following meeting: March 14, 2019, Regular Board Meeting.

14.02 ACTION: Approve Contracts for Professional Services - Firms.

14.03 ACTION: Acceptance of Grant/Award Notification.

14.04 ACTION: Acceptance of Donations.

14.05 ACTION: Approval of Fundraising Activities.

14.06 ACTION: Acceptance of Vendor & Payroll Warrants.

14.07 ACTION: Acceptance of Enrollment/Attendance Report for Month 7 (February 18, 2019 thru March 15, 2019).

14.08 ACTION: Approve/Ratify Notices of Employment and Changes of Status/April 11, 2019/Human Resources Department.

14.09 ACTION: Approve Resolution No. 34-18/19: Asian Pacific Heritage Month.

14.10 ACTION: Approve Resolution No. 35-18/19: Cinco De Mayo Week.

14.11 ACTION: Approve Resolution No. 36-18/19: Week of the Teacher.

14.12 ACTION: Approve Resolution No. 37-18/19 Inventory Disposal.

14.13 ACTION: Approve Job Description - Director II, Special Education.

14.14 ACTION: Approve Revised Job Description - Senior Executive Assistant - Superintendent.

14.15 ACTION: Approve Quarterly Report on Williams Uniform Complaints.

14.16 ACTION: Approve Out of State Travel, VILS Cohort 6 Leader Summit, San Antonio, TX, May 20-22, 2019 for Jason Sorich, Avtar Gill, Doug Kleinhenz, Anna Nguyen, Erin Amchan, Kelli Sorich & Rene Sanchez. Estimated cost \$1000.

14.17 ACTION: Approve School-Sponsored Field Trip List.

15. FUTURE BOARD AGENDA REQUESTS

15.01 Requests from Board of Trustees and/or from the Public.

16. ADJOURNMENT

16.01 President adjourns the meeting.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

6.01

Office of Superintendent of Schools


ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

To the Board of Trustees:

Subject: **Public Hearing:**
Energy Services Contract with ENGIE Services U.S., Inc.

Staff Analysis: The Public Hearing will provide an opportunity for members of the public to comment on Resolution No. 39-18/19 concerning an agreement with ENGIE Services U.S., Inc.

PUBLIC HEARING

Submitted by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Public Hearing

6.01
Agenda Placement


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San Jose, CA 95127

7.01

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees:

Date: March 12, 2019

Subject: Santa Clara County Spelling Bee – Student Recognition

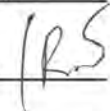
Staff Analysis: The fourth annual Santa Clara County Spelling Bee was held on Saturday, March 16, 2019. Student competitors from grades four through six participated throughout the county. One student advanced to the state competition in Stockton, California.

Alum Rock wishes to recognize and congratulate **Aaron Buenaventura** of Painter Elementary for his participation in the Santa Clara County Spelling Bee.

Recognition Only

Submitted by: Brittany Rykels

Title: Coordinator, Academic Services

Approved by: Rene Sanchez 



Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Recognition Only

7.01
Agenda Placement

 
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

8.01

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION


To the Board of Trustees:

Date: March 26, 2019


Subject: **INFORMATION/PRESENTATION: Local Control Accountability Plan (LCAP) – Initial Findings Presentation.**

Staff Analysis: Staff will provide an LCAP Initial Findings summary based on stakeholders' input. All districts are required to include a summary of stakeholders' input as part of their LCAP when submitting their plan to the Santa Clara County Office of Education, as a result of the Local Control Funding Formula (LCFF), per Education Code section 52060. An LCAP draft will be presented at the May Board Meeting.

Recommendation: Information/Presentation

Submitted by: Sandra Garcia 

Title: Director of State and Federal Programs

Approved by: Rene Sanchez 

Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Information/Presentation

8.01

Agenda Placement



Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

9.01

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF TRUSTEES

To the Board of Trustees:

Date: April 11, 2019

Subject: Jose Valdes Math Foundation (Summer School)

Staff Analysis: Jose Valdes Math Foundation will provide advanced math summer program at Evergreen Valley College for 140 (current) 5th and 6th grade students. This enrichment program will provide Alum Rock students 6.5 hours of advanced math instruction each day.

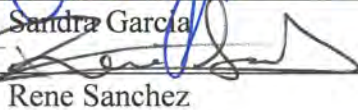
Recommendation: Staff recommends that the Board approve the contract with Jose Valdes Math Foundation summer program. Total cost of this contract is \$103,600.00

Submitted by:



Title: Director of State & Federal Programs

Approved by:


Rene Sanchez

Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting: April 11, 2019

Recommended Approval

9.01

Agenda Placement



Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved _____ Tabled _____



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____
 FROM: State & Federal (School/Dept.) VENDOR NO. 18650
 PROGRAM MANAGER: Sandra Garcia

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: JOSE VALDES MATH FOUNDATION - Evergreen Valley College
 Address: PO BOX 76484 City: SAN JOSE State: CA Zip: 95159
 Phone: (408) 892-6874 Email Address: _____
 SSN: _____ or Fed I.D. #: 26-0-825-700

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date April 15, 2019 end date July 26, 2019
 3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

Jose Valdes advanced math summer program at Evergreen Valley College for current
5th and 6th grade students. Program will provide Alum Rock students 6.5 hours of
advanced math instruction each day. *at Evergreen College*

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

☐ a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☒ b. **Other:** \$ 103,600.00 (describe rate agreement) Lunch= \$5 per student @ 140 students
@ 28 days = \$19,600 (reimburse JVMF) Program - per student \$600 @ 140 = \$84,000.

5. **BUDGET CODE:**

| FUND | DEPARTMENT | PROG/COUNTER | OBJECT | \$ AMOUNT | PROG. TITLE | BUS OFC |
|------|------------|--------------|--------|------------|-------------|---------|
| 03 | 360 | 5051 | 5815 | 103,600.00 | Summer | |
| | | | | | | |

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.
7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.
8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

9.02

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF TRUSTEES

To the Board of Trustees:

Date: April 11, 2019

Subject: Springboard Collaborative (Summer School)

Staff Analysis: Springboard Summer is an intensive 5-week summer program that combines daily reading instruction for Pre-K through 3rd graders; weekly workshops training parents to teach reading at home; a rigorous coaching cycle for teachers; and an incentive structure that awards learning tools to families in proportion to student reading gains.

This program will benefit 105 K-2nd Grade students at each of the following four schools:

- Cureton Elementary
- Chavez Elementary Schools
- Ryan STEAM Academy
- Hubbard Media Arts Academy

Recommendation: Staff recommends the Board approve the agreement with Springboard Collaborative to provide an intensive 5-week summer program for: Cureton and Chavez Elementary Schools, Ryan STEAM Academy, and Hubbard Media Arts Academy. Total cost of this contract is \$220,500.

Submitted by:


Rene Sanchez

Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting: April 11, 2019

Recommended Approval

9.02

Agenda Placement



Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

PURCHASING
APR 2 2019 PM 12:45

Request for Contracted Services

To: BUSINESS OFFICE Contract No.: _____ Vendor No.: _____

Academic Services (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

☒ **MOU** (negotiated Agreement)
☐ Exhibit B & C (Fingerprinting and TB Test)

☐ **MASTER CONTRACT PARTICIPATION**
☐ Scope of Work/Proposal

Note: All Contracts over \$5,000 require pre-approval.

* Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absent of negotiated agreement.

Name of Individual/Company: Springboard Collaborative

Address: 2 Penn Center, Ste. 1315, 1500 JFK B City: Philadelphia State: PA Zip: 19102

Phone: () _____ Email: _____

SSN: _____ Fed I.D. #: _____

CONTRACT TERM: start dates April 12, 2019 end date July 30, 2019

CONTRACTOR'S OBLIGATION:

Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

Springboard Collaborative will provide an intensive 5-week summer program that combines daily reading instruction for K-2nd graders; weekly workshops training parents to teach reading at home; a rigorous coaching cycle for teachers; and an awards incentive structure.

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

 a. **Fee Rate:** \$ _____ per _____ Not to Exceed _____ of services.

 X b. **Other:** \$ \$220,500.00

Describe other related costs: _____

BUDGET CODE: 06 360 1190 05815

Accountant Initials _____

Accountant Initials _____

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: [Signature] Date: 3-26-19

Director of Fiscal Services: _____ Date: _____

Asst. Supt. of Business Services: _____ Date: _____

Superintendent: _____ Date: _____

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

Board of Trustees:

April 2, 2019

SUBJECT: 2019 CSBA DELEGATE ASSEMBLY RUN-OFF ELECTION

A tie for a seat on the Delegate Assembly occurred in Region 20 resulting in the need for a run-off election to be held.

Number of Vacancies: 1 (Vote for no more than 1 candidate)
Delegates will serve two-year terms beginning May 6, 2019-March 31, 2021

- George Sanchez – Franklin McKinley School District
- Melissa Baten Caswell – Palo Alto Unified School District

DISCUSSION/ACTION

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees: Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

10.61

Agenda Placement



Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

10.02

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

Board of Trustees:

April 2, 2019

**SUBJECT: BOARD DISCUSSION – BOARD DISCUSSION TO BEGIN THE
DEVELOPMENT OF THE VISION, MISSION, AND STRATEGIC
GOALS OF THE DISTRICT**


DISCUSSION

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees: Meeting: April 11, 2019
Regular Board Meeting

Discussion

10.02
Agenda Placement


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

Board of Trustees:

April 2, 2019

**SUBJECT: BOARD DISCUSSION – BOARD DISCUSSION TO CONSIDER, AND
TAKE ACTION, ON WHETHER TO SECURE THE ARBINGER
INSTITUTE, LLC., \$14,888, AS THE THIRD PARTY FACILITATOR,
TO SUPPORT THE BOARD STUDY SESSION**

DISCUSSION/ACTION

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees: Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

10.03
Agenda Placement


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____
 FROM: Superintendent's Office (School/Dept.) VENDOR NO. _____
 PROGRAM MANAGER: Dr. Hilaria Bauer

- 1 **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: The Arbinger Institute, LLC
 Address: 1379 N. 1075 W, Suite 100 City: Farmington State: UT Zip: 84025
 Phone: (385) 220-2630 Email Address: _____
 SSN: _____ or Fed I.D. # 27-4112578

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date 4/12/19 end date 6/30/19
 3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

The Institute will assist the ARUESD Board to begin the process of setting district goals, and developing and implementing an outward mindset.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

_____ a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

XX b. **Other:** \$ 14,888 (describe rate agreement) _____

5. **BUDGET CODE:**

| FUND | DEPARTMENT | PROG/COUNTER | OBJECT | \$ AMOUNT | PROG. TITLE | BUS OFC |
|------|------------|--------------|--------|-----------|-------------|---------|
| 03 | 700 | 7100 | 5815 | 14,888 | | |
| | | | | | | |

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.
7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.
8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

SERVICE AGREEMENT

March 6th, 2019

Hilaria Bauer
Superintendent
Alum Rock Union School District
(408)928-6822
hilaria.bauer@arUSD.org

With regard to your request for a quotation, the details are as follows:

| Description | Additional Information | Unit | Quantity | Price | Total Price |
|---|--|-----------------|----------|------------|-------------|
| One-Day Onsite Facilitation - Master Facilitator | 2 Consecutive Days Dates: TBD Location: TBD | Per Day | 2 | \$4,875.00 | \$9,750.00 |
| Developing and Implementing an Outward Mindset Participant Packet | | Per Packet | 20 | \$195.00 | \$3,900.00 |
| Travel | Firm Fixed Price Includes airfare, lodging, food, and ground transportation. | Per Facilitator | 1 | \$1,200.00 | \$1,200.00 |
| Shipping and Handling Charge | Firm Fixed Price Includes cost to ship via FedEx Ground from Salt Lake City, UT to San Jose, CA | Per Shipment | 1 | \$38.00 | \$38.00 |
| Total Price*: | | | | | \$14,888.00 |

Please review all Terms and Conditions included in this quotation. To make a payment, please contact our Finance Department during their office hours of 9 am Mountain Time to 5 pm Mountain Time at Phone: (801) 447-9244, email: finance@arbinger.com. Mailing Address: The Arbinger Institute ATTN: Finance Department Mailing address: Arbinger Institute, 1379 N. 1075 W. Suite 100, Farmington, UT 84025. If you have any other questions, please reach me at the contact information below. Thank you!

Regards,

Dan Dellenbach
Client Solutions Manager

Arbinger
Institute

Quotation #36150-00792

SERVICE AGREEMENT

Terms and Conditions:

** The following conditions apply to the prices quoted:

1. Quote Details

- a. This quote is valid until 3/31/2019
- b. Leader Prep Calls are included in the price quoted. Arbinger offers additional 1:1 support to leaders of client teams engaging in training via a series of telephone conversations with our Executive Coaching staff. These conversations help to prepare the organizational leader for the upcoming Arbinger-led, on-site, workshop by clarifying organizational and personal goals for change (and identifying potential roadblocks), assist the leader with preparing the invitation for course participants, assist the leader with opening remarks, as well as guide the leader towards an implementation plan to follow the workshop with targeted actions and initiatives.
- c. This quotation is offered at firm-fixed price and Travel, shipping and handling are offered at firm fixed price.

2. Payment Terms

- a. Purchase order and payment questions should be directed to The Arbinger Institute, ATTN: Finance, phone: +1 (801) 447-9244, email: finance@arbinger.com, Mailing address: 1379 N. 1075 W. Suite 100, Farmington, UT 84025.
- b. Client can pay with a credit card, billed via electronic invoice, or as directed by a Purchase Agent or Contracting Officer.
- c. Materials sales are final. Should the Client desire to exchange materials; there is up to a \$65 exchange fee per handbook plus shipping costs. Client agrees to pay return shipping costs. Certain restrictions apply.
- d. All dates are considered tentative and subject to availability until an official commitment to pay (e.g., purchase order, service agreement, SF182, credit card information, contract, or task order) or payment is received from the client. Official commitments must be received 30 days in advance of the scheduled event to ensure timely purchase of travel arrangements and delivery of course materials. An event is considered confirmed and becomes binding upon receipt of an official commitment.
- e. If the commitment is received less than 21 days before the scheduled event, the client may be assessed expedited shipping and travel charges.

3. Copyright Information

- a. The Arbinger Institute is the sole owner and deliverer of Arbinger programs, trainings, consulting and materials, which are Arbinger's central training programs and materials of organizations around the world. The Arbinger Institute owns all proprietary rights and copyrights to all training principles and materials.
- b. Any unauthorized use, reuse, copying, reproduction, recording, transmittal, modifications, or revisions of any such materials or principles of the scheduled training is prohibited.

4. Shipping

- a. Shipping cost reflects FedEx ground shipping inside the contiguous U.S. Outside the contiguous U.S. shipping cost reflect FedEx 2-day shipping. Material orders must be placed at least 15 days prior to the scheduled start of the event to ensure enough time for FedEx arrival. Materials orders received less than 15 days prior to a scheduled event may be subject to expedited delivery, 2-day delivery and/or overnight delivery which will be billed at additional Client expense.
- b. Client should expect that materials will be shipped on the first business day after receipt of an official commitment from a Purchase Agent or Contracting Officer who is authorized to make financial obligations.

SERVICE AGREEMENT

5. Refund Policy

- a. Client may request a refund of unopened boxes of materials, if the materials are returned within 30 days of original shipping date. If requesting a refund, client agrees to pay return shipping costs of materials. Certain restrictions apply.

6. Event Logistics

- a. For in-person events, client is responsible for providing event space and logistical items relevant to the presentation, including VGA/HDMI capable projector, screen, two (2) flip charts, markers, seating, tables, and sound.
- b. Number of participants must be confirmed no later than 15 days before in-person events to allow for timely printing and shipping costs. Client may incur additional expenses for expedited printing and shipping if number of participants changes within 15 days of the event.

7. Cancellation and Reschedule

- a. Events canceled after a commitment is received will be subjected to a 30% cancellation fee. Events rescheduled at the convenience of the client after a purchase order or equivalent is received from the client will result in a rescheduling fee of 15%.
- b. Client agrees to incur return shipping costs for materials already shipped at the time of cancellation.
- c. Client may incur additional fees if shipped materials are not returned in unused/unopened condition.

SERVICE AGREEMENT

Modifications: Any Change or modification of this Agreement shall be made only upon the mutual written agreement of both parties. This Agreement supersedes all prior written or oral agreements between parties.

Governing Law: This Agreement shall be governed in accordance with the laws of the State of Utah in the United States of America. In the event that any action is necessary to enforce the terms of this Agreement, the prevailing party shall be entitled to recover reasonable costs and attorney's fees, whether or not any suit is filed.

Entire Agreement: The provisions of this Agreement are intended by The Arbinger Institute and Client as a final expression of their agreement and are intended also as a complete and exclusive statement of all terms applicable to The Arbinger Institute's provision of services to Client under this Agreement.

ACCEPTED and AGREED:

The Arbinger Institute



Signature: _____

By: Mike Rener

Title: Director, Organizational Services

Client

Signature: _____

By: _____

Title: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

10.04

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

Board of Trustees:

April 2, 2019

SUBJECT: RFP LEGAL SERVICES

The Board will discuss and select the process for vetting the RFP Legal Services process.

DISCUSSION/ACTION

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees: Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

10.04

Agenda Placement

← *H. Bauer*

Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

11.01

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

Date: March 26, 2019


To the Board of Trustees:

Subject: **2017/2018 Annual Performance and Financial Audit of General Obligation Bonds Reports**

Staff Analysis: Every year the district hires an independent auditor to review our financial activities for Measure J and Measure I General Obligation Bond funds for period ending June 30, 2018. Our auditor is Crowe, LLP. A representative from the firm will present the report to the Board.

Recommendation: Staff recommends approval of the 2017/2018 Annual Performance and Financial Audit of General Obligation Bonds Reports.

Report will be provided under separate cover.


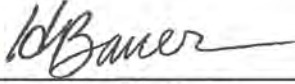
Submitted by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

11.01
Agenda Placement

 
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

12.01

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES


To the Board of Trustees:

Date: April 1, 2019

Subject: Resolution No. 20-18/19 UPDATE
Agreement Between the Governing Board of the Alum Rock Union Elementary School District and the Santa Clara County Superintendent of Schools Regarding Necessary Revisions for Compliance with Statutory Budget Requirements in Conjunction with the Local Control Accountability Plan (Education Code § 42127 and 52070)

At a regular board meeting held on December 13, 2018, the board adopted RESOLUTION NO. 20-18/19, a resolution establishing agreement between the governing board of the Alum Rock Union Elementary School District (ARUSD) and the Santa Clara County Superintendent of Schools regarding necessary revisions for compliance with the statutory budget requirements in conjunction with the Local Control Accountability Plan (LCAP). As a result, the District is required to comply with the recommendations and necessary revisions as outlined in said resolution. Staff will provide a status update to the board on a monthly basis.

****INFORMATION/UPDATE****

Approved by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

INFORMATION/UPDATE

12.01
Agenda Placement

 
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 • Phone: 408-928-6800 • Fax: 408-928-6416 • www.arusd.org

To: Hilaria Bauer, Ph.D., Superintendent

From: Kolvira Chheng, Assistant Superintendent, Business Services

Re: Resolution No. 20-18/19 Update

Date: April 11, 2019

At a regular board meeting held on December 13, 2018, the board adopted RESOLUTION NO. 20-18/19, a resolution establishing agreement between the governing board of the Alum Rock Union Elementary School District (ARUSD) and the Santa Clara County Superintendent of Schools regarding necessary revisions for compliance with the statutory budget requirements in conjunction with the Local Control Accountability Plan (LCAP). As a result, the District is required to comply with the recommendations and necessary revisions as outlined in said resolution. Staff will provide a status update to the board on a monthly basis.

Below are Updates at the April 11, 2019 Board Meeting

Pursuant of RESOLUTION NO. 20-18/19, the District is required to comply with the following items:

1. Starting in January 2019 and continuing at a minimum through January 2020, the District will present to the board a monthly report of certificated FTE. The monthly report of FTE will be reconciled monthly with payroll to ensure the accuracy of the count. The monthly report of FTE will be compared to the current budgeted FTE to ensure the budget is on track.

Status

Completed and ongoing. Attachment A includes the position control report and payroll report for the month of March 2019.

2. Starting in January 2019 and continuing at a minimum through January 2020, the District will present to the board a monthly report of cash reconciliation for all funds.

Status

Completed and ongoing. Attachment B includes cash reconciliation reports for all funds for the month of February 2019.

ATTACHMENT

A

Distribution Detail Report

Check Date: March 28, 2019

Object Code: 1100 "Certificated Teachers"

| Row Labels | Sum of DISTRIBUTION | |
|-------------|---------------------|------------|
| Location | DOLLAR AMOUNT | Sum of FTE |
| 010 | 140,505.10 | 15.00 |
| 020 | 181,625.50 | 19.00 |
| 030 | 136,781.76 | 14.00 |
| 040 | 198,860.80 | 21.00 |
| 050 | 104,616.10 | 12.00 |
| 060 | 154,123.20 | 16.00 |
| 080 | 216,588.50 | 25.00 |
| 100 | 110,911.14 | 13.00 |
| 120 | 154,683.30 | 18.00 |
| 130 | 118,228.80 | 13.00 |
| 140 | 68,709.30 | 8.00 |
| 150 | 127,186.40 | 14.00 |
| 160 | 120,033.00 | 13.00 |
| 170 | 196,546.66 | 22.00 |
| 180 | 140,551.60 | 14.00 |
| 200 | 152,818.50 | 16.00 |
| 240 | 140,389.50 | 14.00 |
| 250 | 189,243.20 | 20.00 |
| 260 | 155,514.62 | 17.60 |
| 270 | 92,047.90 | 13.00 |
| 280 | 208,428.42 | 24.20 |
| 285 | 55,319.20 | 7.00 |
| 290 | 92,194.60 | 11.00 |
| 295 | 85,683.10 | 11.00 |
| 305 | 36,675.86 | 5.20 |
| 310 | 175,001.30 | 20.75 |
| 320 | 180,118.10 | 19.00 |
| 380 | 771,223.33 | 89.10 |
| Grand Total | 4,504,608.79 | 504.85 |

Total FTE's from Payroll Pay Run F68

Monthly Report of Certificated FTE for Month of March 28, 2019

Position Control - Ran on March 22, 2019, 2019 (Date actual Payroll checks were ready to print)

Class Type
FTE

Certificated
FTE

| Sum of fill_fte Distr classify | title | location | acct 1100 |
|-----------------------------------|------------------------------|--------------------------|---------------|
| 2000 | TEACHER - ELEMENTARY | 010 CURETON ELEMENTARY | 15 |
| | | 020 LINDA VISTA ELEM | 19 |
| | | 030 LYNDAL ELEMNTARY | 14 |
| | | 040 MCCOLLAM ELEMENTARY | 21 |
| | | 060 CHAVEZ ELEMENTARY | 16 |
| | | 080 HUBBARD ELEMENTARY | 20 |
| | | 100 RYAN ELEMENTARY | 13 |
| | | 120 APTITUD COMM AT GOSS | 12 |
| | | 140 ARBUCKLE ELEMENTARY | 8 |
| | | 150 DORSA ELEMENTARY | 14 |
| | | 160 PAINTER ELEMENTARY | 13 |
| | | 180 MEYER ELEMENTARY | 14 |
| | | 200 CASSELL ELEMENTARY | 16 |
| | | 240 SAN ANTONIO ELEM | 14 |
| | | 270 L.U.C.H.A. ACADEMY | 13 |
| | | 280 ADELANTE ACADEMY | 19 |
| | | 285 ADELANTE II | 9 |
| | | 320 RUSSO/MCENTEE ACDMY | 19 |
| 2000 Total | | | 269 |
| 2001 | TEACHER-MIDDLE SCHOOL | 050 MATHSON MDD SCHOOL | 12 |
| | | 080 HUBBARD ELEMENTARY | 6 |
| | | 120 APTITUD COMM AT GOSS | 6 |
| | | 130 FISCHER MIDD SCHOOL | 12 |
| | | 170 SHEPPARD MDD SCHOOL | 21 |
| | | 250 GEORGE MIDD SCHOOL | 20 |
| | | 260 OCALA MDD SCHOOL | 17 |
| | | 280 ADELANTE ACADEMY | 5 |
| | | 290 RENAISSANCE ACADEMY | 11 |
| | | 295 RENAISSANCE II | 11 |
| 2001 Total | | | 121 |
| 2004 | SDC, SPECIAL ED | 380 SPECIAL EDUC DEPT. | 29 |
| 2004 Total | | | 29 |
| 2008 | TEACHER, PREP | 300 INST. SERVICES | 5 |
| 2008 Total | | | 5 |
| 2009 | TEACHER, MUSIC | 300 INST. SERVICES | 15.75 |
| 2009 Total | | | 15.75 |
| 2013 | ADDITIONAL FTE | 050 MATHSON MDD SCHOOL | 0.4 |
| | | 080 HUBBARD ELEMENTARY | 0.2 |
| | | 170 SHEPPARD MDD SCHOOL | 1.2 |
| | | 260 OCALA MDD SCHOOL | 1.4 |
| | | 280 ADELANTE ACADEMY | 0.2 |
| | | 290 RENAISSANCE ACADEMY | 0.4 |
| | | 295 RENAISSANCE II | 0.4 |
| 2013 Total | | | 4.2 |
| 2014 | ADAPTED P.E. | 380 SPECIAL EDUC DEPT. | 3 |
| 2014 Total | | | 3 |
| 2015 | SPEECH THERAPIST | 380 SPECIAL EDUC DEPT. | 14.35 |
| 2015 Total | | | 14.35 |
| 2016 | SDC, PRE K | 380 SPECIAL EDUC DEPT. | 7 |
| 2016 Total | | | 7 |
| 2017 | BEHAVIOR SPECIALIST | 380 SPECIAL EDUC DEPT. | 2 |
| 2017 Total | | | 2 |
| 2018 | PROGRAM SPECIALIST-SP | 380 SPECIAL EDUC DEPT. | 1 |
| 2018 Total | | | 1 |
| 2019 | RSP, SPECIAL ED | 380 SPECIAL EDUC DEPT. | 32.75 |
| 2019 Total | | | 32.75 |
| Grand Total | | | 504.05 |

1100 - TEACHER SALARIES

Job ClassAdditional FTE - Middle school teachers working additional time

ATTACHMENT


B

CASH RECONCILIATION
FOR MONTH ENDED: February 28, 2019

| | <u>Controller</u> | <u>District</u> | <u>Variance</u> |
|--|-----------------------|----------------------|---------------------|
| Ending Balance | 15,258,623.26 | 13,774,603.44 | 1,484,019.82 |
| Adjustments | | | |
| <i>Less Wells Fargo Bank AP Outstanding Checks</i> | (922,688.81) | | |
| <i>Less Wells Fargo Bank PR Outstanding Checks</i> | (209,057.58) | | |
| <i>Less Manual Adjustments</i> | (354,711.71) | (2,438.28) | |
| <i>Add Manual Adjustments</i> | 0.00 | | |
| Total Adjustments | (1,486,458.10) | (2,438.28) | |
| Adjusted Ending Balance | 13,772,165.16 | 13,772,165.16 | 0.00 |

APPROVED BY:

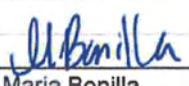
DATE APPROVED


Efrain Robles
Director, Fiscal Services

3/19/19

PREPARED BY:

DATE Prepared


Maria Bonilla
Senior Accountant

3/19/2019

Other Funds RECONCILIATION
FOR MONTH ENDED: February 28, 2019

FD-Fund
CC-Cost Center

| | FD - 12 CC - 4043 | FD - 13 CC - 4046 | FD - 14 CC - 4047 | FD - 21 CC - 4042 | FD - 25 CC - 4044 | FD - 35 CC - 3982 | FD - 40 CC - 4045 | FD - 67 CC - 4050 | FD - 68 CC - 4051 | Total |
|------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|------------------|
| District Ending Balance | \$ - | \$ 620,335.02 | \$ 234,988.03 | \$ 5,505,580.80 | \$ 3,011,838.63 | \$ 2,851,602.68 | \$ 132,201.10 | \$ 2,655,549.07 | \$ 801,258.22 | \$ 15,813,353.55 |
| Controller Ending Balance | \$ - | \$ 620,335.02 | \$ 234,988.03 | \$ 5,505,580.80 | \$ 3,011,838.63 | \$ 2,851,602.68 | \$ 132,201.10 | \$ 2,655,549.07 | \$ 801,258.22 | \$ 15,813,353.55 |
| Variance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| District- Net Adjustments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Controller- Net Adjustments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Adjustments | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Adjusted District Ending Balance | \$ - | \$ 620,335.02 | \$ 234,988.03 | \$ 5,505,580.80 | \$ 3,011,838.63 | \$ 2,851,602.68 | \$ 132,201.10 | \$ 2,655,549.07 | \$ 801,258.22 | \$ 15,813,353.55 |
| Adjusted Controller Ending Balance | \$ - | \$ 620,335.02 | \$ 234,988.03 | \$ 5,505,580.80 | \$ 3,011,838.63 | \$ 2,851,602.68 | \$ 132,201.10 | \$ 2,655,549.07 | \$ 801,258.22 | \$ 15,813,353.55 |
| Variance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

APPROVED BY: DATE APPROVED

3/19/19

Erin Rodas
Director, Fiscal Services

PREPARED BY: DATE Prepared

3/19/2019

Maria Bonilla
Senior Accountant

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

Date: March 26, 2019

To the Board of Trustees:

Subject: Resolution No. 39-18/19
Energy Services Contract with ENGIE Services U.S., Inc.

- **Staff Analysis:** ARUSD ran a competitive RFQ in early 2017 to select an energy project partner.
- The District received multiple responses and selected ENGIE Services U.S., Inc. as the energy partner to develop a District-wide energy project and create the required Prop 39 Energy Expenditure Plan.
- ARUSD Board of Trustees approved a development agreement with ENGIE Services U.S. on 4/13/2017 authorizing ENGIE to work under the supervision of ARUSD administration and facilities staff to evaluate the energy needs at every school site.
- ENGIE has completed engineering, competitively bid materials and labor to local suppliers and subcontractors
- Energy Program Potential (3 phases)
 1. Prop 39 Lighting (\$8.5 million savings) -June 30, 2019 contract deadline, ENGIE submitted a final Prop 39 Energy Expenditure Plan updated in February 2018, to secure additional state funds for the District. The state of California Energy Commission has approved the Expenditure Plan and authorized the District to move forward with the projects. The total amount of Prop 39 funds available to ARUSD is \$2,823,023 which is appropriated by the State Legislature for eligible projects to improve energy efficiency and expand clean energy generation in schools.
 2. 0% CEC Lighting Funding (\$6.2 million savings) -May 31, 2019 application deadline
 3. Solar Power Purchase (\$23 million savings) -December 31, 2019 federal credit deadline, ENGIE submitted applications to PG&E by 12/31/17 deadline to maximize potential solar savings
- Project Educational Scope
 - Innovative STEAM curricula for the district focused on preparing students for college and career opportunities with an emphasis on Project-Based Learning.
 - Support for the Ocala STEAM Lab teachers and student learning programs.
 - Professional development for teachers via a partnership with the Stanford University Design School.

STEAM education scope has been custom designed for Alum Rock with input and direction from District leadership.

Financial Impact:

The net impact of the Phase I Energy Project will be a benefit to the General Fund (\$8.5 million over the life of the project). The lighting measures will be paid for by the Prop 39 funds received by the District.

Recommendation: Staff recommends the adoption of Resolution #39-18/19 and approve an agreement for energy conservation services (Prop 39 Lighting) with ENGIE Services U.S., Inc. for the implementation of Phase I as stated above.

Submitted by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

12.02
Agenda Placement

 
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
SAN JOSE, CALIFORNIA

RESOLUTION NO. 39-18/19

RESOLUTION APPROVING CERTAIN ENERGY CONSERVATION MEASURES
AUTHORIZING THE EXECUTION OF AGREEMENTS, SIGNATORIES
AND MAKING OTHER DETERMINATIONS IN CONNECTION THEREWITH

WHEREAS, the Board of Trustees of the Alum Rock Union Elementary School District (the "District") the District Board of Trustees ("Board") has endorsed the goal of energy efficiency and directed staff to develop energy efficient practices for use at existing District sites, has conducted a request for qualifications and proposal ("RFQ/P") for the selection process related to the development and implementation of Proposition 39 projects, and has selected Engie Services U.S., Inc. on their qualifications and references as to be "Best Value"; and

WHEREAS, the District is authorized pursuant to Sections 4217.10 through 4217.18 of the California Government Code (the "Act") to enter into energy conservation contracts pursuant to which the District may acquire and finance equipment and services to reduce energy use or to make for a more efficient use of energy; and

WHEREAS, the California Energy Commission (the "CEC") has provided funding to the District through the California Clean Energy Jobs Act ("Proposition 39") in the amount of \$2,823,023; and

WHEREAS, pursuant to the Act, the District proposes to enter into an Energy Services Contract with ENGIE Services, U.S. (the "Contract") for the acquisition and installation of interior and exterior lighting retrofits (the "Project"). Attached hereto as Exhibit A and incorporated herein by this reference, and has determined that the anticipated cost to the District for the Contract by and between the District and ENGIE Services, U.S. for the implementation of certain energy measures for thermal or electrical energy or conservation services will be less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of the implementation of the improvements under the Contract.; and

WHEREAS, the District proposes to enter into the contract with Company substantially in the form presented to the Board at this meeting; and

WHEREAS, pursuant to Government Code section 4217.12 and 4217.13, this Board has held a public hearing, public notice of which was given two weeks in advance, to receive public comment on the contract proposals.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Alum Rock Union Elementary School District as follows:

1. The Board of Trustees hereby finds, determines and declares as follows:

(a) It is in the best interest of the District to enter into an energy service contract with ENGIE Services, U.S. for the implementation of certain energy related improvements to District facilities.

(b) The anticipated cost to the District for "Conservation Services" as defined in Section 4217.11(c) of the Act and as provided for by the ENGIE Services, U.S. Contract and the Project will be less than the anticipated marginal cost to the District of energy that would have been consumed by the District in the absence of the Project.

2. Other Actions. An Authorized Officer is hereby authorized and directed, jointly and severally, to take any and all actions and to execute and deliver any and all agreements, documents and certificates which they may deem necessary or advisable in order to carry out, give effect to and comply with the terms of this Resolution. Such actions are hereby ratified, confirmed and approved.

3. Effect. Therefore, the Board hereby authorizes the District to negotiate and execute the energy service contract by and between the District and ENGIE Services, U.S. for the implementation of certain energy related improvements to District facilities in accordance with these findings and California Government Code Sections 4217.10 through 4217.18. This Resolution shall take effect immediately upon its passage.

The foregoing Resolution was adopted by the following vote of the Board of Trustees of the Alum Rock Union Elementary School District, at a regular meeting thereof duly called and held on April 11, 2019:

AYES:

NOES:

ABSENT:

ABSTAINED:

President, Governing Board
Alum Rock Union Elementary School District

ATTEST:

Secretary, Governing Board
Alum Rock Union Elementary School District

12.03

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION


To the Board of Trustees:

Date: March 26, 2019

Subject: **Resolution No. 40-18/19**
Third Amendment to Lease Agreement with Santa Clara County
Office of Education (SCCOE) – Add Parking Space at San Antonio
Elementary

Staff Analysis: District and Santa Clara County Office of Education (SCCOE) Head Start have a Joint Use Agreement ("Agreement") for the SCCOE Head Start Program to use building spaces at San Antonio Elementary for its Head Start Program through July 31, 2022, subject to one (1) more five-year renewal option. SCCOE is requesting to amend the current Agreement in order to add a parking area, approximately 20 additional parking spaces, at the San Antonio Elementary site to enhance existing preschool parking spaces as per attachment A. The estimated cost of the project is approximately \$358,605. All expenses related to this addition will be paid solely by the SCCOE. Federal law requires that LESSEE shall have access to the facility for a minimum of five (5) years for any investment of federal funds in excess of \$250,000. Consequently, SCCOE is requesting to extend the current Agreement for an additional five (5) years from 8/1/22 to 7/31/27. Additionally, the monthly rent will be increased from \$525.00 to \$600.00 during the last five (5) years of the Agreement.

Recommendation: Staff recommends the adoption of Resolution No. 40-18/19: Third Amendment to Lease Agreement with SCCOE Head Start Program at San Antonio Elementary.

Approved by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

12.03
Agenda Placement


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Resolution No. 40-18/19
BEFORE THE GOVERNING BOARD OF
ALUM ROCK UNION SCHOOL DISTRICT
COUNTY OF SANTA CLARA, CALIFORNIA

RESOLUTION APPROVING THIRD AMENDMENT
JOINT USE LEASE AGREEMENT FOR SANTA CLARA COUNTY OFFICE OF
EDUCATION HEAD START PROGRAM AT SAN ANTONIO ELEMENTARY
SCHOOL PROPERTY

WHEREAS, the Alum Rock Union School District (“Lessor” or “District”) owns classroom(s), an outdoor play area, a parking lot, and other school facilities located at San Antonio Elementary School (“School Site”), 1855 E. San Antonio Street, San Jose, Santa Clara County, California (“Property”); and

WHEREAS, the Santa Clara County Office of Education (“Lessee” or “SCCOE”) requires space for operation of its Head Start program; and

WHEREAS, the District and SCCOE have a Joint-Use Lease Agreement (“Agreement”), in which the District leases a portion of the School Site to SCCOE for its Head Start program; and

WHEREAS, the original term of the Agreement was August 1, 2007 to July 31, 2012, subject to two (2) five-year renewal terms; and

WHEREAS, pursuant to the Agreement, SCCOE exercised, in writing, both of the available five-year renewal terms in the Agreement, which is now set to terminate July 31, 2022; and

WHEREAS, SCCOE is seeking to extend the Agreement for an additional five-year term, from August 1, 2022 to July 31, 2027; and

WHEREAS, SCCOE is willing to lease the Property at a renewal rate of Six Hundred dollars (\$600.00) per month for the five-year term from August 1, 2022 to July 31, 2027; and

WHEREAS, pursuant to the Agreement, SCCOE has requested to add a parking area at the School Site to enhance existing preschool parking as shown on Exhibit A hereto (“Additional Parking”); and

WHEREAS, pursuant to the Agreement, SCCOE will bear all costs associated with construction, maintenance, and renovation of the Additional Parking; and

WHEREAS, SCCOE shall show and present to the District the plans, specifications, and construction schedule related to the Additional Parking, which shall be constructed by a licensed contractor in a work-man like manner; and

WHEREAS, SCCOE shall obtain all necessary governmental permits or approvals for construction of the Additional Parking; and

WHEREAS, the District retains the right to require that Additional Parking be removed upon termination of the Agreement; and

WHEREAS, the SCCOE agrees to work with the District to ensure that during construction of the Additional Parking, disruptions to the operation of the School Site will be kept to a minimum; and

WHEREAS, the District desires to continue to allow SCCOE to use the designated portion of the School Site for its Head Start program; and

WHEREAS, the District intends to continue to operate its elementary school program at the School Site; and

WHEREAS, section 17527 of the Education Code authorizes the governing body of any school district to enter into agreements to make vacant classrooms or other space in operating school buildings available for rent or lease; and

WHEREAS, entering into the Agreement is compatible with the educational purposes of the School Site and offers a benefit to the community by providing a preschool program for children who may later attend school at the School Site; and

WHEREAS, section 17529 of the Education Code requires that, prior to entering into a joint use agreement at an operating school, a district must determine that leasing of vacant classrooms (1) will not interfere with the educational programs or activities of any school of class conducted by the district; (2) will not unduly disrupt the residents in the surrounding neighborhood, and (3) will not jeopardize the safety of district children.

NOW, THEREFORE, the governing board of the Alum Rock Union School District hereby binds, determines, declares, orders, and resolves as follows:

Section 1. The above recitals are true and correct.

Section 2. The District hereby determines that extending the Agreement for an additional five-year term and allowing SCCOE to build the Additional Parking is compatible with the educational purpose of the School Site and is a benefit to the community by providing sufficient parking for the preschool program for children who may later attend school at the School Site or other District schools.

Section 3. The District, pursuant to section 17529 of the Education Code, hereby determines that extending the Agreement for an additional five-year term and allowing SCCOE to build the Additional Parking: (1) will not interfere with the educational programs or activities of any school of class conducted by the District; (2) will not unduly disrupt the residents in the surrounding neighborhood; and (3) will not jeopardize the safety of District children.

Section 4. The Superintendent and her designees are hereby authorized to execute all documents and to take all steps necessary, including making minor changes to the Agreement, to carry out the intent of this resolution.

IN WITNESS WHEREOF, this resolution was approved and adoption by at least a majority vote of the Board of Trustees of the Alum Rock Union School District this 11th day of April 2019.

AYES: _____

NOES: _____

ABSENT: _____

ABSTENTIONS: _____

ATTACHMENT

A

Santa Clara County  Office of Education

AMENDMENT TO LEASE AGREEMENT

This amendment between the **Santa Clara County Office of Education** (hereinafter referred to as SCCOE), and
Alum Rock Elementary School District (hereinafter referred to as Contractor), changes SCCOE
RM# 17-23-0343 as follows:

Scope of Work/Duties: Are hereby AMENDED as follows:

- The SCCOE will add a parking area at San Antonio Elementary to enhance existing preschool parking spaces as per attached diagram. All expenses related to this addition will be paid by the SCCOE.
- The lease will be extended an additional 5 years from 8/1/22 to 7/31/27. The last 5 years of the lease will be at the rate of \$600.00 a month.

REV 2 RM 17-23-0343B (REV. 1 NEVER EXISTED)
Lease extension from Aug 1 2017 until July 31, 2022

ORIGINAL RM 13-17-027

Original Contract Start Date:
8/1/2012
Original Contract Completion Date:
7/31/2022
Original Contract Amount:
\$ 48,000.00

AMENDED/Revised Start Date:

AMENDED/Revised Completion Date:
7/31/2027
AMENDED Contract Increase/Decrease Amount:
\$ 36,000.00
Revised Contract Not-to-Exceed:
\$ 115,500.00

All other items, terms and conditions remain unchanged.

AUTHORIZED SCCOE PARTY:

Signature: _____
Name (print): Steve Olmos
Title: Chief Schools Officer
Date Signed: _____
Branch / Dept.: Student Services Branch
Address: 1290 Ridder Park Drive
San Jose, CA 95131
Phone/Fax Number: (408) 453-6687
E-mail Address: adolfo_pando@sccoe.org

CONTRACTOR:

Signature: _____
Name (print): _____
Title: _____
Date Signed: _____
Company Name: _____
Address: _____

Phone/ Fax Number: _____
E-Mail Address: _____



~4,700 sqft

San Antonio Head Start
1803 Stowe Ave, San Jose, CA 95116

Construction Estimate for Headstart at San Antonio Parking Lot Addition

| Item | Quantity | Units | Cost per | Estimate | Notes |
|--------------------------------|----------|-------|--------------|---------------|--|
| Black out, crack fill and seal | 2,600 | sqft | \$ 2.00 | \$ 5,200.00 | Black out, crack fill and slurry of existing AC parking lot |
| New vehicle gates | 1 | Each | \$ 8,000.00 | \$ 8,000.00 | New vehicle gate at driveway entrance. Possible to re use existing? |
| Restripe parking lot | 2,600 | sqft | \$ 1.00 | \$ 2,600.00 | Restripe existing parking lot |
| Clear and Grub | 4,700 | Sqft | \$ 6.00 | \$ 28,200.00 | Clearing of existing landscaping areas |
| Irrigation Modifications | 1 | Lump | \$ 15,000.00 | \$ 15,000.00 | Irrigation modifications to existing play field |
| Soils Off Haul | 350 | Yd. | \$ 40.00 | \$ 14,000.00 | Subgrade prep for new parking lot |
| Re compaction and new AC pad | 4,700 | Sqft | \$ 16.00 | \$ 75,200.00 | New 6" base rock and new 4" AC paving. |
| Electrical power to portables | 4 | Each | \$ 5,000.00 | \$ 20,000.00 | New parking lot lights, assumes available breaker space in (E) near by panel |
| Demo (E) Chain Link fencing | 75 | Lf | \$ 15.00 | \$ 1,125.00 | Demo of (E) chain link fencing |
| New Chain Link Fencing | 370 | Lf | \$ 125.00 | \$ 46,250.00 | New separation Fencing |
| New CL Gates w/ Panic | 2 | Each | \$ 1,500.00 | \$ 3,000.00 | New Gate for access |
| Misc. Demo | 1 | Lump | \$ 10,000.00 | \$ 10,000.00 | Demo of old in ground vaults, bollards, misc. underground conduits, etc. |
| | | | Subtotal | \$ 228,575.00 | |
| General Conditions | | | 5% | \$ 11,428.75 | General Contractor general conditions. Toilet rental, dump fees, fuel, etc. |
| General O&P | | | 10% | \$ 22,857.50 | General Contractor Overhead and Profit |
| General Bonds | | | 3% | \$ 6,857.25 | General Contractor Bond |
| General Insurance | | | 2% | \$ 4,571.50 | General Contractor Insurance |
| | | | | \$ 274,290.00 | |
| Soft costs | | | | | |
| Arch Fee | | | 10% | \$ 27,429.00 | Based on Construction |
| GeoTech | | | Estimated | \$ 10,000.00 | Geo Hazard report / Soils report / Soils analytics |
| CGS | | | Fixed | \$ - | CGS review is not needed |
| SBWD | | | Fixed | \$ 3,000.00 | Reclaimed fee and re testing (estimated) |
| IOR | | | 3% | \$ 8,228.70 | Based on Construction |
| DSA | | | 2% | \$ 5,485.80 | Based on Construction |
| Special | | | 1% | \$ 2,742.90 | Based on Construction |
| | | | Subtotal | \$ 56,886.40 | Based on Construction |
| Contingency / Allowance | | | 10% | \$ 27,429.00 | Based on Construction |
| | | | | \$ 358,605.40 | |

12.04

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

To the Board of Trustees:


Date: April 1, 2019

Subject: Supplemental Employee Retirement Plan (SERP)

Staff Analysis: The Alum Rock Union Elementary School District (ARUSD) has prepared SERP in accordance California Government Code Section 53224 for certificated and management employees. In order for the program to be financially viable for the district, a certain number of participants was required. The District has exceeded its goal.

District administration will provide the Board with an update on the Supplemental Employee Retirement Plan (SERP).

****INFORMATION/UPDATE****

Approved by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

INFORMATION/UPDATE

12.04
Agenda Placement

 
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

1205

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION


To the Board of Trustees:

Date: March 27, 2019

Subject: Board Policy 2nd Reading
BP 5030-Student Wellness

Staff Analysis: The Board Policy has been revised according to current codes and regulations.

Recommendation: Staff recommends acceptance of the revised Board Policy 5030 on Student Wellness.


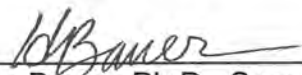
Submitted by: Mary H. Fell, SNS Title: Director, Child Nutrition Services
Approved by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

12.05
Agenda Placement

 
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Board Policy

Student Wellness

BP 5030

Students

The Governing Board recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity for district students. The Superintendent or designee shall coordinate and align district efforts to support student wellness through health education, physical education and activity, health services, nutrition services, psychological and counseling services, and a safe and healthy school environment. In addition, the Superintendent or designee shall develop strategies for promoting staff wellness and for involving parents/guardians and the community in reinforcing students' understanding and appreciation of the importance of a healthy lifestyle.

Student Wellness Committee

The Superintendent or designee shall encourage parents/guardians, students, food service employees, physical education teachers, school health professionals, Board members, school administrators, and members of the public to participate in the development, implementation, and periodic review and update of the district's student wellness policy. (42 USC 1758b; 7 CFR 210.31)

To fulfill this requirement, the Superintendent or designee may appoint a Student Wellness Committee whose membership may include representatives of the groups listed above, as well as health educators, curriculum directors, counselors, before- and after-school program staff, health practitioners, and/or others interested in school health issues.

The student wellness committee may act as advisory body for the following issues, activities, policies, and programs. The duties of the committee may also include the planning, implementation, and evaluation of activities to promote health within the school and/or community.

The student wellness committee shall meet minimally twice a year and advise the District on health-related issues, activities, policies and programs. Duties of the committee may also include the planning, implementation, and evaluation of activities to promote health within the school and community.

The District Superintendent or designee, Director of Child Nutrition Services, site administrators, and the student wellness committee will be charged with annually ensuring that the Student Wellness Policy is implemented, monitored and revised.

Goals for Nutrition, Physical Activity, and Other Wellness Activities

The Board shall adopt specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. In developing such goals, the Board shall review and consider evidence-based strategies and techniques with particular focus on nutrition and activities that reflect the cultural traditions of the students represented in the district. (42 USC 1758b; 7 CFR 210.31)

The district's nutrition education and physical education programs shall be based on research, shall be consistent with the expectations established in the state's curriculum frameworks and content standards, and shall be designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

The nutrition education program shall include, but is not limited to, information about the benefits of healthy eating for learning, disease prevention, weight management, and oral health. Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program, before- and after-school programs, summer learning programs, and school garden programs.

All students shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education and recess and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, summer learning programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities. The district shall establish partnerships with organizations that promote physical activities and nutrition education.

The Board prohibits the marketing and advertising of non-nutritious foods and beverages through signage, vending machine fronts, logos, scoreboards, school supplies, advertisements in school publications, coupon or incentive programs, free giveaways, or other means.

The Board may enter into a joint use agreement or memorandum of understanding to make district facilities or grounds available for recreational or sports activities outside the school day and/or to use community facilities to expand students' access to opportunity for physical activity.

Professional development may be regularly offered to the nutrition program director, managers, and staff, as well as health education teachers, physical education teachers, coaches, activity supervisors, and other staff as appropriate to enhance their knowledge and skills related to student health and wellness.

In order to ensure that students have access to comprehensive health services, the district may provide access to health services at or near district schools and/or may provide referrals to community resources.

The Board recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including

bullying on the basis of weight or health condition.

The Superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote work-site wellness programs and may provide opportunities for regular physical activity among employees.

Nutrition Guidelines for All Foods Available at School

For all foods and beverages available on each campus during the school day, the district shall adopt nutrition guidelines which are consistent with 42 USC 1758, 1766, 1773, and 1779 and federal regulations and which support the objectives of promoting student health and reducing childhood obesity. (42 USC 1758b)

In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs and after-school supper programs, to the extent possible. When approved by the California Department of Education, the district may sponsor a summer meal program. Food and beverages provided through federally funded school meal programs shall meet or exceed federal regulations and guidelines issued in the Healthy Hunger-Free Act 2010 as they apply to schools. (42 USC 1758 and 1766 (a) and (b))

The Superintendent or designee shall provide access to free, potable water in the food service area during meal times in accordance with Education Code 38086 and 42 USC 1758, and shall encourage students' consumption of water by educating them about the health benefits of water and by serving water in an appealing manner.

The Board believes that all foods and beverages sold to students at district schools, including those available outside the district's reimbursable food services program, should support the health curriculum and promote optimal health. Nutrition standards adopted by the district for foods and beverages provided through student stores, vending machines, or other venues shall meet or exceed state and federal nutrition standards. (Smart Snacks in School Nutrition Standards)

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. Fundraisers that do not meet nutrition requirements may not be sold on campus or district ground from midnight to one hour at the end of the school day.

Incorporate practicable and profitable healthy fundraisers that support nutrition education, physical activity and other wellness related activities. Any student-run fundraiser occurring on school campus during the school day that involves food and/or beverages may not interfere with the federally funded school meal programs.

He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

School staff shall encourage parents/guardians or other volunteers to support the district's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. Class parties or celebrations shall be held after the lunch period when possible. Foods that do not meet the nutrition requirements may not be offered on school or district grounds from midnight to one hour at the end of the school day.

All foods available on campus shall come from Health Department approved food service distribution sources and food made at home are discouraged in order to prevent foodborne illness in schools. Food made at home may not be sold to students at any time.

To reinforce the district's nutrition education program, the Board prohibits the marketing and advertising of foods and beverages that do not meet nutrition standards for the sale of foods and beverages on campus during the school day. (Education Code 49431.9; 7 CFR 210.31). This policy does allow for marketing and advertising of only those foods and beverages that meet the Smart Snacks in School nutrition standards.

Program Implementation and Evaluation

The Superintendent or designee shall inform and update the public, including parents/guardians, students and others in the community, about the content and implementation of this policy and assessment results.

The Superintendent or designee shall designate one or more district school officials, as appropriate, to ensure that each school site complies with this policy. (42 USC 1758b; 7 CFR 210.31)

The Superintendent or designee shall assess the implementation and effectiveness of this policy at least once every three years. (42 USC 1758b; 7 CFR 210.31)

This requires that the district assessment include a comparison of the district's policy with model wellness policies. The assessment shall include the extent to which district schools are in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S. Department of Agriculture, and a description of the progress made in attaining the goals of the wellness policy. (42 USC 1758b)

The Superintendent or designee shall invite feedback on district and school wellness activities from food service personnel, school administrators, the wellness council, parents/guardians, students, teachers, before- and after-school program staff, and/or other appropriate persons.

The Board and the Superintendent or designee shall establish indicators that will be used to measure the implementation and effectiveness of the district activities related to student wellness. Such indicators may include, but are not limited to:

1. Descriptions of the district's nutrition education, physical education, and health education curricula and the extent to which they align with state academic content standards and legal requirements

2. An analysis of the nutritional content of school meals and snacks served in all district programs, based on a sample of menus and production records
3. Student participation rates in all school meal and/or supper programs, including the number of students enrolled in the free and reduced-price meals program compared to the number of students eligible for that program
4. Extent to which foods and beverages sold on campus outside the food services program, such as through vending machines, student stores, or fundraisers, comply with nutrition standards
5. Extent to which other foods and beverages that are available on campus during the school day, such as foods and beverages for classroom parties, school celebrations, and rewards/incentives, comply with nutrition standards
6. Extent to which school organizations use healthy food items or non-food items for fundraising purposes
7. Results of the state's physical fitness test at applicable grade levels
8. Number of minutes of physical education offered at each grade span, and the estimated percentage of class time spent in moderate to vigorous physical activity
9. A description of district efforts to provide additional opportunities for physical activity outside of the physical education program
10. A description of other districtwide or school-based wellness activities offered, including the number of sites and/or students participating, as appropriate

As feasible, the assessment report may include a comparison of results across multiple years, a comparison of district data with county, statewide, or national data, and/or a comparison of wellness data with other student outcomes such as academic indicators or student discipline rates.

In addition, the Superintendent or designee shall prepare and maintain the proper documentation and records needed for the administrative review of the district's wellness policy conducted by the California Department of Education (CDE) every three years.

The assessment results of both the district and state evaluations shall be submitted to the Board for the purposes of evaluating policy and practice, recognizing accomplishments, and making policy adjustments as needed to focus district resources and efforts on actions that are most likely to make a positive impact on student health and achievement.

Posting Requirements

Each school shall post the district's policies and regulations on nutrition and physical activity in

public view with all school cafeterias or in other central eating areas. – BP5030 Student Wellness

Notifications

The Superintendent or designee shall inform the public about the content and implementation of the district's wellness policy and shall make the policy, and any updates to the policy, available to the public on an annual basis. He/she shall also inform the public of the district's progress towards meeting the goals of the wellness policy, including the availability of the triennial district assessment. (Education Code 49432; 42 USC 1758b; 7 CFR 210.31)

The Superintendent or designee shall distribute this information through the most effective methods of communication, including district or school newsletters, handouts, parent/guardian meetings, district and school web sites, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and wellness and academic performance.

Each school may post a summary of nutrition and physical activity laws and regulations prepared by the CDE.

Records

The Superintendent or designee shall retain records that document compliance with 7 CFR 210.31, including, but not limited to, the written student wellness policy, documentation of the triennial assessment of the wellness policy for each school site, and documentation demonstrating compliance with the community involvement requirements, including requirements to make the policy and assessment results available to the public. (7 CFR 210.31)

Legal Reference:

EDUCATION CODE

33350-33354 CDE responsibilities re: physical education
38086 Free fresh drinking water
49430-49434 Pupil Nutrition, Health, and Achievement Act of 2001
49490-49494 School breakfast and lunch programs
49500-49505 School meals
49510-49520 Nutrition
49530-49536 Child Nutrition Act
49540-49546 Child care food program
49547-49548.3 Comprehensive nutrition services
49550-49562 Meals for needy students
49565-49565.8 California Fresh Start pilot program
49570 National School Lunch Act
51210 Course of study, grades 1-6
51210.1-51210.2 Physical education, grades 1-6
51210.4 Nutrition education
51220 Course of study, grades 7-12
51222 Physical education
51223 Physical education, elementary schools

51795-51798 School instructional gardens
51880-51921 Comprehensive health education
CODE OF REGULATIONS, TITLE 5
15500-15501 Food sales by student organizations
15510 Mandatory meals for needy students
15530-15535 Nutrition education
15550-15565 School lunch and breakfast programs
UNITED STATES CODE, TITLE 42
1751-1769j National School Lunch Program, especially:
1758b Local wellness policy
1771-1793 Child Nutrition Act, especially:
1773 School Breakfast Program
1779 Rules and regulations, Child Nutrition Act
CODE OF FEDERAL REGULATIONS, TITLE 7
210.1-210.33 National School Lunch Program, especially:
210.31 Wellness policy
220.1-220.22 National School Breakfast Program
COURT DECISIONS
Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

Management Resources:

CSBA PUBLICATIONS

Integrating Physical Activity into the School Day, Governance Brief, April 2016
Increasing Access to Drinking Water in Schools, Policy Brief, April 2013
Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, rev. 2012
Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. April 2012
Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2012
Physical Activity and Physical Education in California Schools, Research Brief, April 2010
Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009
Safe Routes to School: Program and Policy Strategies for School Districts, Policy Brief, 2009
Physical Education and California Schools, Policy Brief, rev. October 2007
School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Physical Education Framework for California Public Schools, Kindergarten Through Grade Twelve, 2009

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

CENTER FOR COLLABORATIVE SOLUTIONS

Changing Lives, Saving Lives: A Step-by-Step Guide to Developing Exemplary Practices in Healthy Eating, Physical Activity and Food Security in Afterschool Programs, January 2015

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning

Guide, rev. 2012

FEDERAL REGISTER

Rules and Regulations, July 29, 2016, Vol. 81, Number 146, pages 50151-50170

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy and Ready to Learn, rev. 2012

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Dietary Guidelines for Americans, 2016

WEB SITES

CSBA: <http://www.csba.org>

Action for Healthy Kids: <http://www.actionforhealthykids.org>

Alliance for a Healthier Generation: <http://www.healthiergeneration.org>

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California Department of Public Health: <http://www.cdph.ca.gov>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Project LEAN (Leaders Encouraging Activity and Nutrition):

<http://www.californiaprojectlean.org>

California School Nutrition Association: <http://www.calsna.org>

Center for Collaborative Solutions: <http://www.ccscenter.org>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Dairy Council of California: <http://www.dairycouncilofca.org>

National Alliance for Nutrition and Activity: <http://www.cspinet.org/nutritionpolicy/nana.html>

National Association of State Boards of Education: <http://www.nasbe.org>

School Nutrition Association: <http://www.schoolnutrition.org>

Society for Nutrition Education: <http://www.sne.org>

U.S. Department of Agriculture, Food Nutrition Service, wellness policy:

<http://www.fns.usda.gov/tn/Healthy/wellnesspolicy.html>

U.S. Department of Agriculture, Healthy Meals Resource System:


<http://healthymeals.fns.usda.gov>

Policy ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Revised: April 11, 2019 San Jose, California

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html , and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

13.01

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: Information Regarding Resignations

Staff Analysis:

Pursuant to Board Policy 4117.2 the Superintendent or her designee has accepted the following resignations.

Submitted by: Jess Serna Title: Interim Assistant Superintendent,
Human Resources

To the Board of Trustees:
Information Only

Meeting: April 11, 2019
Regular Board Meeting

13.01
Agenda Placement

K. H. Bauer
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

**HUMAN RESOURCES DEPARTMENT
MEETING OF THE BOARD OF TRUSTEES**

April 11, 2019

CLASSIFIED RESIGNATIONS:

I. Resignations:

| | | |
|-----------------|------------------------------------|----------|
| 1. Fell, Mary H | Director, Child Nutrition Services | 04/15/19 |
|-----------------|------------------------------------|----------|

**ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT-
HUMAN RESOURCES DEPARTMENT
MEETING OF THE BOARD OF TRUSTEES**

April 11, 2019

CERTIFICATED RESIGNATIONS:

I. Resignations:

| | | |
|---------------------|--------------------------|------------|
| 1. Duncan, Emily | 5/Ryan Elementary | 03/11/2019 |
| 2. Estrada, Luis | 5 Bil/ADELANTE Academy I | 06/11/2019 |
| 3. O'Neill, Melanie | SDC/Arbuckle Elementary | 06/30/2019 |
| 4. Tostado, Olivia | 3 Bil/ADELANTE Academy I | 06/11/2019 |
| 5. Vu, Minh Hieu | 5/L.U.C.H.A. Academy | 06/11/2019 |

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

13.02

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: **Resolution # 32-18/19 Reducing/Laying Off Classified Employee Services**

Staff Analysis:

Given the current state of the District's budget and due to a lack of work and/or a lack of funds, the District is forced to consider the elimination of certain services now being provided by classified employees.

Education Code sections 45101, 45114, 45117, 45298 and 45308 set forth the process and procedure that school districts must follow in order to layoff or reduce classified employees for lack of work and/or lack of funds. This procedure requires a board resolution to reduce/lay off classified positions and provide employees with notice sixty (60) days prior to the effective date of their layoff.

Recommendation:

Staff recommends that the Board of Trustees approve Resolution #32-18/19 as presented.

Submitted by: Jess Serna Title: Interim Assistant Superintendent,
Human Resources

To the Board of Trustees:
Recommend Approval

Meeting: April 11, 2019
Regular Board Meeting

13.02
Agenda Placement

H. Bauer
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

BEFORE THE BOARD OF TRUSTEES
OF THE ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

| | | |
|----------------------------|---|--------------------------------|
| In the Matter of the |) | <u>RESOLUTION NO. 32-18/19</u> |
| Reduction of |) | |
| Classified School Services |) | |
| |) | |
| _____ |) | |

WHEREAS, Education Code sections 45101, 45114, 45117, 45298 and 45308 authorize the District to layoff or reduce classified employees for lack of work and/or lack of funds upon sixty (60) days prior notice; and

WHEREAS, due to a lack of work and/or a lack of funds, certain services now being provided by classified employees of the District must be reduced for the upcoming school year;

NOW, THEREFORE, BE IT RESOLVED that effective close of business on June 30, 2019, the following positions will be eliminated:

| <u>CLASSIFICATION</u> | <u>TOTAL NUMBER OF POSITIONS</u> |
|--|----------------------------------|
| Administrative Assistant (8 hours/day) | 1 position |
| Child Welfare & Attendance Liaison (8 hours/day) | 1 position |
| Data/Research Technician (8 hours/day) | 1 position |
| Database Administrator (8 hours/day) | 1 position |
| Human Resources Assistant (8 hours/day) | 1 position |
| Lead Tech Support Specialist (8 hours/day) | 1 position |
| Library & Learning Center Assistant (4 hours/day) | 14 positions |
| Office Assistant III (12 month) (8 hours/day) | 2 positions |
| Printing Technician I (8 hours/day) | 1 position |
| Substitute Assignment Assistant (8 hours/day) | 1 position |
| Maintenance Worker I (8 hours/day) | 1 position |
| Maintenance Worker IV (8 hours/day) | 1 position |
| Night Custodian II – Middle (8 hours/day) | 3 positions |
| Head Custodian II – Middle (8 hours/day) | 1 position |
| Executive Assistant (non-represented/confidential) (8 hours/day) | 1 position |
| Director, Bonds, Facilities & Leases (8 hours/day) | 1 position |

BE IT FURTHER RESOLVED that the District Superintendent or designee is authorized and directed to give notice of reduction of services to the affected employee(s) of this District pursuant to District rules and regulations and applicable provisions of the Education Code not later than sixty (60) days prior to the effective date of such reduction or discontinuance as set forth above.

BE IT FURTHER RESOLVED that the District Superintendent or designee is authorized and directed to take any other actions necessary to carry out this resolution.

PASSED AND ADOPTED by the Governing Board of the Alum Rock Union Elementary School District on April 11, 2019 by the following vote:

Ayes _____

Noes _____

Absent _____

Abstain _____

Linda Chavez, President

Ernesto Bejarano, Vice President

Dolores Marquez-Frausto, Clerk

Andrés Quintero, Member

Corina Herrera-Loera, Member

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union Elementary School District at a public meeting of said Board held on April 11, 2019.

Hilaria Bauer, Ph.D., Superintendent

Date

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

13.03

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: **Resolution # 41-18/19 Reduction of Hours of Classified Positions**

Staff Analysis:

Given the current state of the District's budget and due to a lack of work and/or a lack of funds, the District is forced to consider the reduction of certain services now being provided by classified employees.

Education Code sections 45101, 45114, 45117, 45298 and 45308 set forth the process and procedure that school districts must follow in order to layoff or reduce classified employees for lack of work and/or lack of funds. This procedure requires a board resolution to reduce/lay off classified positions and provide employees with notice sixty (60) days prior to the effective date of their layoff.

Recommendation:

Staff recommends that the Board of Trustees approve Resolution #41-18/19 as presented.

Submitted by: Jess Serna Title: Interim Assistant Superintendent,
Human Resources

To the Board of Trustees:
Recommend Approval

Meeting: April 11, 2019
Regular Board Meeting

13.03
Agenda Placement

H. Bauer
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

BEFORE THE BOARD OF TRUSTEES
OF THE ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

In the Matter of the) RESOLUTION NO: 41-18/19
Reduction of Hours of Classified)
Positions)
_____)

WHEREAS, Education Code sections 45101, 45114, 45117, 45298 and 45308 authorize the District to layoff or reduce classified employees for lack of work and/or lack of funds upon sixty (60) days prior notice; and

WHEREAS, due to a lack of work and/or a lack of funds, certain services now being provided by classified employees of the District must be reduced for the upcoming school year; and

NOW, THEREFORE, BE IT RESOLVED that effective July 1, 2019, the following positions will be reduced as follows:

| <u>CLASSIFICATION</u> | <u>FROM</u> | <u>TO</u> |
|----------------------------------|-----------------------|------------------------|
| Community Liaison (24 positions) | 8 hours/day (1.0 FTE) | 6 hours/day (0.75 FTE) |

BE IT FURTHER RESOLVED that the District Superintendent or designee is authorized and directed to give notice of reduction of services to the affected employee(s) of this District pursuant to District rules and regulations and applicable provisions of the Education Code not later than sixty (60) days prior to the effective date of such reduction as set forth above.

BE IT FURTHER RESOLVED that the District Superintendent or designee is authorized and directed to take any other actions necessary to carry out this resolution and applicable provision of the Education Code.

PASSED AND ADOPTED by the Governing Board of the Alum Rock Union Elementary School District on April 11, 2019 by the following vote:

Ayes _____ Noes _____ Absent _____ Abstain _____

Linda Chavez, President _____

Ernesto Bejarano, Vice President _____

Dolores Marquez-Frausto, Clerk _____

Andrés Quintero, Member _____

Corina Herrera-Loera, Member _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union Elementary School District at a public meeting of said Board held on April 11, 2019.

Hilaria Bauer, Ph.D., Superintendent

Date

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

14.01

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

Board of Trustees:

April 2, 2019

Subject:

**APPROVAL OF BOARD MEETING MINUTES FOR THE
FOLLOWING DATE:**

- March 14, 2019, Regular Board Meeting

Action

Submitted by: Hilaria Bauer Title: Superintendent

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

14.01

Agenda Placement

K

H. Bauer

Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____

Seconded by: _____

Approved: _____

Not Approved: _____

Tabled: _____

**DRAFT MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127**

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Thursday, March 14, 2019, 5:30 p.m. at the Alum Rock Union School
District Office Board Room, 2930 Gay Avenue, San Jose, CA 95127
Meeting #12-18/19**

1. OPEN SESSION

1.01 Call to Order / Roll Call

President Linda Chavez welcomed everyone in the audience. President Linda Chavez called the Board Meeting to order at 5:31 p.m. followed by Roll Call.

Board Members Present:

| | |
|-------------------------|----------------|
| Linda Chavez | President |
| Ernesto Bejarano | Vice-President |
| Dolores Marquez-Frausto | Clerk |
| Andrés Quintero | Member |
| Corina Herrera-Loera | Member |

Administrative and Support Staff Members Present:

| | |
|-------------------|---|
| Dr. Hilaria Bauer | Superintendent |
| Rene Sanchez | Assistant Superintendent, Instructional Services |
| Jess Serna | Interim Assistant Superintendent, Human Resources |
| Kolvira Chheng | Assistant Superintendent, Business Services |
| Marie Sanchez | Sr. Executive Assistant, Superintendent's Office |

President Linda Chavez welcomed everyone and led the Pledge of Allegiance with the assistance of a student from the audience.

1. OPEN SESSION *(continued)*

1.02 Announcement and Public Comments Regarding Items to be Discussed in Closed Session

President Linda Chavez announced the items that would be discussed in Closed Session.

Public Comments:

- 1) Joan Wehner – Non-reelect teacher, wanting the Board to think seriously before they decide to non-reelect her
- 2) Radel Swank – Non-reelect teacher from Dorsa School, also asking the Board to fight for her position and to make an informed decision

1.03 The Board will Adjourn to Closed Session at Approximately 5:35 p.m.

President Linda Chavez announced that the Board would reconvene to Open Session at approximately 6:40 p.m. The Board adjourned to Closed Session at 5:40 p.m.

3. RECONVENE TO OPEN SESSION

3.01 Call to Order / Pledge of Allegiance

The Board reconvened to Open Session at 6:41 p.m. President Linda Chavez welcomed everyone and took a second Roll Call in which all Board Members were present.

3.02 Report of Action Taken in Closed Session

Superintendent Hilaria Bauer reported the following actions taken in Closed Session:

2.02 *The Board acted with a unanimous vote to approve the requested settlement.*

2.03 *The Board acted with a unanimous vote, pursuant to Education Code Section 44929.21 and authorized the Superintendent or designee to notify three (3) Probationary teachers of their non-reelections for the 2019-20 school year.*

Superintendent Hilaria Bauer reported there was no other action taken at this time.

3. RECONVENE TO OPEN SESSION *(continued)*

3.03 Agenda Review and Adoption

President Linda Chavez reported that the following agenda items would be moved to follow *Agenda Item 6.01 Ocala STEAM Academy Presentation:*

- 8.02 Contract Increase for San Jose Police Department*
- 10.02 Adopt Board Policy First Reading, BP 5030-Student Wellness*
- 10.04 Resolution No. 20-18/19 Update Agreement between the Governing Board of ARUSD and the Santa Clara County Superintendent of Schools regarding Necessary Revisions for Compliance with Statutory Budget Requirements in Conjunction with the Local Control Accountability Plan*
- 12.13 Updated Reclassification Criteria for students classified as English Learners*

President Linda Chavez stated members from the public would be given 2 minutes to speak during their public comments.

4. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD

4.01 Requests to Address the Board

Public Comments:

- 1) Alison Cingolini – Interim Chair, Citizens Bonds Oversight Committee, reported there are 2 openings in her committee: 1) Business Association; and 2) Community Member-at-Large. She gave a brief summary of what the committee represents and encouraged the community members to join and be part of this important committee.
- 2) Isabel Moreno – Community member and parent from Chavez, commented the Somos Mayfair workshops are very encouraging and have helped her entire family including her son and herself.
- 3) Female speaker (no name given) – Community member from Aprendendo Juntos Organization dittoed on what the previous speaker addressed.
- 4) Rudy Macias – Community member, spoke on behalf of Painter Elementary where too many students are getting sick from standing outside on campus—they have no where to go and stay warm. There are also the traffic concerns. Painter needs crosswalks—many times the cars travel and do not stop at the stop signs. He also commented that the Board makes the public wait while they are in Closed Session and this throws off the audience. The allotted time assigned for each speaker is not enough time for the speaker to make his/her comment.
- 5) Female speaker (no name given) – SOMOS Mayfair community member, gave thanks to the Board for its support and the space they were given at Chavez for Early Learning.

4. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD

4.01 Requests to Address the Board

- 6) Maribel Ruiz – Speaker that read a letter on behalf of another parent, Vanessa. The letter was to give thanks to President Linda Chavez for taking the time to meet with her and other parents. The purpose of this meeting was to build support and stronger trust between parents and the Board. Parents are looking forward to more meetings such as this one.

5. COMMENTS AND COMMUNICATION

5.01 Teamsters

There were no representatives from Teamsters at this time.

5.02 California School Employee's Association (CSEA)

There were no representatives from CSEA at this time.

5.03 Alum Rock Administrator's Association (ARAA)

Tara Bickford – President-Elect, ARAA, gave highlights on some of the great things happening at the sites:

- March Madness – Wonderful and successful event held at James Lick High School on March 1-3
- Painter Library Grant – Library receiving 1,000 new books
- MESÁ Day – Well represented event and the winners are moving forward to the regional finals. A big shout-out goes to Adelante Dual Language Academy for winning the School Spirit Award!
- STEAM Showcase on March 28 at the Tech Museum

5.04 Alum Rock Educator's Association (AREA)

There were no representatives from AREA at this time.

5.05 Superintendent

Superintendent Hilaria Bauer also gave some highlights of some of the things happening within the district (highlights on the following page):

5. COMMENTS AND COMMUNICATION *(continued)*

5.05 Superintendent

- Announcement that the district is applying for an extension of the Universal Access Pilot Program for Painter Elementary with the Board of Supervisors on Tuesday, March 19.
- Congratulations to Ms. Maria Martinez and Ms. Tara Bickford for getting accepted in the doctorate program at Cal State East Bay.
- On behalf of the district, she sends her sincere condolences to the Special Education Paraeducator from Fischer Middle School of Business and Communications, Mr. Armando Vitela. Mr. Armando Vitela served the Alum Rock community for the past 20 years and has recently passed away. Superintendent Hilaria Bauer commented that she was fortunate to have worked with him while she was the Principal at Fischer Middle School of Business and Communications a few years back.

5.06 Board of Trustees

Member Andrés Quintero stated he wanted this meeting to adjourn in memory of Mr. Armando Vitela and to have Superintendent Hilaria Bauer inform the family of this action. He gave special thanks and asked for recognition to be given to Senator Jim Beall for always supporting Alum Rock Elementary School District in whatever way he has. He hopes that Senator Jim Beall will be able to assist with obtaining the needed preschool licensing for the sites.

Clerk Dolores Marquez-Frausto commented that she had recently read about the Governor having moved the SB126 bill about charter schools and she was concerned that there would be an impact on our district. She also mentioned AB1508 with a change on existing charter law that would allow authorizers to consider a financial impact when charters petition. She encouraged everyone to read up on it. She briefly spoke about the Mesquita event that occurred over the weekend. It was quite an event with lots of culture. Clerk Dolores Marquez-Frausto requested that next year's assigned March Madness Committee invite Esau Ruiz Herrera to participate on next year's planning committee since this was his event and that credit should be given to him where credit was due!

Vice-President Ernesto Bejarano stated that he enjoyed his school visits and wants to get more involved in pushing civic awareness with student activities. He was very impressed with the district music festival. He commented the March Madness event was a huge success and he was able to see huge community engagement for a positive activity. Events like this help him stay focused in the right perspective.

Member Corina Herrera-Loera thanked everyone who came out to the new year celebration—it was time to reconnect! She briefly spoke about her school visits.

5. COMMENTS AND COMMUNICATION *(continued)*

5.06 Board of Trustees

President Linda Chavez mentioned a variety of events that she attended which consisted of the following:

- Attended the SOMOS Mayfair event and briefly spoke about the services that were provided
- March Madness
- School visits
- Ocala STEAM Academy
- Band competition, March 5
- SCCSBA Meeting, March 2
- Meeting with Painter parents, March 7
- Walk-a-Thon, March 9
- Additional school sites, March 11

6. SPECIAL PRESENTATION

6.01 Ocala STEAM Academy

Assistant Superintendent Rene Sanchez introduced the teacher who would be presenting on the Project Based Learning (PBL). There were two groups of students that presented and reported out on STEAM projects that showcased assistive technology.

Vice-President Ernesto Bejarano commented that the students were amazing and the sky was the limit!

Clerk Dolores Marquez-Frausto commented that she wishes all the other middle schools could have this at their sites.

President Linda Chavez told the students they should patent their ideas!

Member Corina Herrera-Chavez thanked the students for their presentation.

Superintendent Hilaria Bauer reported that this was just a small sample of the great things happening at the sites and she mentioned that all the other middle schools also have these programs in place.

8. CONTRACTS OVER \$100,000

8.02 Approve Contract Increase for San Jose Police Department, \$30,000, original amount of \$180,000

Superintendent Hilaria Bauer asked the Board to approve the increase amount of \$30,000 for the remainder of the school year.

The Board had discussion on this agenda item.

Norma Flores, Director of Student Services, gave some highlights of what the police officers do and how they assist at the sites.

MOTION #12-01 by Clerk Dolores Marquez-Frausto to accept and approve the increase of \$30,000 to the original contract amount. MOTION #12-01 was seconded by Member Corina Herrera-Loera.

Public Comments:

- 1) Dilza Gonzales – Parent and community member, spoke on the safety issues and how we can allocate the money in a better way especially if the money is coming from the LCAP funds.
- 2) Alison Cingolini – Parent and community member, commented that we need to keep a closer eye on the police activity so the schools do not have that ‘prison pipeline’
- 3) Maria Martinez – Mathson parent and community member, reported that the officer at her site is always sitting and using the cell phone and never engages with the students and is never friendly with community members.
- 4) Flor DeLeon – Parent and community member, commented that she understands we do not have enough resources; perhaps it would be less expensive to hire a patrol office vs. police officers and not spend \$210,000 or maybe have parents volunteer.
- 5) Dr. Imee Almazan – Fischer principal, reported that her police officer has built strong relationships with students and goes above and beyond his duties. He guides the students to make good decisions and works with the community.
- 6) Natalie Dawd Abul – Parent and community member, commented the schools need more resources vs. resource officers and feels it is a pipeline to juvenile hall and the juvenile justice system.
- 7) Miguel Flores – Community member, commented that today we need an additional \$30,000 and what about next year—will they keep raising the amount next year?

Member Andrés Quintero stated that he agreed with some of the concerns from the community. He feels more can be done and he will begin to have dialogue at the next Small Schools Committee meeting. He is looking for new models and wants to hire individuals that have a passion to support our community.

8. CONTRACTS OVER \$100,000

8.02 Approve Contract Increase for San Jose Police Department, \$30,000, original amount of \$180,000

Vice-President Ernesto Bejarano stated he agrees with Member Andrés Quintero that we need to find a balance of safety and mentoring and be more proactive with intervention services. We also need to start dialogue with the safety issues at the sites.

Member Corina Herrera-Loera reported that East Side Union High School District has let go of all their police officers and replaced them with social workers.

President Linda Chavez stated that we can't dismiss the fact that we need the officers on school campuses.

The Board had additional dialogue on this agenda item.

MOTION #12-01 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

10. BUSINESS

10.02 Adopt Board Policy First Reading, BP5030-Student Wellness

MOTION #12-02 by Member Andrés Quintero to accept and approve BP5030-Student Wellness, First Reading as presented. MOTION #12-02 was seconded by Clerk Dolores Marquez-Frausto.

The Board had dialogue on this agenda item.

Vice-President Ernesto Bejarano suggested some edits be made starting on page 3, 4th paragraph to read as follows:

The Board shall adopt specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. In developing such goals, the Board shall review and consider evidence-based strategies and techniques with particular focus on nutrition and activities that reflect the cultural traditions of the students represented in the District.

Vice-President Ernesto Bejarano also suggested the following edits starting on page 4, 2nd paragraph to read as follows (add this as the last sentence):

The District shall establish partnerships with organizations that promote physical activities and nutrition education.

10. BUSINESS *(continued)*

10.02 Adopt Board Policy First Reading, BP5030-Student Wellness

Lastly, Vice-President Ernesto Bejarano suggested edits be made starting on page 4, 3rd paragraph to delete the word *'prohibits'* and replace it with *'discourages'*.

Ms. Denisse Mendez, Coordinator, Child Nutrition Services, spoke to the point that the word *'prohibits'* is needed because these are from the Federal Smart Snack regulations. She reported that Child Nutrition Services would be participating in a Federal Audit within the following week.

Member Andrés Quintero commented this is why we pay CSBA to keep us legally in line with these board policies.

Clerk Dolores Marquez-Frausto asked about the line where it addressed the removal of the Tobacco Free Schools. Attorney Manuel Martinez clarified some of her concerns; however, he mentioned 'vaping' might not address 'tobacco'.

The Board had additional dialogue on this agenda item.

Member Andrés Quintero reported that he would accept the suggested editions made by Vice-President Ernesto Bejarano with the exception of the word revision of 'prohibits'. The Board was in agreement with the suggested editions.

Superintendent Hilaria Bauer stated that legal counsel would be reviewing the document prior to the second reading.

MOTION #12-02 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

10.04 Resolution No. 20-18/19 Update Agreement between Governing Board of ARUSD and the Santa Clara County Superintendent of Schools Regarding Necessary Revisions for Compliance with Statutory Budget Requirements in Conjunction with the LCAP

Assistant Superintendent Kolvira Chheng stated this was a monthly staffing item of compliance of the County office approving the District budget.

12. CONSENT CALENDAR

12.13 Updated Reclassification Criteria for Students Classified as English Learners

Superintendent Hilaria Bauer asked the Board for approval of this item since this came from the State. She gave a brief history of what has happened the past 3 years with the state testing. She commented that several of her colleagues at the Superintendent level are just as concerned as she is with the new assessment. She is preparing a letter to the State stating her concerns.

Public Comments:

- 1) Flor DeLeon – Parent and community member, stated this was difficult for parents to understand since they do not speak the language and many times parents do not understand what they are signing.
- 2) Dilza Gonzales – Parent and community member, commented that our ‘colored students’ are still left behind – this is an institutionalized racism. Teachers are doing amazing. She asked how parents could help support fixing this problem.

MOTION #12-03 by Member Andrés Quintero to accept and approve this agenda item as presented. MOTION #12-03 was seconded by Member Corina Herrera-Loera.

The Board continued to have additional dialogue on this agenda item.

MOTION #12-03 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

7. INSTRUCTIONAL SERVICES

7.01 Comprehensive Support Intervention Presentation

7.02 California Dashboard and Systems Support

There was consensus from the Board to discuss **Agenda Items 7.01 and 7.02** together as listed above.

Assistant Superintendent Rene Sanchez introduced Ms. Barbara Campbell, Director of Academic Services, who gave a Power Point presentation on the California Accountability and Continuous Improvement Systems-Systems of Support. She was joined by her team consisting of the following staff members:

- Tara Bickford, Principal, George Middle School

7. INSTRUCTIONAL SERVICES *(continued)*

7.01 Comprehensive Support Intervention Presentation

7.02 California Dashboard and Systems Support

- Jackie Montenegro, Principal, Sheppard Middle School
- Imee Almazan, Principal, Fischer Middle School
- Viviana Garcia, Principal, Dorsa Elementary School
- Vince Iwasaki, Mathson Middle School

Barbara Campbell stated there are great things going on at all our schools.

Board Comments: Ernesto Bejarano, Dolores Marquez-Frausto, Linda Chavez, and Corina Herrera-Loera.

7.03 Local Control Accountability Plan (LCAP) Update – Stakeholder Input

Assistant Superintendent Rene Sanchez introduced Ms. Sandra Garcia, Director of State & Federal, who presented a Power Point presentation. Some of the highlights included the following:

Objectives

- Review CDE requirements for LCAP process
- Share the progress with LCAP update and what was used to gather stakeholder input
- Share work of the LCAP Advisory Committee and the next steps in the adoption process

3-Year LCAP

Annually (School Years for 17/18; 18/19; and 19/20)

- Plan and budget summary
- Annual update
- Stakeholder engagement

Every 3 Years

(School Years for 20/21 through 22/23)

- Goals, Actions, and Services

LCAP Development Timeline

Stakeholder Input

- Parents and community
- ARUSD staff
- Students

7. INSTRUCTIONAL SERVICES *(continued)*

7.03 Local Control Accountability Plan (LCAP) Update – Stakeholder Input

Gathering Input

- Community forums
- School Input Sessions (community and staff)
- Surveys (parents/staff/students)

LCAP Advisory Committee

Next Steps

- Board update – initial LCAP findings
- Share annual update draft with parent advisory groups
- Provide opportunity for stakeholder feedback
- Present draft to the Board
- LCAP annual update plan hearing and adoption
- Submit LCAP annual update to SCCOE for approval

The Board had dialogue on this agenda item related to the Board adhering to the Brown Act. Attorney Manuel Martinez clarified some of the concerns the Board brought up.

8. CONTRACTS OVER \$100,000

8.01 Approve Silicon Valley Education Foundation, State & Federal, \$112,000

MOTION #12-04 by Member Andrés Quintero to accept and approve the Silicon Valley Education Foundation as presented. MOTION #12-04 was seconded by President Linda Chavez.

The Board had discussion around the contract and the services that it would provide.

Assistant Superintendent Rene Sanchez informed the Board about all the summer programs and reported the Silicon Valley Education Foundation contract would support current 2-7 grade students in math through a summer intervention program. In addition, the Elevate Math program would provide a 19-day program of 75 hours of classroom instruction and 35 hours of professional development to teachers. He also reported the Jose Valdes program would make 150 seats available for interested students.

The Board had dialogue on this agenda item.

MOTION #12-04 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

8. CONTRACTS OVER \$100,000 (continued)

8.03 Approve Contract Increase for Ro Health, Inc., Nursing Care Services, \$50,000

MOTION #12-05 by Member Andrés Quintero to accept and approve the contract increase for Ro Health, Inc., Nursing Care Services as presented. MOTION #12-05 was seconded by Vice-President Ernesto Bejarano.

MOTION #12-05 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

8.04 Approve Crown Castle Fiber Contract for \$107,407.16 for 2 years

MOTION #12-06 by Member Andrés Quintero to accept and approve the contract with Crown Castle Fiber as presented. MOTION #12-06 was seconded by Member Corina Herrera-Loera.

Mr. Avtar Gil, Director of Information Technology Support Services, clarified some of the questions the Board had regarding this contract.

MOTION #12-06 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

9. SUPERINTENDENT / BOARD BUSINESS

9.01 Board Study Sessions – The Arbinger Institute Contract

MOTION #12-07 by Member Andrés Quintero that the Board return with other options that include The Arbinger Institute at various levels of costs and other levels of services. MOTION #12-07 was seconded by Clerk Dolores Marquez-Frausto.

The Board had discussion around the third-party facilitator.

Member Andrés Quintero commented he preferred to wait and come back next month with more options and a cost-factor in mind.

Vice-President Ernesto Bejarano wanted to add outward mindset with actionable governance items in the sessions. However, he was in agreement with Member Andrés Quintero to wait.

President Linda Chavez wanted the Board to begin with the goal-setting process and comply with the FCMAT recommendation by June.

9. SUPERINTENDENT / BOARD BUSINESS

9.01 Board Study Sessions – The Arbinger Institute Contract

Clerk Dolores Marquez-Frausto and Member Corina Herrera-Loera were also in agreement to wait and bring back this item with more options.

Superintendent Hilaria Bauer explained more of the concept that the Arbinger Institute would be providing.

The Board had additional comments.

MOTION #12-07 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

MOTION #12-08 by Clerk Dolores Marquez-Frausto to extend the board meeting until 11:00 pm to conclude board business. MOTION #12-08 did not have a second; however, there was consensus from the Board to extend the meeting.

9.02 Legal Services Update

Assistant Superintendent Kolvira Chheng gave an update on the Request For Proposal (RFP) for Legal Services. He reported the District would receive sealed proposals for the award of the contracts effective no later than 3 pm on Wednesday, April 3, 2019, with the format specified by the District as defined in the RFP.

The Board had dialogue on this agenda item.

Clerk Dolores Marquez-Frausto commented this was a Board responsibility to hire and not the staff.

Member Andrés Quintero commented that he felt the Board should not need to interview the firms, but rather review the RFPs and then assign the top firms for staff to interview.

Vice-President Ernesto Bejarano was in agreement with Member Andrés Quintero.

Superintendent Hilaria Bauer stated the Board should be ready to bring back their process for the next meeting. April 3, 2019 is the deadline for the RFP's to be submitted – right now we do know which firms will be applying.

10. BUSINESS

10.01 Second Interim Financial Report

Assistant Superintendent Kolvira Chheng gave a Power Point presentation on the Second Interim Financial Report for 2018-19 budget. Some of the highlights were the following:

Budget Cycle

- Adopted Budget, June 2018
- First Interim, December 2018
- Second Interim, March 2019
- Third Interim, June 2019
- Unaudited Actuals, September 2019
- Audited Financials, December 2019

Purpose/Reason for Interim Reporting

- School Boards are required to certify projected year end and subsequent years' financial condition twice a year
- Using Interim Reports (Education Code 35015 and 35035)
- Typically during December and March of each year
- The Second Interim includes a snapshot of the District's financial positions as of January 31, 2019. It also includes the multiple year projections for current and two subsequent years
- Assumption changes constantly—administration utilizes the most current information available and continually monitors significant assumption changes that occur throughout the school year

Changes from First to Second Interim

Multi-Year Projections

Next Steps

- May Revise
- Third Interim, June 2019
- Public Hearing for 2019-20 Budget and LCAP, June 2019
- Adoption of Budget and LCAP, June 2019

A copy of the presentation was made available to the public.

MOTION #12-09 by Member Andrés Quintero to accept and approve the Second Interim Financial Report as presented. MOTION #12-09 was seconded by Member Corina Herrera-Loera.

10. BUSINESS (continued)

10.01 Second Interim Financial Report

MOTION #12-09 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

10.03 Alpha Public Schools Playground Structure Project

Assistant Superintendent Kolvira Chheng reported that Alpha Public Schools (APS) has requested approval to build a playground structure located on the Slonaker school site and intends to partner with KaBOOM!, Inc., to secure a grant to fund the project. He reported the District will bear no financial responsibility and any cost overruns related to the project are the sole responsibility of APS. In the case that either party permanently ends its lease of the Slonaker school site, APS shall gift the proposed playground structure to the District.

Assistant Superintendent Kolvira Chheng stated that in addition to the playground structure, APS was requesting to include a structural signage to acknowledge its partners, which would be KaBOOM!, Inc., and a funding partner that was yet to be determined. He stated this request may be contrary to Board Policy 1325 which states, "The Superintendent or designee shall not allow any advertisement from any non-school group to be included in any District-or school-sponsored publication, website, or social media, or to be posted on any school property such as scoreboards and billboards."

Mr. John Glover, Director of Alpha Public Schools, introduced himself at this time.

President Linda Chavez spoke about Board Policy 3517 Facilities Inspection and how this agenda item fell under the Playground/School Grounds Inspection. She stated she felt the item should be approved for the following reasons: (1) cost of the structure was \$90,000 and it was not costing the District anything; and (2) this would be the best thing for the students.

The Board had dialogue on this agenda item.

Board Comments: Dolores Marquez-Frausto, Andrés Quintero, Corina Herrera-Loera, and Ernesto Bejarano.

MOTION #12-10 by Member Andrés Quintero to approve Agenda Item 10.03 and then the Superintendent needs to go ahead and take whatever action the Superintendent needs to take to move forward and comply within the board policy. MOTION #12-10 was seconded by Member Corina Herrera-Loera.

MOTION #12-10 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

12. CONSENT CALENDAR

MOTION #12-11 by Member Andrés Quintero to accept the Consent Calendar as AMENDED. MOTION #12-11 was seconded by Member Corina Herrera-Loera.

MOTION #12-11 carried with a vote of 5 in favor; no opposition; no absent; and no abstention.

13. FUTURE BOARD AGENDA REQUESTS

13.01 Requests from Board of Trustees and/or from the Public

There were no requests from the Board or from the community at this time.

14. ADJOURNMENT

14.01 President Adjourns the Meeting

President Linda Chavez adjourned the meeting at 11:04 p.m.

Respectfully submitted,

Dolores Marquez-Frausto
Board Clerk

mcs

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue
San Jose, CA 95127

14.02

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF TRUSTEES

To the Board of Trustees:

Subject : CONTRACTS FOR PROFESSIONAL SERVICES – FIRMS/ORGANIZATIONS

Staff Analysis:

The following contracts for professional services are being presented to the Board of Trustees for review and approval.

Recommendation:

Staff recommends approval of the following contracts for professional services on the attached sheets.
Contract details are on file in the Purchasing Office.

Prepared by: Maria Martinez M.M. Title: Procurement Manager

Approved by: Kolvira Chheng K Title: Assistant Superintendent of Business Services

To the Board of Trustees:

Recommend Approval

14.02

Agenda Placement

Meeting: April 11, 2019

Regular Board Meeting

K H. Bauer

Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union Elementary School District
April 11, 2019 Board Meeting

PROFESSIONAL CONSULTANT SERVICES – FIRMS/ORGANIZATIONS

| <u>DEPARTMENT</u> | <u>DATE OF SERVICE</u> | <u>CONSULTANT NAME</u> | <u>COST & FUNDING</u> | <u>PURPOSE</u> |
|--|-------------------------------|--|----------------------------------|--|
| LUCHA Academy Kristin Burt | 06/24/19 - 08/02/19 | YMCA Silicon Valley | No Cost | Six-week summer learning program, for students entering 1 st - 5 th grade Funding: N/A |
| Lyndale School Paula Alli | 04/15/19 - 04/20/19 | Second Harvest Food Bank of Santa Clara & San Mateo Counties | No Cost | Provide six classes for parents to include cooking lessons, recipes, equipment information and children activities Funding: N/A |
| Lyndale School Paula Alli | 04/15/19 - 06/09/19 | Magic Dance Arts, Inc. | No Cost | Dance classes once a week for ten weeks Funding: N/A |
| Ryan School Raquel Katz | 04/18/19 - 04/18/19 | Fun Services | \$1,495.00 | Student Spring Festival Funding: ASBF |
| Academic Services Rene Sanchez | 05/01/19 - 06/30/19 | Lunch with Tony, LLC dba: Tony Caters | \$3,058.78 | Teacher of The Year Recognition on 05/16/19, food and catering services for District event Funding: General |
| Business Services Kolvira Chheng | 07/01/18 - 06/30/20 | Crowe LLP | \$15,000.00 | Provide financial/performance audit services for Measure J General Obligation Bonds Funding: Restricted |
| Business Services Kolvira Chheng | 07/01/18 - 06/30/20 | Crowe LLP | \$75,000.00 | Provide audit services and report on financial statements Funding: General |
| Early Learning Dr. Dianna Ballesteros | 01/29/18 - 01/29/18 | WestEd Center for Child and Family Studies | \$3,000.00 | Onsite DRDP-K (2015) training for transitional kindergarten and kindergarten teachers Funding: General |
| Maintenance Daniel Flores | 07/01/17 - 06/30/19 | Cintas Corporation | \$3,604.00 | Increase amount to cover expenses for the remaining of FY 2018-19 Funding: General |

**Alum Rock Union Elementary School District
April 11, 2019 Board Meeting**

PROFESSIONAL CONSULTANT SERVICES – FIRMS/ORGANIZATIONS

| | | | | |
|----------------------------------|------------------------|---|---------------------------|---|
| State & Federal Sandra Garcia | 04/15/19 - 07/26/19 | Jose Valdes Math Foundation – San Jose City College | \$21,000.00 | Provide a common core summer math remedial program for current 5 th and 6 th grade students Funding: General |
| State & Federal Sandra Garcia | 04/15/19 - 06/30/21 | Think Together | \$37,603.55 | Provide Kids Code grant services for Hubbard School with the goal of increasing the number of students who pursue degrees and careers in STEM fields Funding: Restricted |
| State & Federal Sandra Garcia | 04/15/19 - 07/23/19 | Think Together | \$70,000.00 | Provide summer literacy program to District EL students Funding: General |
| Student Services Norma Flores | 08/15/18 – 06/30/19 | SEEDS Community Resolution Center | \$2,500.00 Per Session | Master Contract Restorative Justice training for schools within the District that want to participate Funding: Various |



PURCHASING
APR 2 2019 PM 12:19

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES

CONTRACT NO. _____

FROM: LUCHA (School/Dept.)

VENDOR NO. K

PROGRAM MANAGER: Kristin Burt

- 1 **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: YMCA Silicon Valley

Address: 80 Saratoga Ave City: Santa Clara State: CA Zip: 95051

Phone: (408) 351-6400 Email Address: _____

SSN: _____ or Fed I.D. #: _____

Mutually agree and promise as follows:

- 2 **CONTRACT TERM:** start date June 24, 2019 end date August 2, 2019
- 3 **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A Description of services to be provided and expected results (e.g. services, materials, products and/or reports) Attach proposals, exhibits and other documentation if necessary:

To provide a summer learning program from *am-5pm Mondays-Fridays for six weeks
during the summer of 2019 for LUCHA students entering 1st-5th grade.

- 4 **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

a **Fee Rate:** \$ 0 per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

b **Other:** \$ _____ (describe rate agreement) _____

- 5 **BUDGET CODE:**

| FUND | DEPARTMENT | PROG/COUNTER | OBJECT | \$ AMOUNT | PROG. TITLE | BUS OFC |
|------|------------|--------------|--------|-----------|-------------|---------|
| | | | | | | |
| | | | | | | |

- 6 **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.
- 7 **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.
- 8 **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

PURCHASING
APR 2 2019 PM 12:12

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____
FROM: Lyndale Elementary School (School/Dept.) VENDOR NO. _____
PROGRAM MANAGER: Paula Alli

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Second Harvest Food Bank of Santa Clara & San Mateo Counties
Address: 750 Curtner Ave. City: San Jose State: CA Zip: 95125
Phone: (408-266-8866 ext. 229) Email Address: _____
SSN: _____ or Fed I.D. #: _____

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date April 15, 2019 end date April 20, 2019
3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

Second Harvest Food Bank will provide six classes for parents that includes cooking lessons, cooking equipment information, recipes, and activities for children starting April 15, 2019.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

b. **Other:** \$0.00 (describe rate agreement) _____

5. **BUDGET CODE:**

| FUND | DEPARTMENT | PROG/COUNTER | OBJECT | \$ AMOUNT | PROG. TITLE | BUS OFC |
|------|------------|--------------|--------|-----------|-------------|---------|
| | | | | | | |
| | | | | | | |

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.
7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.
8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____
 FROM: Lyndale Elementary (School/Dept.) VENDOR NO. _____
 PROGRAM MANAGER: Paula Alli

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Magic Dance Arts, Inc.
 Address: 1515 Padres Ct. City: San Jose State: CA Zip: 95125
 Phone: (408) 821-4221 Email Address: ertlaxa@gmail.com
 SSN: _____ or Fed I.D. #: _____

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date April 15, 2019 end date June 9, 2019
 3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

The students in Ms. Hamada's preschool class will participate in one 45 minute dance class every week on Thursday for 10 weeks. The dance session will be a combination of tumbling, singing, and other activities.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

b. **Other:** \$0.00 (describe rate agreement) _____

5. **BUDGET CODE:**

| FUND | DEPARTMENT | PROG/COUNTER | OBJECT | \$ AMOUNT | PROG. TITLE | BUS OFC |
|------|------------|--------------|--------|-----------|-------------|---------|
| | | | | | | |
| | | | | | | |

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.
7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.
8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____
 FROM: Ryan Elementary (School/Dept.) VENDOR NO. 11889
 PROGRAM MANAGER: Raquel Katz

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Fun Services
 Address: 1262A Lawrenced Station Rd. City: Sunnyvale State: CA Zip: 94089
 Phone: (408) 745-1976 Email Address: www.FunServicesBayArea.com
 SSN: _____ or Fed I.D. #: _____

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date 4/18/2019 end date 4/18/2019
 3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

Fun Fair Package#1 including delivery, set-up and pick-up rental equipment for our Spring Festival on 4/18/19. Package includes students games.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

 a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

X b. **Other:** \$ 1495.00 (describe rate agreement) 700.00 Deposit due. The remainder \$795 due by the day of event 4/18/19

5. **BUDGET CODE:**

| FUND | DEPARTMENT | PROG/COUNTER | OBJECT | \$ AMOUNT | PROG. TITLE | BUS OFC |
|------|------------|--------------|--------|-----------|-------------|---------|
| 95 | 100 | 0502 | 5815 | \$1495.00 | ASB | |
| | | | | | | |

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.
7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.
8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

PURCHASING
APR 1 2019 04:13

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____
 FROM: Academic Services (School/Dept.) VENDOR NO. 22790
 PROGRAM MANAGER: Rene Sanchez

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Lunch With Tony, LLC DBA: Tony Caters
 Address: 5202 North First Street City: San Jose State: CA Zip: 95002
 Phone: (408) 263-4366 Email Address: _____
 SSN: _____ or Fed I.D. #: 37-1569447

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date May 1, 2019 end date June 30, 2019
 3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

Food and catering services for District Event: Teacher of the Year Recognition on 5/16/19.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

_____ a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☒ b. **Other:** \$ 3058.78 (describe rate agreement) _____

5. **BUDGET CODE:**

| FUND | DEPARTMENT | PROG/COUNTER | OBJECT | \$ AMOUNT | PROG. TITLE | BUS OFC |
|------|------------|--------------|--------|-----------|-------------|---------|
| 03 | 305 | 5012/0 | 5815 | \$3058.78 | | |
| | | | | | | |

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.
7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.
8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
Request for Contracted Services

PURCHASING
APR 4 2019 AM 7:45

TO: BUSINESS OFFICE

Contract No. _____

Vendor No. 21155

Business Services

(School/Dept.) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter into a:

☒ MOU (Negotiated Agreement)
☐ Exhibit B & C (Fingerprinting and TB Test)

☒ MASTER CONTRACT PARTICIPATION
☐ Scope of Work/Proposal

Note: All Contracts over \$5,000 require pre-approval.

* Use Independent Contractor Agreement form B-252 for unincorporated individuals or in the absent of negotiated agreement.

Name of Individual/Company Crowe LLP

Address 400 Capitol Mall, Suite 1400 City Sacramento ST CA Zip 95814-4498

Telephone 916 441-1000 Fax # 916 441-1110

SSN _____ Fed. I.D.# _____

CONTRACT TERM: effective dates July 1, 2018 to June 30, 2020

CONTRACTOR'S OBLIGATION:

Description of services to be provided. Please attach proposals and other documentation if necessary:

Provide financial/performance audit services for Measure J General Obligation Bonds

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Form B-210) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

a. Fee Rate: \$ _____ per _____ Not To Exceed _____ of services.

x b. Other: \$ \$15,000.00

Describe rate agreement or other costs _____

BUDGET CODE: 21 450 95030 5812

WO 4/2/19

APPROVALS:

Alum Rock Union Elementary School District:

Site/Department Administrator _____

Date _____

Director of Fiscal Services [Signature]

Date 4/3/19

Asst. Supt. of Business Services [Signature]

Date 4/3/19

Superintendent _____

Date _____

ARUESD Board Approval _____

Date _____

B-252A

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
Request for Contracted Services

PURCHASING
NOV 4 2019 07:38

TO: BUSINESS OFFICE

Contract No. _____

Vendor No. 21155

Business Services

(School/Dept.) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter into a:

☒ MOU (Negotiated Agreement)
☐ Exhibit B & C (Fingerprinting and TB Test)

☒ MASTER CONTRACT PARTICIPATION
☐ Scope of Work/Proposal

Note: All Contracts over \$5,000 require pre-approval.

* Use Independent Contractor Agreement form B-252 for unincorporated individuals or in the absent of negotiated agreement.

Name of Individual/Company Crowe LLP

Address 400 Capitol Mall, Suite 1400 City Sacramento ST CA Zip 95814-4498

Telephone 916 441-1000 Fax # 916 441-1110

SSN _____ Fed. I.D.# _____

CONTRACT TERM: effective dates July 1, 2018 to June 30, 2020

CONTRACTOR'S OBLIGATION:

Description of services to be provided. Please attach proposals and other documentation if necessary:

Provide audit services and report on financial statements, etc.

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Form B-210) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

a. Fee Rate: \$ _____ per _____ Not To Exceed _____ of services.

x b. Other: \$ \$75,000.00

Describe rate agreement or other costs _____

BUDGET CODE: 03 700 71000 5812

12 4/3/19

APPROVALS:

Alum Rock Union Elementary School District:

Site/Department Administrator _____

Date _____

Director of Fiscal Services [Signature]

Date 4/3/19

Asst. Supt. of Business Services [Signature]

Date 4/3/19

Superintendent _____

Date _____

ARUESD Board Approval _____

Date _____

B-252A



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

PURCHASING
JAN 2 2019 PM 12:42

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____
 FROM: Early Learning (School/Dept.) VENDOR NO. _____
 PROGRAM MANAGER: Dr. Dianna Ballesteros

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: WestED Center For Child and Family Studies
 Address: 333 North Lantana Street, Ste. 277 City: Camarillo State: CA Zip: 93010
 Phone: (805) 465-4439 Email Address: mcaetan@wested.org
 SSN: _____ or Fed I.D. #: _____

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date January 29, 2018 end date January 29, 2018
 3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

Onsite DRDP-K (2015) training for transitional kindergarten and kindergarten teachers on for 30 participants on January 29th, 2018.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

_____ a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☒ b. **Other:** \$ 3000.00 (describe rate agreement) Invoice

5. **BUDGET CODE:**

| FUND | DEPARTMENT | PROG/COUNTER | OBJECT | \$ AMOUNT | PROG. TITLE | BUS OFC |
|------|------------|--------------|--------|-----------|-------------|---------|
| 03 | 305 | 5020/0 | 5815 | \$3000.00 | LCAP PD | |

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.
7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.
8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

PURCHASE ORDER / CONTRACT ADJUSTMENT

BUSINESS OFFICE
RECEIVED

2019 MAR 25 A 11:29

P.O. No. _____ Contract No. C1819074 Contract Original Amount: \$ 26,666.00
Vendor Name: CINTAS CORPORATION Vendor No. 22558 PURCHASING
MAR 26 2019 PM 4:19

Please check:

_____ Cancel P.O. / Contract
_____ Change Item No.: _____
☒ Increase Amount Line Item No.: 1
_____ Decrease Amount Line Item No.: _____
_____ Add Line No.: _____
_____ Delete Line No.: _____
_____ Change org key/object code to: _____
_____ Change Vendor No. to: _____
_____ Add Freight: \$ _____
_____ Add Tax: _____ %
_____ Disencumber
_____ Change Order No.: _____
_____ Other _____

CONTRACTS ONLY

Change Orders:

Contracts Original Amount \$ 26,666.00
Change Order #: 1 \$ 3,604.00
Change Order #: _____ \$ _____
Change Order #: _____ \$ _____
New Contract Total \$ 30,270.00
(including Change Orders)

| Line # | FUND | LOCATION | PROGRAM | ACCOUNT | \$ AMOUNT | Accountant Signature & Date |
|--------|------|----------|---------|---------|------------|-----------------------------|
| 1 | 03 | 470 | 32700 | 5815 | \$3,604.00 | <i>[Signature]</i> 3/25/19 |
| | | | | | | |

Reason for Adjustment: Please increase amount on C1819074 by \$3,604.00
to cover expenses for the remaining of FY 2018-2019.
Thank you

| | |
|---|---|
| School/Dept.: <u>MOT</u> | Requested by: <u>Gloria Fernandez</u> |
| Approval: <u><i>[Signature]</i></u> (for Contracts Only) | Assistant Superintendent of Business Services |
| <u><i>[Signature]</i></u> | Program Manager |
| | Purchasing Manager |
| Date Requested: _____ | Date Entered: _____ Entered By: _____ |

(Pursuant to Public Contract Code 20118.4, the total cost of change orders shall not exceed the greater of \$15,000.00 or 10% of the original contract amount. The ARUESD Board of Trustees must approve changes exceeding these limits.)



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

PURCHASING
APR 2 2019 PM 12:13

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____
 FROM: State & Federal (School/Dept.) VENDOR NO. 18650
 PROGRAM MANAGER: Sandra Garcia

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: JOSE VALDES MATH FOUNDATION - San Jose City College
 Address: PO BOX 76484 City: SAN JOSE State: CA Zip: 95159
 Phone: (408) 892-6874 Email Address: _____
 SSN: _____ or Fed I.D. #: 26-0-825-700

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date April 15, 2019 end date July 26, 2019
 3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

Jose Valdes Math will offer a common Core Summer Math Remedial Program at San Jose City College for current 5th and 6th grade students. Program will provide math instruction at no cost to 150 Alum Rock students that do not meet standards on State Exam. There will be 6.5 hours of math instruction each day.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

☐ a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☒ b. **Other:** \$ 21,000.00 (describe rate agreement) Lunch only = 150 students @ \$5 per student x 28 days = \$21,000.00 - Program - No Cost

5. **BUDGET CODE:**

| FUND | DEPARTMENT | PROG/COUNTER | OBJECT | \$ AMOUNT | PROG. TITLE | BUS OFC |
|------|------------|--------------|--------|-----------|-------------|---------|
| 03 | 360 | 5051 | 5815 | 21,000.00 | Summer | |

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.
7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.
8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT

PURCHASING
APR 2 2019 PM 13:18

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____
 FROM: State & Federal (School/Dept.) VENDOR NO. 18650
 PROGRAM MANAGER: Sandra Garcia

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: THINK TOGETHER
 Address: 550 Valley Way City: Milpitas State: CA Zip: 95035
 Phone: (408) 946-2727 Email Address: _____
 SSN: _____ or Fed I.D. #: 33-0781751

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date April 15, 2019 end date June 30, 2021
 3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

~~Think Together will provide Kids Code grant services to a minimum of 40 students each year at Hubbard Elementary School beginning April 2019 through June 2021. Students will experience the joy of coding by completing challenging projects, with the goal of increasing the number of students who pursue degrees and careers in STEM fields, with particular emphasis on students of color.~~

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

☐ a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☒ b. **Other:** \$ 37,603.55 (describe rate agreement) Year 1 (2018-19) = \$13,801.78

Year 2 (2019-20) = \$13,801.78 Year 3 (2020-21) \$10,000.00

5. **BUDGET CODE:**

| FUND | DEPARTMENT | PROG/COUNTER | OBJECT | \$ AMOUNT | PROG. TITLE | BUS OFC |
|------|------------|--------------|--------|-----------|-------------|---------|
| 06 | 360 | 13870 | 5815 | 37,603.55 | | |
| | | | | | | |

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.
7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.
8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING



PURCHASING
#22 2019-12-22

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____
 FROM: State & Federal (School/Dept.) VENDOR NO. 21410
 PROGRAM MANAGER: Sandra Garcia

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: THINK TOGETHER
 Address: 550 Valley Way City: Milpitas State: CA Zip: 95035
 Phone: (408) 946-2727 Email Address: _____
 SSN: _____ or Fed I.D. #: 33-0781751

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date April 15, 2019 end date July 23, 2019
 3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

THINK TOGETHER to provide Summer Learning Program to Alum Rock Students.

Program will provide services to approximately 200 students, 5 days per week. Will support English Learners to improve literacy skills in collaboration with credentialed teachers.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

b. **Other:** \$ 70,000.00 (describe rate agreement) Not to Exceed \$70,000.00

5. **BUDGET CODE:**

| FUND | DEPARTMENT | PROG/COUNTER | OBJECT | \$ AMOUNT | PROG. TITLE | BUS OFC |
|------|------------|--------------|--------|-----------|-------------|---------|
| 03 | 360 | 5051 | 5815 | 70,000.00 | Summer | |
| | | | | | | |

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.
7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.
8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT

PURCHASING
8/22/2018 PM 12:25

TO: DIVISION OF BUSINESS SERVICES

CONTRACT NO. _____

FROM: Student Services (School/Dept.)

VENDOR NO. _____

PROGRAM MANAGER: Norma Flores

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: SEEDS Community Resolution Center

Address: 2530 San Pablo Ave. Suite A City: Berkeley State: CA Zip: 94702

Phone: 510-548-2377 Email Address: _____

SSN: _____ or Fed I.D. #: _____

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date August 15, 2018 end date June 30, 2019

3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

SEEDS will provide Restorative Justice training to schools within the Alum Rock School District that want to participate. Master Contract

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

 a. **Fee Rate:** \$ _____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

X b. **Other:** \$ 2,500.00 (describe rate agreement) Per session

5. **BUDGET CODE:**

| FUND | DEPARTMENT | PROG/COUNTER | OBJECT | \$ AMOUNT | PROG. TITLE | BUS OFC |
|------|------------|--------------|--------|-----------|-------------|---------|
| | | | | | | |
| | | | | | | |

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

14.03

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees:

Date: April 3, 2019

Subject: **Acceptance of Grant/Award Notification**

Staff Analysis: The District has received a grant/award as summarized on the attached sheet dated April 11, 2019.

Recommendation: Staff recommends acceptance of this grant/award.

Submitted by: Kolvira Chheng



Title: Assistant Superintendent, Business Services

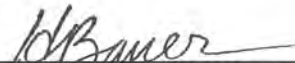
To the Board of Trustees:

Meeting: April 11, 2019
 Regular Board Meeting

Recommend Approval

14.03

Agenda Placement



Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union Elementary School District
April 11, 2019 Board Meeting

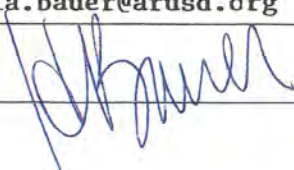
GRANT/AWARD NOTIFICATIONS

| <u>PROJECT NAME</u> | <u>PROJECT AMOUNT</u> | <u>FUNDING AGENCY</u> | <u>COMMENTS</u> |
|---|-----------------------|---------------------------------------|---|
| After School Education and Safety Kids Code Pilot Program | \$ 50,000.00 | California Department of Education | To provide funding for the District After School Education and Safety (ASES) Kids Code Pilot Program; award is made contingent upon the availability of funds if the Legislature takes action to reduce or defer funding, which this award is based, then this award will be amended accordingly; term 7/1/18 thru 6/30/21 |

FEB 26 2019

FILE COPY

Grant Award Notification

| | | | | | | |
|--|----------------------------------|---------------------------|----------------------|--|----------------------------|--------------------------|
| GRANTEE NAME AND ADDRESS Hilaria Bauer, Superintendent Alum Rock Union Elementary 2930 Gay Avenue Santa Clara, CA 95127-2322 | | | | CDE GRANT NUMBER | | |
| FY | | PCA | Vendor Number | Suffix | | |
| 18 | | 25413 | 69369 | KC | | |
| Attention Expanded Learning Coordinator | | | | STANDARDIZED ACCOUNT CODE STRUCTURE | | COUNTY |
| Program Office Expanded Learning Office | | | | Resource Code | Revenue Object Code | 43 |
| Telephone 408-928-6800 | | | | 6011 | 8590 | INDEX |
| Name of Grant Program After School Education and Safety (ASES) Kids Code Pilot Program | | | | | | 0150 |
| GRANT DETAILS | Original/Prior Amendments | Amendment Amount | Total | Amend. No. | Award Starting Date | Award Ending Date |
| | \$50,000.00 | | \$50,000.00 | | 7/1/2018 | 6/31/2021 |
| CFDA Number | Federal Grant Number | Federal Grant Name | | | Federal Agency | |
| | | | | | | |
| <p>I am pleased to inform you that you have been funded for the ASES Kids Code Pilot Program.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Deborah Denico, Associate Governmental Program Analyst Expanded Learning Division California Department of Education 1430 N Street, Suite 3400 Sacramento, CA 95814-5901</p> | | | | | | |
| California Department of Education Contact Deborah Denico | | | | Job Title Associate Governmental Program Analyst | | |
| E-mail Address ddenico@cde.ca.gov | | | | Telephone 916-319-0215 | | |
| Signature of the State Superintendent of Public Instruction or Designee  | | | | Date February 19, 2019 | | |
| CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS | | | | | | |
| <i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i> | | | | | | |
| Printed Name of Authorized Agent Hilaria Bauer, Ph.D. | | | | Title Superintendent | | |
| E-mail Address hilaria.bauer@arUSD.org | | | | Telephone (408) 928-6830 | | |
| Signature  | | | | Date 2/25/19 | | |

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION


To the Board of Trustees:

Date: March 17, 2019

Subject: **Acceptance of Donations**

Staff Analysis: The District has received donations as summarized on the sheet dated April 11, 2019.

Recommendation: Staff recommends approval for acceptance of these donations.

Approved by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Meeting: April 11, 2019
 Regular Board Meeting

Recommend Approval

14.04
Agenda Placement


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ACCEPTANCE OF DONATIONS

| <u>DONOR NAME</u> | <u>DESCRIPTION OR PURPOSE</u> | <u>ESTIMATED VALUE</u> | <u>RECEIVING SCHOOL OR DEPARTMENT</u> |
|-------------------------------------|--|-----------------------------------|--|
| Synopsys Inc. | Materials & Supplies | \$ 37.50 | ARUESD-Winter Luncheon |
| Mr. Tobi S. Nielsen | Materials & Supplies | \$ 670.00 | Aptitud Academy at Goss |
| Synopsys Inc. | Materials & Supplies | \$ 30.00 | Arbuckle Elementary |
| Lifetouch | Materials & Supplies | \$ 53.36 | Arbuckle Elementary |
| Environmental Volunteers | Materials & Supplies | \$ 655.72 | Adelante Academy |
| Humane Society Silicon Valley | Materials & Supplies | \$ 265.74 | Adelante Academy |
| Philanthropic Ventures Foundation | Materials & Supplies | \$ 500.00 | Adelante Academy |
| Benevity thru Synopsys | Materials & Supplies | \$ 70.00 | Chavez Elementary |
| Humane Society Silicon Valley | Materials & Supplies | \$ 716.26 | Cureton Elementary |
| Foothill DeAnza Colleges Foundation | Materials & Supplies | \$ 700.00 | Cureton Elementary |
| Benevity thru Synopsys | Materials & Supplies | \$ 60.00 | Dorsa Elementary |
| Chicago Title Company | Materials & Supplies | \$ 100.00 | Dorsa Elementary |
| Dorsa Elementary School Community | Materials & Supplies | \$ 120.00 | Dorsa Elementary |
| Benevity thru Synopsys | Materials & Supplies | \$ 14,666.66 | Dorsa Elementary |
| Philanthropic Ventures Foundation | Materials & Supplies | \$ 1,499.00 | Fischer Middle |
| LUCHA Parent Leader Group | Materials & Supplies | \$ 4,300.00 | L.U.C.H.A. |
| Linda Vista PTA | Materials & Supplies | \$ 5,000.00 | Linda Vista Elementary |
| Environmental Volunteers | Materials & Supplies | \$ 363.70 | Linda Vista Elementary |
| Applied Materials Foundation | Materials & Supplies | \$ 400.00 | McCollam Elementary |
| AT&T Employee Giving Campaign | Materials & Supplies | \$ 120.00 | McCollam Elementary |
| Bright Funds | Materials & Supplies | \$ 110.00 | McCollam Elementary |
| Snap Raise | Materials & Supplies | \$ 1,391.42 | Mathson Middle |
| Foothill DeAnza Colleges Foundation | Materials & Supplies | \$ 1,625.00 | Painter Elementary |
| Philanthropic Ventures Foundation | Materials & Supplies | \$ 500.00 | Painter Elementary |
| PG&E | Materials & Supplies | \$ 70.00 | Ryan Elementary |
| Guadalupe River Park Conservancy | Materials & Supplies | \$ 202.78 | Ryan Elementary |

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION


To the Board of Trustees:

Date: March 17, 2019

Subject: **Approval of Fundraising Activities**

Staff Analysis: The District has received fundraising requests as summarized on the attached sheet dated April 11, 2019.

Recommendation: Staff recommends approval of these fundraising event requests.

Approved by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Meeting: April 11, 2019
 Regular Board Meeting

Recommend Approval

14.05
Agenda Placement

 
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

APPROVAL OF FUNDRAISING ACTIVITY

| <u>SCHOOL</u> | <u>FUNDRAISING ACTIVITY</u> | <u>ACTIVITY SPONSOR</u> | <u>DATE</u> |
|----------------------|------------------------------------|--------------------------------|--------------------|
| Adelante Academy | Chuck E. Cheese Sales | PTA | 03/21/19-03/22/19 |
| Adelante Academy | Dance Recital Sales | PTA | 05/03/19-05/03/19 |
| Adelante Academy | Valentine Grams' Sales | ASB | 02/11/19-02/14/19 |
| Adelante Academy | Talent Show Sales | PTA | 04/12/19-04/12/19 |
| Aptitud Academy | Walk-a-Thon Sales | PTA | 04/15/19-04/15/19 |
| Aptitud Academy | Uniform Sales | ASB | 08/25/18-06/14/19 |
| Aptitud Academy | Graduation Gown Sales | ASB | 03/18/19-06/07/19 |
| Aptitud Academy | Scholastic Book Fair Sales | ASB | 05/06/19-05/10/19 |
| Hubbard Academy | NASA Night Sales | PTA | 04/30/19-04/30/19 |
| Hubbard Academy | Spring Festival Sales | PTA | 04/18/19-04/18/19 |
| Hubbard Academy | Walk-a-Thon Sales | ASB | 05/31/19-05/31/19 |
| Mathson Middle | Candy Grams' Sales | ASB | 03/20/19-03/27/19 |
| Meyer Elementary | PTA Game Day Sales | PTA | 04/18/19-04/18/19 |
| Sheppard Middle | Candy Bar Sales | AYA | 04/01/19-04/01/19 |
| Ocala Middle | Gift Card Sales | AYA | 04/08/19-04/22/19 |
| Renaissance Academy | Snack Sales | PTO | 04/19/19-06/11/19 |
| Renaissance Academy | 8 th Grade Dance Sales | PTO | 05/31/19-05/31/19 |
| Renaissance Academy | Student Talent Show Sales | PTO | 05/03/19-05/03/19 |
| Renaissance Academy | Restaurant Sales | PTO | 04/18/19-04/18/19 |
| Renaissance Academy | Fun Run Sales | PTO | 04/19/19-04/19/19 |
| Renaissance Academy | Holiday Grams' Sales | ASB | 09/01/18-06/14/19 |

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

14.06

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

To the Board of Trustees:


April 3, 2019

Subject: Vendor & Payroll Warrants

Staff Analysis: Summary of Vendor and Payroll Warrants issued during March month of Fiscal Year 2018/2019.

| | | |
|---------------------------|-----------|---------------------|
| Total of vendor warrants | \$ | 4,948,714.15 |
| Total of payroll warrants | \$ | 4,690,123.61 |
| Total | \$ | 9,638,837.76 |

Recommendation: Staff recommends approval of the Vendor & Payroll Warrants for the month of March 2019.

Approved by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

14.06
Agenda Placement


Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

March 2019

| | <u>VENDOR WARRANTS</u> | <u>AMOUNT</u> |
|-------------|---|------------------------------|
| Fund | | |
| 03,05,06,08 | General Fund (Incl Payroll A/P) | \$3,162,826.24 |
| 12 | Child Development Fund | \$0.00 |
| 13 | Cafeteria Fund | \$266,837.40 |
| 14 | Deferred Maintenance Fund | \$0.00 |
| 21 | Building Fund | \$9,593.47 |
| 25 | Capital Facilities Fund | \$176.96 |
| 35 | County School Facility Fund | \$0.00 |
| 40 | Special Reserve for Capital Outlay Fund | \$0.00 |
| 67 | Health and Welfare | \$1,493,812.58 |
| 68 | Worker's Comp | \$1,161.10 |
| | Subtotal | <u>\$4,934,407.75</u> |
| 95 | Student Body Fund | \$14,306.40 |
| | Total Vendor Warrants | <u>\$4,948,714.15</u> |

PAYROLL WARRANTS

| | |
|---------------------------------|------------------------------|
| 10th of the month | \$383,776.61 |
| EOM Payroll | \$4,305,724.00 |
| Vacation Pay Out | \$0.00 |
| Manual Checks | \$623.00 |
| Void Checks | \$0.00 |
| Total Payroll Warrants | <u>\$4,690,123.61</u> |
| Grand Total All Warrants | <u>\$9,638,837.76</u> |

| | | |
|--|-----------|-------------|
| | From | To |
| AP Warrants used # | 146323 | - 146893 |
| AP Direct Deposit Stub Used # | V1011332 | - V1011356 |
| Payroll Direct Deposit Pay Stub used # | V60295152 | - V60296663 |
| Payroll Checks used # | 10121146 | - 10121305 |

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

To the Board of Trustees:

April 1, 2019

Subject: **Enrollment/Attendance Report for Month 7
(February 18, 2019 thru March 15, 2019)**

Staff Analysis: The Enrollment/Attendance Report for the attendance March 15, 2019 provides information on how many students are enrolled at each school and what percent attended class. This report captures our ADA percentages for the first seven months of the school year. It establishes our Local Control Funding Formula (LCFF) for 2018/2019 school year.

Month 7


March 15, 2019

Regular Ed & SDC ADA

94.75%

Recommendation: Staff recommends acceptance of this month's Enrollment/Attendance Report.

Submitted by: Doug Durham Title: Student Data Coordinator

Approved by: Kolvira Chheng  Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

14.07

Agenda Placement



Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Enrollment/ADA 2018-2019 for Elementary and Middle Schools

| Elementary | Month 1 8/21-9/14 | | Month 2 9/17-10/12 | | Month 3 10/15-11/09 | | Month 4 11/12-12/7 | | Month 5 12/10 - 1/18 | | Month 6 1/21 - 2/15 | | Month 7 2/18 - 3/15 | | Month 8 | | Month 9 | | Month 10 | | Month 11 | |
|---------------|----------------------|-------|-----------------------|-------|------------------------|-------|-----------------------|-------|-------------------------|-------|------------------------|-------|------------------------|-------|---------|-----|---------|-----|----------|-----|----------|-----|
| | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA |
| School | | | | | | | | | | | | | | | | | | | | | | |
| Adelante | 532 | 97.04 | 532 | 97.45 | 528 | 96.75 | 527 | 95.15 | 525 | 95.99 | 524 | 96.49 | 524 | 95.46 | | | | | | | | |
| Adelante 2 | 186 | 97.90 | 186 | 97.17 | 189 | 96.20 | 187 | 94.36 | 188 | 94.44 | 186 | 95.03 | 183 | 95.25 | | | | | | | | |
| Apititud | 431 | 96.19 | 437 | 96.66 | 435 | 96.02 | 436 | 94.66 | 436 | 95.43 | 439 | 95.10 | 439 | 95.26 | | | | | | | | |
| Arbuckle | 223 | 96.40 | 223 | 95.48 | 226 | 95.05 | 230 | 92.71 | 227 | 93.46 | 226 | 95.16 | 226 | 94.28 | | | | | | | | |
| Cassell | 392 | 95.89 | 395 | 95.07 | 392 | 94.33 | 389 | 92.80 | 395 | 92.53 | 393 | 94.81 | 396 | 93.01 | | | | | | | | |
| Chavez | 345 | 96.54 | 351 | 96.02 | 355 | 94.90 | 355 | 93.92 | 354 | 94.45 | 357 | 94.81 | 360 | 95.14 | | | | | | | | |
| Cureton | 393 | 97.46 | 393 | 97.21 | 392 | 96.05 | 394 | 94.53 | 387 | 95.21 | 388 | 95.57 | 390 | 96.01 | | | | | | | | |
| Dorsa | 375 | 97.13 | 376 | 96.64 | 371 | 95.24 | 366 | 95.12 | 363 | 94.35 | 360 | 95.14 | 363 | 94.72 | | | | | | | | |
| Hubbard | 628 | 96.38 | 629 | 95.67 | 632 | 94.48 | 631 | 93.34 | 632 | 93.46 | 636 | 94.40 | 631 | 92.59 | | | | | | | | |
| Linda Vista | 524 | 96.21 | 524 | 96.66 | 528 | 95.13 | 526 | 95.47 | 517 | 93.51 | 516 | 94.73 | 515 | 94.07 | | | | | | | | |
| Lucha | 297 | 96.01 | 296 | 96.29 | 293 | 96.20 | 292 | 95.26 | 291 | 95.87 | 293 | 95.36 | 292 | 95.40 | | | | | | | | |
| Lyndale | 340 | 96.75 | 343 | 96.48 | 346 | 95.87 | 346 | 94.76 | 343 | 95.13 | 344 | 95.26 | 339 | 94.75 | | | | | | | | |
| McCollam | 520 | 96.50 | 523 | 96.62 | 525 | 96.42 | 533 | 95.09 | 525 | 95.65 | 525 | 94.51 | 527 | 95.74 | | | | | | | | |
| Meyer | 372 | 96.57 | 376 | 96.76 | 380 | 95.81 | 375 | 95.02 | 377 | 93.36 | 377 | 94.17 | 378 | 95.45 | | | | | | | | |
| Painter | 347 | 97.52 | 346 | 96.62 | 345 | 96.08 | 342 | 94.40 | 341 | 95.17 | 338 | 94.57 | 337 | 91.34 | | | | | | | | |
| Russo/McEntee | 455 | 96.97 | 456 | 96.26 | 457 | 95.94 | 454 | 94.47 | 453 | 95.65 | 453 | 95.68 | 449 | 95.11 | | | | | | | | |
| Ryan | 323 | 96.28 | 323 | 96.67 | 320 | 95.88 | 321 | 94.81 | 324 | 95.06 | 326 | 94.88 | 320 | 94.88 | | | | | | | | |
| San Antonio | 349 | 96.62 | 349 | 95.81 | 347 | 95.27 | 348 | 94.12 | 351 | 94.87 | 360 | 94.55 | 356 | 95.40 | | | | | | | | |

| Middle | Month 1 8/21-9/14 | | Month 2 9/17-10/12 | | Month 3 10/15-11/09 | | Month 4 11/12-12/7 | | Month 5 12/10 - 1/18 | | Month 6 1/21 - 2/15 | | Month 7 2/18 - 3/15 | | Month 8 | | Month 9 | | Month 10 | | Month 11 | |
|-------------|----------------------|-------|-----------------------|-------|------------------------|-------|-----------------------|-------|-------------------------|-------|------------------------|-------|------------------------|-------|---------|-----|---------|-----|----------|-----|----------|-----|
| | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA | Enroll | ADA |
| School | | | | | | | | | | | | | | | | | | | | | | |
| Fischer | 285 | 97.04 | 290 | 96.27 | 295 | 96.17 | 298 | 93.81 | 302 | 94.33 | 306 | 94.73 | 304 | 94.73 | | | | | | | | |
| George | 517 | 96.66 | 521 | 97.37 | 527 | 95.96 | 527 | 95.02 | 529 | 95.02 | 525 | 95.87 | 525 | 95.59 | | | | | | | | |
| Mathson | 292 | 95.84 | 296 | 95.02 | 300 | 94.94 | 302 | 92.35 | 296 | 93.56 | 297 | 93.47 | 294 | 92.35 | | | | | | | | |
| Ocala | 450 | 96.65 | 451 | 96.45 | 449 | 95.83 | 449 | 95.26 | 451 | 94.19 | 455 | 95.65 | 454 | 94.05 | | | | | | | | |
| Renaissance | 310 | 97.73 | 307 | 98.29 | 305 | 97.91 | 306 | 96.50 | 303 | 97.37 | 303 | 97.52 | 304 | 97.27 | | | | | | | | |
| Ren 2 | 279 | 97.59 | 278 | 97.66 | 281 | 96.73 | 281 | 96.82 | 279 | 96.75 | 279 | 96.51 | 279 | 97.06 | | | | | | | | |
| Sheppard | 600 | 97.47 | 602 | 96.82 | 603 | 96.78 | 604 | 95.55 | 601 | 96.93 | 599 | 95.71 | 593 | 94.97 | | | | | | | | |

| | | | | | | | | | | | | | | | | | | | | | | |
|-------|------|-------|------|-------|------|-------|------|-------|------|-------|------|-------|------|-------|---|--|---|--|--|--|---|--|
| Total | 9765 | 96.77 | 9803 | 96.55 | 9821 | 95.80 | 9819 | 94.66 | 9790 | 94.89 | 9805 | 95.19 | 9778 | 94.75 | 0 | | 0 | | | | 0 | |
|-------|------|-------|------|-------|------|-------|------|-------|------|-------|------|-------|------|-------|---|--|---|--|--|--|---|--|

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

14.08

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: **Approve/Ratify Notices of Employment and Changes of Status/April 11, 2019/**
Human Resources Department

Staff Analysis:

This item includes recommendations such as new hires, leaves of absence, or other changes in employee status.

Recommendation:

The Board is requested to approve the hiring of any new employee, and any change of status for existing employees.

Submitted by: Jess Serna Title: Interim Assistant Superintendent,
Human Resources

To the Board of Trustees:
Recommend Approval

Meeting: April 11, 2019
Regular Board Meeting

14.08
Agenda Placement

Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

CLASSIFIED PERSONNEL – April 11, 2019

CLASSIFIED OFFERS OF EMPLOYMENT:

I. New Hire:

| | | |
|----------------------------|-----------------------------------|----------|
| 1. Martinez, Luz Alejandra | Child Nutrition Assistant I/Ocala | 03/18/19 |
|----------------------------|-----------------------------------|----------|

II. 39 Mo. Re-Employment:

| | | |
|-----------------|---|-------------------|
| 1. Betti, Tiana | Paraeducator Special Education I/ Renaissance II | 03/01/19-06/01/22 |
|-----------------|---|-------------------|

III. Substitute Personnel:

| | | |
|-------------------------------------|--------------------------------------|----------|
| 1. Espinoza Rios, Ana Lilia | Substitute Child Nutrition Assistant | 03/15/19 |
| 2. Bardo, Zandra Sandoval | Substitute Paraeducator | 03/18/19 |
| 3. Martinez, Maria Angelica Solorio | Substitute Paraeducator | 03/20/19 |
| 4. Ayala, Juliana Julie | Substitute Paraeducator | 03/22/19 |
| 5. Hernandez, Daisy | Substitute Child Nutrition Assistant | 03/21/19 |
| 6. Figueroa, Ma Guadalupe Arreola | Substitute Custodian | 02/18/19 |
| 7. Rivera, Maria Enriqueta | Substitute Paraeducator | 03/13/19 |
| 8. Rodriguez, Marco Antonio Ayala | Substitute Custodian | 03/07/19 |
| 9. Rios, Ana Lilia Espinoza | Substitute Child Nutrition Assistant | 03/15/19 |
| 10. Hernandez, Daisy | Substitute Child Nutrition Assistant | 04/02/19 |
| 11. Perez, Jeremy | Substitute Custodian | 03/27/19 |

IV. Substitute Terminations:

| | | |
|-----------------------------|-------------------------|----------|
| 1. Ramirez, Brenda Tinajero | Substitute Paraeducator | 03/21/19 |
| 2. Gutierrez, Romey | Substitute Paraeducator | 04/01/19 |

**ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT-
HUMAN RESOURCES DEPARTMENT
MEETING OF THE BOARD OF TRUSTEES
April 11, 2019**

CERTIFICATED OFFERS OF EMPLOYMENT:

I. Employee Contracts:

| | | |
|----------------------|------------------|-----------------------|
| 1. Martin, Luz Maria | ELPAC Tester | 02/25/2019-05/17/2019 |
| 2. McDowell, Debbie | SBAC Coordinator | 04/01/2019-06/11/2019 |

CERTIFICATED CHANGES OF STATUS:

II. End of Temporary Contract 6/30/2019:

| | |
|------------------------|---------------------------------|
| 1. Arora, Sarika | Resource/Russo/McEntee Academy |
| 2. Cervantes, Alondra | SDC/George Middle School |
| 3. Enriquez, Merly | 5/Ryan Elementary |
| 4. Almazan, Epsom | Core/Hubbard Media Arts Academy |
| 5. Formariz, Megan | Core/Renaissance Academy I |
| 6. Gonzalez, Rosa | SDC/Ocala Middle School |
| 7. Hernandez, Steven | Core/Fischer Middle School |
| 8. Herrell, Kelly | Core/Renaissance Academy II |
| 9. Johnstone, Amber | Core/Sheppard Middle School |
| 10. Lange, Brooke | Core/Renaissance Academy I |
| 11. Massuda, Jeanne | 3/Lyndale Elementary |
| 12. Medina, Jose | Core/Fischer Middle School |
| 13. Miller, Haley | TK/Dorsa Elementary |
| 14. Morales, Elizabeth | 1 Bil/ADELANTE Academy II |
| 15. Nieto, Deanna | 4/Painter Elementary |
| 16. Sanchez, Monica | Core/Ocala Middle School |
| 17. Tenorio, Clara | K Bil/ADELANTE Academy II |
| 18. The, Michael | Core/Mathson Middle School |
| 19. Vega, Arturo | 3/Ryan Elementary |

III. End of Temporary Contract Non Reelect 6/30/2019:

| | |
|---------------------------|------------------------------|
| 1. Fong, Kai Yeung Calvin | 4/Hubbard Media Arts Academy |
|---------------------------|------------------------------|

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San Jose, CA 95127

14.09

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees:

Date: March 18, 2019

Subject: **Resolution No. 34-18/19**
Asian Pacific Heritage Month
May, 2019, has been proclaimed Asian Pacific Heritage Month.

Staff Analysis: Alum Rock Union School District joins with the California State Board of Education in proclaiming the month of May, 2019, as "*Asian Pacific Heritage Month*" and encourages all educational communities to commemorate this occasion with appropriate instructional activities.

Recommendation: Staff recommends approval of **Resolution No. 34-18/19**, Asian Pacific Heritage Month, as submitted.

Submitted by: Rene Sanchez

RS

Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

14.09

Agenda Placement

KB

H. Bauer

Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Resolution No. 34-18/19
PROCLAIMING May, 2019,
"ASIAN PACIFIC HERITAGE MONTH"

WHEREAS, the State of California is home to more than 700,000 students of Asian and Pacific Islander descent, kindergarten through grade twelve;

WHEREAS, these students reflect the great diversity of culture and heritage of the many countries of Asia and the Pacific Islands;

WHEREAS, despite the hardships and barriers of the past, the people of Asia and the Pacific Islands who came to this country and their descendants have made substantial contributions to California's economic growth and development and have woven clear, distinct threads into the state's social fabric;

WHEREAS, the Alum Rock Union School District and the California State Board of Education recognize in its Policy Statement on Multicultural Education that each student needs an opportunity to understand the common humanity underlying all people; to develop pride in his or her own identity and heritage; and to understand, respect, and accept the identity and heritage of others;

WHEREAS, the History-Social Science Framework for California Public Schools, Kindergarten through Grade Twelve states that the history curriculum of community, state, region, nation and world must reflect the experiences of men and women and of different racial, religious, and ethnic groups and must be integrated at every level; and

WHEREAS, "Asian Pacific Heritage Month" is celebrated annually at the local, state, and national levels;

NOW, THEREFORE, BE IT RESOLVED, that the Alum Rock Union School District joins with the California State Board of Education in proclaiming the month of May, 2019, as "Asian Pacific Heritage Month" and encourages all educational communities to commemorate this occasion with appropriate instructional activities; and be it further

PASSED AND ADOPTED this 11th day of April, 2019, by the Board of Trustees of the Alum Rock Union School District, County of Santa Clara, State of California.

Ayes _____ Noes _____ Absent _____ Abstain _____

Board of Trustees:

| | |
|----------------------------------|-------|
| Linda Chavez, President | _____ |
| Ernesto Bejarano, Vice-President | _____ |
| Dolores Marquéz - Frausto, Clerk | _____ |
| Andrés Quintero, Member | _____ |
| Corina Herrera-Loera, Member | _____ |

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union School District at a public meeting of said Board held on April 11, 2019.

Hilaria Bauer, Ph.D., Superintendent

Date

ALUM ROCK UNION SCHOOL DISTRICT

2930 Gay Avenue, San Jose, CA 95127

14.10

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees:

Date: March 18, 2019

Subject: **Resolution No. 35-18/19**
Cinco De Mayo Week
April 29 - May 5, 2019, has been proclaimed as Cinco de Mayo Week.

Staff Analysis: Alum Rock Union School District joins with all other educational agencies, governmental bodies, and community organizations in proclaiming and designating April 29th through May 5th *Cinco de Mayo Week*, and encourages all educational communities to commemorate this time with appropriate instructional activities.

Recommendation: Staff recommends approval of **Resolution No. 35-18/19, *Cinco de Mayo Week***, as submitted.

Submitted by: Rene Sanchez

[Signature]

Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

14.10

Agenda Placement

[Signature]

[Signature]

Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

**Resolution No. 35-18/19
PROCLAIMING April 29 – May 5, 2019,
“CINCO DE MAYO WEEK”**

WHEREAS, the entire southwestern section of the United States of America, including California, has cultural roots in Mexico; and

WHEREAS, over thirty-seven percent of the population of California is of Hispanic ancestry; and

WHEREAS, many persons of Hispanic ancestry have become world famous in many fields, including politics, labor, religion, education, science, music, art, entertainment, athletics, and scores of other activities; and

WHEREAS, the customs, traditions, and national holidays of Mexico are part of the culture of people whose ancestry is Hispanic; and

WHEREAS, Cinco de Mayo is a significant celebration in Mexico and throughout the southwestern United States and California which commemorates the battle of May 5, 1862 at Puebla, Mexico where the Mexican armed forces led by General Ignacio Zaragoza, were victorious in driving from Mexican soil the expeditionary forces of Napoleon;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Alum Rock Union Elementary School District joins with all other educational agencies, governmental bodies, and community organizations in proclaiming and designating April 29th through May 5th *Cinco de Mayo Week*, and encourages all educational communities to commemorate this time with appropriate instructional activities.

PASSED AND ADOPTED this 11th day of April, 2019, by the Board of Trustees of the Alum Rock Union School District, County of Santa Clara, State of California.

Ayes _____ Noes _____ Absent _____ Abstain _____

Board of Trustees:

| | |
|----------------------------------|-------|
| Linda Chavez, President | _____ |
| Ernesto Bejarano, Vice-President | _____ |
| Dolores Marquéz - Frausto, Clerk | _____ |
| Andrés Quintero, Member | _____ |
| Corina Herrera-Loera, Member | _____ |

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union School District at a public meeting of said Board held on April 11, 2019.

Hilaria Bauer, Ph.D., Superintendent

Date

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San Jose, CA 95127

14.11

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees:

Date: March 18, 2019

Subject: Resolution No. 36-18/19

Week of the Teacher

May 6 – 10, 2019, has been proclaimed Week of the Teacher.

Staff Analysis:

The Superintendent expresses her gratitude and commends the teachers of the Alum Rock Union School District. The District joins the Governor and Legislature of California in designating May 6 – 10, 2019, as the State's 35th Annual *Week of the Teacher*.

Recommendation:

Staff recommends approval of **Resolution No. 36-18/19**, Week of the Teacher, as submitted.

Submitted by: Rene Sanchez

RS

Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

14.11
Agenda Placement

H. Bauer
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Resolution No. 36-18/19
PROCLAIMING May 6 – 10, 2019,
“WEEK OF THE TEACHER”

WHEREAS, education is the most vital activity we as a society undertake to ensure the wellbeing of the nation; and

WHEREAS, education is in large measure the result of the talent and commitment of teachers and their ability to inspire, encourage and enlighten; and

WHEREAS, teaching is a profession characterized by skill, knowledge, discipline, tenacity and creativity in the delivery of instruction; and

WHEREAS, teachers are a source of caring, concern, counseling, empathy, warmth and love, and deserve recognition and gratitude for the invaluable work they do; and

WHEREAS, teachers at the Alum Rock Union School District, in particular, educate and motivate students who have not succeeded in other educational settings or have special needs that require unique skills and compassion; and

WHEREAS, teachers at the Alum Rock Union School District have made a crucial difference in the lives of students and are true champions for children, schools and community;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Alum Rock Union School District and the Superintendent express their gratitude and commend the teachers of the Alum Rock Union School District and join the Governor and Legislature of California in designating May 6-10, 2019, as the State’s 35th Annual *Week of the Teacher*; and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Alum Rock Union School District and Superintendent encourage activities to recognize and honor teachers on this week.

PASSED AND ADOPTED this 11th day of April, 2019, by the Board of Trustees of the Alum Rock Union School District, County of Santa Clara, State of California.

Ayes _____ Noes _____ Absent _____ Abstain _____

Board of Trustees:

| | |
|----------------------------------|-------|
| Linda Chavez, President | _____ |
| Ernesto Bejarano, Vice-President | _____ |
| Dolores Marquéz - Frausto, Clerk | _____ |
| Andrés Quintero, Member | _____ |
| Corina Herrera-Loera, Member | _____ |

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union School District at a public meeting of said Board held on April 11, 2019.

Hilaria Bauer, Ph.D., Superintendent

Date

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue
San Jose, CA 95127

14.12

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF TRUSTEES

To the Board of Trustees:

Subject: **Resolution #37-18/19 Inventory Disposal**

Staff Analysis:

Authorize the sale, donation, and/or disposal of surplus property under the direction of the Procurement Manager, Assistant Superintendent of Business Services and the Superintendent.

Recommendation:

Staff recommends approval of the sale, donation and/or disposal, of surplus property listed on the attached sheets dated April 11, 2019.

Prepared by: Maria Martinez M.M. Title: Procurement Manager

Approved by: Kolvira Chheng K Title: Assistant Superintendent of Business Services

To the Board of Trustees:

Meeting: April 11, 2019

Recommend Approval

14.12

Agenda Placement

K H. Bauer

Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

**ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
OF
SANTA CLARA COUNTY, STATE OF CALIFORNIA**

**RESOLUTION # 37-18/19
SALE, DONATION -AND/OR DISPOSAL OF SURPLUS PROPERTY**

WHEREAS, Education Code 39520 authorizes the sale for cash of any property belonging to the District if the property is not required for school purposes, or it should be disposed for the purpose of replacement, or it is unsatisfactory or not suitable for school use.

WHEREAS, Education Code 39520 and 39521 provides procedures to implement such a sale, public or private, conducted by staff;

WHEREAS, Education Code 39521 provides for donations to charitable organizations or disposal if property is of insufficient value to defray costs of arranging a sale;

NOW, THEREFORE, BE IT RESOLVED, that this Board does hereby authorize such a sale, donation, and/or disposal of surplus property, under the direction of the Procurement Manager, Assistant Superintendent of Business Services, and /or Superintendent.

PASSED AND ADOPTED this 11th day of April, 2019, by the Board of Trustees of the Alum Rock Union Elementary School District, County of Santa Clara, and State of California.

Ayes _____ Noes _____ Absent _____ Abstain _____

Board of Trustees:

Linda Chavez, President _____

Ernesto Bejarano, Vice President _____

Dolores Márquez-Frausto, Clerk _____

Andrés Quintero, Member _____

Corina Herrera-Loera, Member _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union Elementary School District at a public meeting of said Board held on April 11, 2019.

Hilaria Bauer, Ph.D., Superintendent

SURPLUS EQUIPMENT DISPOSAL

April 11, 2019

Resolution #37-18/19

| DESCRIPTION | AR TAG | SERIAL | LOCATION | DEPARTMENT |
|--------------------|---------|------------|---------------------|------------|
| MT40 | 2003752 | CNU344B7ZJ | P2 | ADELANTE |
| MT40 | | CNU344B52Y | P2 | ADELANTE |
| MT40 | 2006336 | CNU350CRQG | P2 | ADELANTE |
| MT40 | 2003996 | CNU3449VRB | P2 | ADELANTE |
| MT40 | 2003601 | CNU344B86R | P2 | ADELANTE |
| MT40 | | CNU3449VVV | P2 | ADELANTE |
| MT40 | | CNU344B5X5 | P2 | ADELANTE |
| MT40 | | CNU344B533 | P2 | ADELANTE |
| MT40 | | CNU3449VVR | P2 | ADELANTE |
| MT40 | | CNU3449VS8 | P2 | ADELANTE |
| DELL LATITUDE D520 | 13502 | D955JF1 | STORAGE ROOM D WING | APTITUD |
| DELL LATITUDE D520 | 13507 | 1B55JF1 | STORAGE ROOM D WING | APTITUD |
| DELL LATITUDE D630 | 13080 | JCWNFD1 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2003885 | CNU344B5WH | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004515 | CNU350DV4V | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004111 | CNU350DW5Y | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2003762 | CNU344B5GC | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004333 | CNU350DW1J | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004427 | CNU350DVR0 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DVCJ | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DRZW | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DVSP | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350CSFQ | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DVM5 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DWBH | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DWF5 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DW4K | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DV0T | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DW20 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU344B5R4 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU344B83P | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU344B4WG | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DS8T | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DVXG | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DWKX | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DWBL | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DVJT | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004528 | CNU350DV3Q | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004505 | CNU350DV9M | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2006358 | CNU350CRJY | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004016 | CNU350DR9Z | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2003041 | CNU344BRM4 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2003180 | CNU344BRJ7 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2003234 | CNU344BRMP | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2003980 | CNU3449W30 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2006441 | CNU350CSDR | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004228 | CNU350DW6Q | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004340 | CNU350DW67 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004516 | CNU350DV4Y | STORAGE ROOM D WING | APTITUD |

| | | | | |
|-----------------|---------|------------------|---------------------|---------|
| HP MT40 | 2004403 | CNU350DV7B | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004124 | CNU350DVT0 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004241 | CNU350DV9V | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004329 | CNU350DVL6 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004032 | CNU350DVMR | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004003 | CNU350DW7P | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004132 | CNU350DR7V | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004153 | CNU350DVK | STORAGE ROOM D WING | APTITUD |
| HP MT40 | 2004525 | CNU350DV0M | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DWG3 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DVQQ | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DVL3 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350CRLH | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DVFH | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DWG9 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DV2Q | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DRH3 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DVYJ | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DVLJ | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350CRWN | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DV3D | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DV07 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DVW9 | STORAGE ROOM D WING | APTITUD |
| HP MT40 | | CNU350DV5N | STORAGE ROOM D WING | APTITUD |
| HP MT41 | 2009394 | 5CG52455P0 | STORAGE ROOM D WING | APTITUD |
| HP MT41 | 2009400 | 5CG52455PL | STORAGE ROOM D WING | APTITUD |
| DELL 520 | 12150 | 23HMBC1 | PRESLEY BLG | CHAVEZ |
| MONITOR | | CNK3170FPT | PRESLEY BLG | CHAVEZ |
| MONITOR | | CNK3170FQL | PRESLEY BLG | CHAVEZ |
| MONITOR | | CN0P646D4873029P | PRESLEY BLG | CHAVEZ |
| MONITOR | | CNK3170FQD | PRESLEY BLG | CHAVEZ |
| DELL 520 | 10512 | JR4HR51 | PRESLEY BLG | CHAVEZ |
| DELL 520 | 16375 | 291SVN1 | PRESLEY BLG | CHAVEZ |
| HP PRINTER | | U62709F2N721632 | PRESLEY BLG | CHAVEZ |
| MONITOR | | CN0G313H742618C1 | PRESLEY BLG | CHAVEZ |
| MONITOR | | CN8FB62634 | PRESLEY BLG | CHAVEZ |
| DELL 520 | 15011 | BL68YH1 | PRESLEY BLG | CHAVEZ |
| DELL 520 | 16372 | 2F1SVN1 | PRESLEY BLG | CHAVEZ |
| MONITOR | | CN46E152ZR05X4 | PRESLEY BLG | CHAVEZ |
| DELL 520 | 16365 | 2H1SVN1 | PRESLEY BLG | CHAVEZ |
| DELL 520 | 16370 | BB1SVN1 | PRESLEY BLG | CHAVEZ |
| DELL 520 | 15008 | 7L68YH1 | PRESLEY BLG | CHAVEZ |
| DELL 520 | 16362 | BC1SVN1 | PRESLEY BLG | CHAVEZ |
| DELL 520 | 15005 | 4L68YH1 | PRESLEY BLG | CHAVEZ |
| DELL 520 | 16367 | 2D1SVN1 | PRESLEY BLG | CHAVEZ |
| BROTHER PRINTER | | Q2473A | PRESLEY BLG | CHAVEZ |
| MONITOR | | CN0Y1G0M7426104C | PRESLEY BLG | CHAVEZ |
| MT40 | | CNU350CRRZ | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DVKR | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DV48 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DVNR | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350CS47 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DWDZ | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350CWD9 | FISCHER BOOK ROOM | FISCHER |

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| MT40 | | CNU350CRJ8 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU347BS78 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350CS7F | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DSB1 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DV0Y | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DS25 | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2004158 | CNU350DRPZ | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2006491 | CNU350CSG1 | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2004017 | CNU350DTZK | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2005791 | CNU347BTMJ | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350CRRS | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350CSBY | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU344B5FN | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DRNT | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU344B4T0 | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2004500 | CNU350DVB7 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DVHY | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DVXJ | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350BH95 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DVKL | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2003494 | CNU344B5JQ | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350CSDQ | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DS8M | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350CS58 | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2003461 | CNU344B4ZP | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2003216 | CNU344BRV8 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DTX2 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350CRT2 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU344B5D8 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DRGR | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU344B4D4 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350CS9Q | FISCHER BOOK ROOM | FISCHER |
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| MT40 | | CNU350DVHK | FISCHER BOOK ROOM | FISCHER |
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| MT40 | 2004028 | CNU350DS3J | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DV3T | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DRDC | FISCHER BOOK ROOM | FISCHER |
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| MT40 | | CNU350DWHO | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350CRL4 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350CRJ2 | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2006476 | CNU350CSCZ | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DW4N | FISCHER BOOK ROOM | FISCHER |
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| MT40 | 2004128 | CNU350DVS0 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DTYT | FISCHER BOOK ROOM | FISCHER |
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| MT40 | | CNU350DRT7 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DW24 | FISCHER BOOK ROOM | FISCHER |

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| MT40 | | CNU350DVN5 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU347BRZB | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DVT4 | FISCHER BOOK ROOM | FISCHER |
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| MT40 | 2006410 | CNU350CS99 | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2004520 | CNU350DV53 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU347BS9J | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DVVY | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2003420 | CNU344B55R | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2004308 | CNU350DW7F | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU344B83Q | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350BG3M | FISCHER BOOK ROOM | FISCHER |
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| MT40 | | CNU350DWFH | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2004078 | CNU350DVVV | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU347BT8R | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2004086 | CNU350DVSN | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2005764 | CNU347BT97 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350CS8K | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DVNW | FISCHER BOOK ROOM | FISCHER |
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| MT40 | | CNU350DW03 | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2004022 | CNU350DW0B | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350DVV4 | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2004215 | CNU350DWFP | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350CS8Q | FISCHER BOOK ROOM | FISCHER |
| MT40 | 2006507 | CNU350CRWG | FISCHER BOOK ROOM | FISCHER |
| CART 1 | 1001055 | 201311137257 | FISCHER BOOK ROOM | FISCHER |
| CART 6 | 1001212 | 201311209654 | FISCHER BOOK ROOM | FISCHER |
| MT40 | | CNU350BGW8 | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | | CNU347BSXX | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | | CNU350CS6B | FISCHER STAFF ROOM CABINETS | FISCHER |
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| MT40 | | CNU350DVCX | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | | CNU350DV45 | FISCHER STAFF ROOM CABINETS | FISCHER |
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| MT40 | | CNU347BS87 | FISCHER STAFF ROOM CABINETS | FISCHER |
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| MT40 | | CNU347BSBP | FISCHER STAFF ROOM CABINETS | FISCHER |

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| MT40 | | CNU350DWCH | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | | CNU350CS5T | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | 2006411 | CNU350CS9R | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | 2004076 | CNU350DVQ8 | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | 2005626 | CNU347BT60 | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | | CNU350DVBD | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | | CNU347BSJC | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | | CNU350CRMV | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | | CNU350CRK8 | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | | CNU350DVFY | FISCHER STAFF ROOM CABINETS | FISCHER |
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| MT40 | | CNU350DVGS | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | | CNU350GBGS | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | | CNU350DVW4 | FISCHER STAFF ROOM CABINETS | FISCHER |
| MT40 | 2004466 | CNU350DVGX | FISCHER STAFF ROOM CABINETS | FISCHER |
| COMPAQ NX6110 | 10969 | | GEORGE LIBRARY | GEORGE |
| COMPAQ NX6110 | 10991 | | GEORGE LIBRARY | GEORGE |
| COMPAQ NX6110 | 10992 | | GEORGE LIBRARY | GEORGE |
| COMPAQ NX6110 | 10978 | | GEORGE LIBRARY | GEORGE |
| DELL D500 | 9222 | | GEORGE LIBRARY | GEORGE |
| DELL D500 | 11716 | | GEORGE LIBRARY | GEORGE |
| DELL D500 | 11722 | | GEORGE LIBRARY | GEORGE |
| DELL D500 | 9227 | | GEORGE LIBRARY | GEORGE |
| DELL D500 | 9212 | | GEORGE LIBRARY | GEORGE |
| DELL D500 | 9235 | | GEORGE LIBRARY | GEORGE |
| DELL D500 | 8131 | | GEORGE LIBRARY | GEORGE |
| DELL D500 | 11721 | | GEORGE LIBRARY | GEORGE |
| DELL D500 | 9221 | | GEORGE LIBRARY | GEORGE |
| DELL D500 | 9220 | | GEORGE LIBRARY | GEORGE |
| DELL D500 | 9217 | | GEORGE LIBRARY | GEORGE |
| DELL D520 | 12341 | | GEORGE LIBRARY | GEORGE |
| DELL D520 | 12342 | | GEORGE LIBRARY | GEORGE |
| DELL D520 | 12339 | | GEORGE LIBRARY | GEORGE |
| DELL D520 | 12346 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | 17043 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | 15797 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 847G8M1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | 15790 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 937G8M1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | 15789 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | 15792 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | 17046 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | 17044 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | 17042 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | 16536 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | 17055 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 3S7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | 17032 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | HS7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | 17038 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 7T7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 8S7SQQ1 | GEORGE LIBRARY | GEORGE |

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| DELL LAT 2120 | 17047 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | 17030 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | 17049 | | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 5S7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | FS7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 3T7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 1T7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 1S7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | DT7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 2S7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 9S7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | GT7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 6S7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | DS7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 6T7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 4S7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | CS7SQQ1 | GEORGE LIBRARY | GEORGE |
| DELL LAT 2120 | | 9T7SQQ1 | GEORGE LIBRARY | GEORGE |
| EPSON EMP-S4 | 12318 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005695 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGRZ | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001415 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005333 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350DVRW | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006043 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGVL | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350DW3R | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350DRGV | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006084 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001441 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001405 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001409 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001447 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001445 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU3199YBZ | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006089 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001451 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006160 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006207 | | GEORGE LIBRARY | GEORGE |
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| HP MT40 | 2001407 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU319BML7 | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006240 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001408 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350DTX0 | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350DW46 | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001420 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003260 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005815 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGXN | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001440 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001450 | | GEORGE LIBRARY | GEORGE |

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| HP MT40 | 2001429 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001428 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2004067 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005375 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU347BS26 | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU347BS6H | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU344B5R3 | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005703 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU347BT4W | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006140 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU347BT5S | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU347BTWJ | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006197 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGNR | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU347BSY0 | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005804 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005553 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005742 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU347BSY4 | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005497 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005644 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005442 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU347BSJ6 | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005386 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGRY | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005400 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGL3 | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005604 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGWQ | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BH9L | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006276 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006216 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU347BT6V | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BH9B | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001416 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BG1V | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001410 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001466 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001426 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2004167 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001417 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001460 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001436 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001452 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001457 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001455 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001392 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGBG | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001432 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001461 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001433 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350DW0C | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003267 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003895 | | GEORGE LIBRARY | GEORGE |

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| HP MT40 | 2001475 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005819 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU347BS7N | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005972 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005362 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001400 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001477 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005649 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005978 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU347BSNP | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005490 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006247 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005934 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003824 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006250 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005498 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006124 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001413 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005577 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2903960 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006261 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2004229 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGSQ | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGLD | GEORGE LIBRARY | GEORGE |
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| HP MT40 | 2006081 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001442 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2004553 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGNW | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGL2 | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006221 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2004160 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGV8 | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001443 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGWP | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001397 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005992 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006165 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350DVCP | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006179 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2004222 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BG13 | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006040 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGM1 | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350DV1L | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005967 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU350BGS8 | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001396 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005937 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006154 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006002 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003733 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003698 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU3449W0L | GEORGE LIBRARY | GEORGE |

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| HP MT40 | 2003475 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003731 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003844 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003893 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU344B4TX | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003766 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003727 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003583 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003105 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003748 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003227 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003223 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003898 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003507 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU3449W4C | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003928 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005426 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006447 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005953 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2006428 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2004509 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2005961 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2003856 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | | CNU344B5CV | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001449 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001404 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001412 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001390 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001391 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001403 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001479 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001402 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001459 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001458 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001438 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001414 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001439 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001448 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001453 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001423 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001478 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001411 | | GEORGE LIBRARY | GEORGE |
| HP MT40 | 2001419 | | GEORGE LIBRARY | GEORGE |
| HP MT41 | 2008613 | | GEORGE LIBRARY | GEORGE |
| HP MT41 | 2008616 | | GEORGE LIBRARY | GEORGE |
| HP MT41 | 2008296 | | GEORGE LIBRARY | GEORGE |
| HP MT41 | | CNU420BXMG | GEORGE LIBRARY | GEORGE |
| HP MT41 | | CNU420BYFZ | GEORGE LIBRARY | GEORGE |
| HP MT41 | | CNU420BY97 | GEORGE LIBRARY | GEORGE |
| HP MT41 | 2008323 | | GEORGE LIBRARY | GEORGE |
| HP MT41 | 2008317 | | GEORGE LIBRARY | GEORGE |
| HP MT41 | 2008691 | | GEORGE LIBRARY | GEORGE |
| HP MT41 | | CNU420BY7F | GEORGE LIBRARY | GEORGE |
| HP MT41 | 2008299 | | GEORGE LIBRARY | GEORGE |

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|---------------------|----------|----------------|-----------------|---------|
| HP MT41 | | 5CG5062CWY | GEORGE LIBRARY | GEORGE |
| HP MT41 | | 5CG5062CZM | GEORGE LIBRARY | GEORGE |
| HP MT41 | | CNU420CJS2 | GEORGE LIBRARY | GEORGE |
| HP MT41 | 2008599 | | GEORGE LIBRARY | GEORGE |
| HP MT41 | 2008601 | | GEORGE LIBRARY | GEORGE |
| HP PHOTOSMART C4400 | | CN87UHZ0B30557 | GEORGE LIBRARY | GEORGE |
| MT41 | 20022934 | CNU417COMO | B2 | HUBBARD |
| MT41 | | CNU417CONH | B2 | HUBBARD |
| MT41 | | CNU417COKV | B2 | HUBBARD |
| MT41 | 2002944 | CNU417C094 | B2 | HUBBARD |
| MT41 | 2002898 | CNU417C04N | B2 | HUBBARD |
| MT41 | | CNU417CODN | B2 | HUBBARD |
| MT41 | | CNU417C0GQ | B2 | HUBBARD |
| MT41 | | CNU417C0BQ | B2 | HUBBARD |
| MT41 | 2002928 | CNU417COGN | B2 | HUBBARD |
| MT41 | | CNU417C06B | B2 | HUBBARD |
| MT41 | 2002888 | CNU417COMZ | B2 | HUBBARD |
| MT40 | 2002176 | CNU322C0S3 | B2 | HUBBARD |
| MT40 | 2002164 | CNU322C14V | B2 | HUBBARD |
| MT40 | 2002182 | CNU322C1BD | B2 | HUBBARD |
| MT41 | | CNU417COGG | B2 | HUBBARD |
| MT41 | 2002933 | CNU417COLX | B2 | HUBBARD |
| MT41 | 2002983 | CNU417COLT | B2 | HUBBARD |
| MT41 | 2002886 | CNU417COBT | B2 | HUBBARD |
| MT41 | | CNU417C0CS | B2 | HUBBARD |
| MT41 | | CNU417C054 | B2 | HUBBARD |
| MT41 | 2002890 | CNU417COM5 | B2 | HUBBARD |
| MT40 | 2005502 | CNU347BSTN | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BT6M | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BSJ1 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU350BH96 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BSYC | MATHSON MDF BLC | MATHSON |
| MT40 | | F3Y73UC#ABA | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU350BH15 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BSTJ | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BTS2 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU350BHBL | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU350BGB2 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BT6D | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BT5J | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BST3 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU350BH0N | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU350BGW9 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BT8N | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BRZ6 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU350BG88 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BSL9 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BS2V | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BSSP | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BTN0 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BS0S | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BTTR | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU350BGBD | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU344B506 | MATHSON MDF BLC | MATHSON |

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| MT40 | 2005995 | CNU350BGDR | MATHSON MDF BLC | MATHSON |
| MT40 | 2006213 | CNU350BH93 | MATHSON MDF BLC | MATHSON |
| MT40 | 2006051 | CNU350BGYJ | MATHSON MDF BLC | MATHSON |
| MT40 | 2005328 | CNU347BS4B | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU350BH9Q | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BTWB | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BSQY | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU350BGK5 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU344B507 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BSLR | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU350BGNN | MATHSON MDF BLC | MATHSON |
| MT40 | 2005477 | CNU347BSJP | MATHSON MDF BLC | MATHSON |
| MT40 | 2006125 | CNU350BH99 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BT8K | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU347BS68 | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU350BGCK | MATHSON MDF BLC | MATHSON |
| MT40 | | CNU350CS3S | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350BGD9 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU344B84D | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU344BRRJ | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU344B5N0 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DW1Z | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU347BTN1 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350HBHG | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | 2006291 | CNU350CRKT | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | 2003508 | CNU344B57W | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | 2006313 | CNU350CRM5 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | 2004074 | CNU350DTZ6 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DWG7 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DV8K | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DRNX | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DRFG | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DW29 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU344B51Z | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DVNG | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU344B4Q7 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DS9L | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU344B4TQ | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DVKD | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DV41 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU3449VTV | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DW49 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU344BRNB | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DRT8 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350CS79 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DS2Z | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DVHV | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DRXJ | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350CRT8 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350CS4M | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DV9J | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DWFC | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350BH90 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | 2004422 | CNU350DVVS | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |

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| MT40 | | CNU347BSM6 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350CRQW | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350BGMC | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DWG0 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350BH10 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DS33 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU3449WCX | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DV3Y | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350DWG1 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350CRR1 | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350CSBX | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350BGJS | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU344B4PK | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | 2006017 | CNU350BGSR | REN AT FISCHER STORAGE ROOM | RENAISSANCE AT FISCHER |
| MT40 | | CNU350BGQM | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU344BRV2 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350BGGH | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350DVLC | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU344BRP2 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU402B9PK | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350DS44 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU344B5MD | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU402BB74 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350DV2S | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU402B9GZ | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350DWGM | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU344BRJC | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU344B873 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350DWGH | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU402B8ZJ | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350BG85 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU344C157 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU344B809 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | 2004389 | CNU350DV05 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | 2006234 | CNU350BGB6 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | 2001628 | CNU320BSTC | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | 2004291 | CNU350DWCX | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU347BTLL | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350DVZ9 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350DS3Z | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350DW2S | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU344BRTZ | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350BGLP | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | F3Y73UC#ABA | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | 2005205 | CNU402B9DJ | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350DVJP | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350DV78 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350BG9J | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU344B4T1 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU344B49N | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350BGN6 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU344B4ZQ | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | 2003785 | F3Y73UC#ABA | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | 2005943 | CNU350BGJ6 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |

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|-----------|---------|------------|---------------------|------------------------|
| MT40 | | CNU350CSC5 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350BGLL | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350CS4T | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU402BB3X | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350DW2Y | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350DS94 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350DVSK | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU347BS52 | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU402B9PS | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU344B4XJ | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| MT40 | | CNU350CSBK | STORAGE ROOM G WING | RENAISSANCE AT MATHSON |
| DELL D630 | 12864 | GZOPFD1 | D-1 | RUSSO |
| DELL D630 | 12842 | | D-1 | RUSSO |
| HP MT40 | 2004663 | CNU350DRP8 | D-1 | RUSSO |
| HP MT40 | 2004721 | CNU350DRH6 | D-1 | RUSSO |
| HP MT40 | 2004594 | CNU350DS4F | D-1 | RUSSO |
| HP MT40 | 2004629 | CNU350DRW7 | D-1 | RUSSO |
| HP MT40 | 2004734 | CNU350DRBN | D-1 | RUSSO |
| HP MT40 | | CNU3449W26 | D-1 | RUSSO |
| HP MT40 | | CNU344B8C6 | D-1 | RUSSO |
| HP MT40 | 2004683 | CNU350DRCD | D-1 | RUSSO |
| HP MT40 | 2003663 | CNU344B5BN | D-1 | RUSSO |
| HP MT40 | | CNU350DR9M | D-1 | RUSSO |
| HP MT40 | | CNU402C5BW | D-1 | RUSSO |
| HP MT41 | 2009237 | 5CG523560C | D-1 | RUSSO |
| HP MT41 | 2008989 | 5CG51802FV | D-1 | RUSSO |
| HP MT40 | | CNU402C4ZF | D-1 | RUSSO |
| HP MT40 | 2003907 | CNU344B5TK | D-1 | RUSSO |
| HP MT40 | | CNU344B5KZ | D-1 | RUSSO |
| HP MT40 | | CNU402C5C9 | D-1 | RUSSO |
| HP MT40 | | CNU344B49M | D-1 | RUSSO |
| HP MT40 | 2004713 | CNU350DRJX | D-1 | RUSSO |
| HP MT40 | 2003165 | CNU344BRGC | D-1 | RUSSO |
| HP MT40 | 2003857 | CNU344B48H | D-1 | RUSSO |
| HP MT40 | 2003931 | CNU344B5RL | D-1 | RUSSO |
| HP MT40 | 2003873 | CNU344B51K | D-1 | RUSSO |
| HP MT40 | | CNU402C4ZD | D-1 | RUSSO |
| HP MT40 | | CNU344B58N | D-1 | RUSSO |
| HP MT40 | 2003888 | CNU344B51F | D-1 | RUSSO |
| HP MT40 | 2003614 | CNU344B818 | D-1 | RUSSO |
| HP MT40 | | CNU347BT72 | D-1 | RUSSO |
| HP MT40 | | CNU344B82F | D-1 | RUSSO |
| HP MT40 | | CNU344B5WM | D-1 | RUSSO |
| HP MT40 | 2004631 | CNU350DRVV | D-1 | RUSSO |
| HP MT40 | 2003871 | CNU344B51W | D-1 | RUSSO |
| HP MT40 | | CNU344B53W | D-1 | RUSSO |
| HP MT40 | | CNU402C5JQ | D-1 | RUSSO |
| HP MT40 | 2003246 | CNU344BRPR | D-1 | RUSSO |
| HP MT40 | | CNU350DRLC | D-1 | RUSSO |
| HP MT40 | 2007561 | CNU402C5KF | D-1 | RUSSO |
| HP MT40 | 2003419 | CNU344B55S | D-1 | RUSSO |
| HP MT40 | 2003979 | CNU3449W2Q | D-1 | RUSSO |
| HP MT40 | 2003915 | CNU344B5WW | D-1 | RUSSO |
| HP MT40 | 2003855 | CNU344B4CS | D-1 | RUSSO |

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| HP MT40 | 2003693 | CNU344B48F | D-1 | RUSO |
| HP MT40 | 2004740 | CNU350DRB5 | D-1 | RUSO |
| HP MT40 | 2003726 | CNU344B544 | D-1 | RUSO |
| HP MT40 | 2004633 | CNU350DRKL | D-1 | RUSO |
| HP MT40 | 2003926 | CNU344B5V7 | D-1 | RUSO |
| HP MT40 | | CNU344B4V5 | D-1 | RUSO |
| HP MT40 | 2004613 | CNU350DRDX | D-1 | RUSO |
| HP MT40 | 2003670 | CNU344B565 | D-1 | RUSO |
| HP MT40 | 2004664 | CNU350DS11 | D-1 | RUSO |
| HP MT40 | 2004344 | CNU350DVZJ | D-1 | RUSO |
| HP MT40 | | CNU402C5R9 | D-1 | RUSO |
| HP MT40 | 2007827 | CNU402C5BM | D-1 | RUSO |
| HP MT40 | 2004412 | CNU350DV7F | D-1 | RUSO |
| HP MT40 | 2007830 | CNU402C59D | D-1 | RUSO |
| HP MT40 | 2004618 | CNU350DS6B | D-1 | RUSO |
| HP MT40 | 2004267 | CNU350DWGX | D-1 | RUSO |
| HP MT40 | 2004610 | CNU350DS7L | D-1 | RUSO |
| HP MT40 | | CNU350DVCS | D-1 | RUSO |
| HP MT40 | 2007786 | CNU402C5JT | D-1 | RUSO |
| HP MT40 | 2007935 | CNU402C4WC | D-1 | RUSO |
| HP MT40 | 2007705 | CNU402C5VN | D-1 | RUSO |
| HP MT40 | 2004623 | CNU350DRWR | D-1 | RUSO |
| HP MT40 | | CNU344B4LH | D-1 | RUSO |
| HP MT40 | | CNU3449W9K | D-1 | RUSO |
| HP MT40 | 2003716 | CNU344B54C | D-1 | RUSO |
| HP MT40 | | CNU3449W7W | D-1 | RUSO |
| HP MT40 | | CNU350DRPN | D-1 | RUSO |
| HP MT40 | | CNU350DR9T | D-1 | RUSO |
| HP MT40 | 2007851 | CNU402C572 | D-1 | RUSO |
| HP MT40 | | CNU402C589 | D-1 | RUSO |
| HP MT40 | | CNU350DS8J | D-1 | RUSO |
| HP MT40 | | CNU350DS0X | D-1 | RUSO |
| HP MT40 | 2004620 | CNU350DS5V | D-1 | RUSO |
| HP MT40 | 2004628 | CNU350DRVS | D-1 | RUSO |
| HP MT40 | 2004691 | CNU350DRPF | D-1 | RUSO |
| HP MT40 | 2007748 | CNU402C5Q5 | D-1 | RUSO |
| HP MT40 | | CNU402C5NC | D-1 | RUSO |
| HP MT40 | | CNU402C57L | D-1 | RUSO |
| HP MT40 | 2004733 | CNU350DR97 | D-1 | RUSO |
| HP MT40 | 2007810 | CNU402C5G6 | D-1 | RUSO |
| HP MT40 | 2004424 | CNU350DVTG | D-1 | RUSO |
| HP MT40 | 2004343 | CNU350DW5H | D-1 | RUSO |
| HP MT40 | 2004490 | CNU350DVD3 | D-1 | RUSO |
| HP MT40 | 2004640 | CNU350DRYL | D-1 | RUSO |
| HP MT40 | 2003127 | CNU344C12F | D-1 | RUSO |
| HP MT40 | 2003062 | CNU344C150 | D-1 | RUSO |
| HP MT40 | 2003134 | CNU344BRXW | D-1 | RUSO |
| HP MT40 | | CNU344C15M | D-1 | RUSO |
| HP MT40 | 2004296 | CNU350DWC0 | D-1 | RUSO |
| HP MT40 | 2007775 | CNU402C5KZ | D-1 | RUSO |
| HP MT40 | 2004487 | CNU350DVFW | D-1 | RUSO |
| HP MT40 | | CNU402C5BF | D-1 | RUSO |
| HP MT40 | 2007740 | CNU402C5RL | D-1 | RUSO |
| HP MT40 | 2007821 | CNU402C5BZ | D-1 | RUSO |

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|---------|---------|------------|-----|------|
| HP MT40 | 2007953 | CNU402C4Z3 | D-1 | RUSO |
| HP MT40 | 2004632 | CNU350DS03 | D-1 | RUSO |
| HP MT40 | | CNU350DS4B | D-1 | RUSO |
| HP MT40 | 2004709 | CNU350DRKG | D-1 | RUSO |
| HP MT40 | 2007844 | CNU402C58D | D-1 | RUSO |
| HP MT40 | 2007833 | CNU402C59G | D-1 | RUSO |
| HP MT40 | 2004641 | CNU350DRYS | D-1 | RUSO |
| HP MT40 | 2004279 | CNU350DVST | D-1 | RUSO |
| HP MT40 | 2003044 | CNU344BRLZ | D-1 | RUSO |
| HP MT40 | 2003197 | CNU344BRHC | D-1 | RUSO |
| HP MT40 | 2003117 | CNU344C14D | D-1 | RUSO |
| HP MT40 | 2003132 | CNU344BRZF | D-1 | RUSO |
| HP MT40 | 2003194 | CNU344BRZC | D-1 | RUSO |
| HP MT40 | 2004732 | CNU350DR9P | D-1 | RUSO |
| HP MT40 | 2007706 | CNU402C5TL | D-1 | RUSO |
| HP MT40 | 2007840 | CNU402C583 | D-1 | RUSO |
| HP MT40 | 2004601 | CNU350DS59 | D-1 | RUSO |
| HP MT40 | 2004682 | CNU350DRQ5 | D-1 | RUSO |
| HP MT40 | 2007818 | CNU402C5C2 | D-1 | RUSO |
| HP MT40 | 2007747 | CNU402C5QN | D-1 | RUSO |
| HP MT40 | 2004309 | CNU350DW16 | D-1 | RUSO |
| HP MT40 | | CNU350DRZK | D-1 | RUSO |
| HP MT40 | 2007763 | CNU402C5N3 | D-1 | RUSO |
| HP MT40 | 2004606 | CNU350DS52 | D-1 | RUSO |
| HP MT40 | 2004626 | CNU350DRWW | D-1 | RUSO |
| HP MT40 | 2007774 | CNU402C5LC | D-1 | RUSO |
| HP MT40 | 2007687 | CNU402C5X4 | D-1 | RUSO |
| HP MT40 | 2003984 | CNU3449W0N | D-1 | RUSO |
| HP MT40 | 2003505 | CNU344B553 | D-1 | RUSO |
| HP MT40 | 2003381 | CNU344B4FP | D-1 | RUSO |
| HP MT40 | 2003668 | CNU344B5BK | D-1 | RUSO |
| HP MT40 | 2003083 | CNU344C179 | D-1 | RUSO |
| HP MT40 | 2003131 | CNU344BRHX | D-1 | RUSO |
| HP MT40 | 2003886 | CNU344B5VS | D-1 | RUSO |
| HP MT40 | 2007795 | CNU402C5HG | D-1 | RUSO |
| HP MT40 | 2007791 | CNU402C5JN | D-1 | RUSO |
| HP MT40 | | CNU402C4W5 | D-1 | RUSO |
| HP MT40 | 2003032 | CNU344BRWS | D-1 | RUSO |
| HP MT40 | 2003245 | CNU344BRGK | D-1 | RUSO |
| HP MT40 | 2003081 | CNU344C16S | D-1 | RUSO |
| HP MT40 | 2003071 | CNU344C162 | D-1 | RUSO |
| HP MT40 | 2003116 | CNU344C14T | D-1 | RUSO |
| HP MT40 | 2003243 | CNU344BRPM | D-1 | RUSO |
| HP MT40 | 2003092 | CNU344C143 | D-1 | RUSO |
| HP MT40 | 2003098 | CNU344C184 | D-1 | RUSO |
| HP MT40 | | CNU344B54N | D-1 | RUSO |
| HP MT40 | 2003218 | CNU344BRV0 | D-1 | RUSO |
| HP MT40 | | CNU344C16F | D-1 | RUSO |
| HP MT40 | 2003249 | CNU344BRHQ | D-1 | RUSO |
| HP MT40 | 2003187 | CNU344BRVN | D-1 | RUSO |
| HP MT40 | 2003052 | CNU344C11L | D-1 | RUSO |
| HP MT40 | 2003191 | CNU344BRYP | D-1 | RUSO |
| HP MT40 | 2003047 | CNU344BRMK | D-1 | RUSO |
| HP MT40 | 2003486 | CNU344B4X8 | D-1 | RUSO |

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|-------------------|---------|------------|-----|------|
| HP MT40 | 2003219 | CNU344BRQR | D-1 | RUSO |
| DELL 1720DN | | D5HWTB1 | D-1 | RUSO |
| DELL 1720DN | | 95HWTB1 | D-1 | RUSO |
| DELL 1720DN | | 65XWTB1 | D-1 | RUSO |
| DELL 15" MONITOR | | | D-1 | RUSO |
| DELL 15" MONITOR | | | D-1 | RUSO |
| DELL 15" MONITOR | | | D-1 | RUSO |
| DELL 15" MONITOR | | | D-1 | RUSO |
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| DELL 15" MONITOR | | | D-1 | RUSO |
| DELL 15" MONITOR | | | D-1 | RUSO |
| DELL 15" MONITOR | | | D-1 | RUSO |
| DELL 15" MONITOR | | | D-1 | RUSO |
| DELL OPTIPLEX 745 | | 88KC1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | 89KC1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | 7NLB1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | 4PLB1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | 3BKC1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | GJTC1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | 39KC1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | 2HTC1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | CJTC1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | 59KC1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | B9KC1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | 9BKC1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | 1ZNC1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | D7VB1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | F9KC1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | B8KC1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | BHTC1F1 | D-1 | RUSO |
| DELL OPTIPLEX 745 | | 1BKC1F1 | D-1 | RUSO |

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

14.13

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: **Approve Job Description – Director II, Special Education**

Staff Analysis:

The Chief Special Services Officer position was eliminated and will be replaced with the Director II, Special Education position.

Recommendation:

Staff recommends that the Board of Trustees approve the attached job description for the Director II, Special Education.

Submitted by: Jess Serna Title: Interim Assistant Superintendent,
Human Resources

To the Board of Trustees:
Recommend Approval

Meeting: April 11, 2019
Regular Board Meeting

14.13
Agenda Placement

H. Bauer
Hilaria Bauer, Ph. D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Position Title: **DIRECTOR II, SPECIAL EDUCATION**

Reports to: Assistant Superintendent, Instructional Services

Functions: Provides leadership and management in administering, monitoring, coordinating and evaluating programs and services for exceptional children.

Areas of Responsibility:

- Provide leadership, coordination, and supervision of all Special Education programs in the district including psychological services, Special Education programs, speech and language, and adaptive physical education programs.
- Keep informed of all legislative and State Department of Education requirements pertaining to Special Education. Provide legal interpretation of district, state, and federal regulations to school sites. Provide legal updates to affected personnel.
- Develop procedures to ensure adherence to State and Federal laws and regulations concerning the education, care and treatment of the handicapped. Disseminate Special Education information to appropriate central office and site personnel.
- Direct pupil casework as required for placement, review and discharge from Special Education programs. Direct staff in determining eligibility for Special Education programs.
- Develop and implement inter-agency agreements and contracts with non-public schools and non-public agencies providing services to Special Education students.
- Select, assign, supervise and evaluate department credentialed and classified staff.
- Maintain Special Education data processing files for all Special Education students for data collection and program evaluation, State and Federal reports, and income calculations.
- Generate and maintain class lists for all Special Education programs and services. Develop and implement procedures for class assignment of pupils and teachers to ensure the best available learning situation for each student.
- Direct training programs for regular and Special Education teachers relative to the needs of special students.
- Coordinate the Special Education program with other district programs, i.e. Bilingual, Title 1, Interventions, Preschool, etc.
- Represent the district at local, state, federal and regional conferences and meetings concerned with Special Education, as directed.
- Review parent/student appeals. Investigate allegations of non-compliance of Special Education laws.
- Determine Special Education programs and services necessary to meet the needs of students in our district.
- Act as custodian of records and provide mandated parent notification.
- Develops and monitors Special Education budget.

- Prepare reports as directed by the Assistant Superintendent and/or the Superintendent.
- Attend Board and District meetings as appropriate.
- Perform other duties as requested.

License Requirement:

- Possession of a valid California driver's license.

Certification Requirement:

- Appropriate California Administrative Credential and/or Pupil Personnel Credential and Special Education Credential.

Qualifications:

- Bachelor's Degree in education, administration, or related field.
- Three years of successful teaching and/or pupil personnel experience.
- School Site and/or District level experience in educational related fields.
- Demonstrated leadership and organizational skills.
- Demonstrated written and oral communication skills.
- Ability to relate effectively with the public and personnel.
- Ability to relate well to all members of the educational community.
- Capacity to function effectively in high-pressure situations.
- Physical and emotional stamina.

Preferred Qualifications:

- Master's Degree in education, administration, or related field; or equivalent combination of education and experience.
- Administrative experience at various levels or equivalent experience.

Terms of Employment:

Salary Placement: Certificated Management Salary Schedule

Work Year: 220 Days

Evaluation: Performance of this position will be evaluated in accordance with the Administrative Evaluation Process

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

14.14

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: **Approve Revised Job Description – Senior Executive Assistant - Superintendent**

Staff Analysis:

The attached job description for the Senior Executive Assistant - Superintendent has been revised.

Recommendation:

Staff recommends that the Board of Trustees approve the attached revised job description for the Senior Executive Assistant - Superintendent.

Submitted by: Jess Serna Title: Interim Assistant Superintendent,
Human Resources

To the Board of Trustees:

Recommend Approval

Meeting:

April 11, 2019

Regular Board Meeting

14.14
Agenda Placement

H. Bauer
Hilaria Bauer, Ph. D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Position Title: Senior Executive Assistant-Superintendent

Functions: Under the direction of the Superintendent, perform complex and confidential administrative and clerical duties; perform a variety of administrative assistant responsibilities to relieve the Superintendent of a variety of administrative details; coordinate communications and information; interpret policies, directives and regulations to officials, staff and the public; and perform a variety of complex and confidential secretarial tasks pertaining to employee negotiations and relations.

Areas of Responsibilities:

- Perform complex duties as confidential executive assistant to the Superintendent.
- Attend Board of Trustees meetings and perform various administrative duties for the Board, including coordination and preparation of agenda and supporting materials, and preparation of minutes following Board meetings; maintain and update Board policy manuals; maintain official record of Board minutes.
- Coordinate communications and information; set dates for a variety of administrative meetings; obtain, interpret and provide information to officials, teachers, parents, organizations and others concerning policies, directives, processes and procedures; work with other administrative units to assure compliance with time lines pertaining to requests from Superintendent and Board of Trustees.
- Compile and prepare data and information for management team regarding certificated and classified employee negotiations; process contract documentation for local approval.
- Receive, screen and route mail, telephone calls and visitors; answer questions or refer to appropriate staff members as needed.
- Perform special projects and prepare various forms and reports on behalf of the Board of Trustees and the Superintendent; attend to administrative details on special matters as assigned.
- Compose correspondence independently on a variety of matters; compile and prepare various letters, reports and statistical data as directed.
- Make conference and travel arrangements for the Superintendent and the Board of Trustees as directed.
- Maintain the Superintendent's calendar, confidential files and official records; maintain official copies of District policies and administrative regulations and hand books.
- Prepare various forms and reports on behalf of the Board of Trustees and the Superintendent; attend to administrative details on special matters assigned by the Superintendent.
- Prepare a variety of items including correspondence, memos, lists and reports; prepare, format, edit and proofread written materials.

Senior Executive Assistant-Superintendent

- Train and evaluate office staff; integrate overall office operations providing for efficient work flow and scheduling.
- Provide work direction to assigned personnel; assign, review, proof and edit work.
- Operate other standard office equipment as assigned.
- Maintain contacts on behalf of the Superintendent and the Board of Trustees with outside groups and special organizations including State-wide organizations in the field of education.
- Assist in budget planning and control for the Superintendent's office; monitor budget expenditures; approve budget items as required and according to District established guidelines.
- Attend a variety of meetings; take and prepare minutes; distribute minutes to administrative staff and the Board as appropriate; take and transcribe dictation.
- Perform related duties as assigned.

Knowledge and Abilities:

- Functions and clerical operations of an administrative office.
- District organization, operations, policies and objectives.
- Computer operations, computer equipment, and current software utilized to effectively complete complex tasks to support the administration and management of the school system.
- All Windows based software such as Excel, Microsoft Word, Access and PowerPoint.
- Web based applications such as BoardDocs.
- Google Suite applications.
- Ready to learn new state-of-the-art software.
- Applicable sections of the California Education Code and other applicable laws.
- Modern office practices, procedures and equipment.
- Record-keeping techniques.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Manuscript and report formatting.
- Oral and written communication skills.
- Interpersonal skills using tact, patience and courtesy.
- Filing systems, receptionist and telephone techniques, letter and report writing, editing and proof reading.
- Exercise good judgment in relieving the Superintendent of administrative detail within a defined scope of established responsibilities.
- Interpret, apply and explain rules, directives, regulations, policies and procedures.
- Organize complex material and summarize discussions and actions taken in report form.
- Compile and prepare comprehensive reports concerning a broad spectrum of subject matter.
- Compose effective correspondence independently.
- Train and provide work direction to assigned staff.

Senior Executive Assistant-Superintendent

- Maintain a variety of complex and confidential files and records.
- Take dictation and transcribe accurately.
- Type at an acceptable rate of speed.
- Establish and maintain cooperative and effective working relationships with others.
- Analyze situations accurately and adopt an effective course of action.
- Plan and organize work.
- Work confidentially with discretion.
- Communicate effectively both orally and in writing.
- Make arithmetic calculations quickly and accurately.
- Understand and follow oral and written directions.
- Work independently with little direction.

Education and Experience:

- Bachelor's degree in secretarial science, office management or related field; or equivalent combination of education and experience.
- Five years of responsible clerical and secretarial experience.

License Requirement:

- Possession of a valid California driver's license

Terms of Employment:

| | |
|-------------------|--|
| Salary Placement: | Confidential Salary Schedule |
| Work Year: | 12 months |
| Evaluation: | Performance of this position will be evaluated in accordance with the classified evaluation process. |

14.15

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees:

Date: March 25, 2019

Subject: **Quarterly Report on Williams Uniform Complaints**


Staff Analysis: The Quarterly Report on Williams Uniform Complaints lists the number of Complaints received and resolved.

The Santa Clara County Office of Education requires that the District submit a Quarterly Report regarding Williams Uniform Complaints for all ARUESD school sites. The complaints could be in the areas of insufficient text books, Teacher vacancies or poor conditions of Facilities. During January 1, to March 31, 2019, there were no complaints.

Recommendation: Staff recommends approval of 3rd Quarter Report on Williams Uniform Complaints.

Submitted by: Sandra Garcia 

Title: Director of State and Federal Programs

Approved by: Rene Sanchez 

Title: Assistant Superintendent, Instructional Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

14.15
Agenda Placement

 
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Academic School Year 2018-2019
Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District: Alum Rock Union Elementary School District

Person completing this form: Sandra Garcia

Title: Dir. State&Federal Dept

Quarterly Report Submission Date:

(Please check one)

- ☐ Jul 1 – Sep 30, 2018 (due Oct 27, 2018)
☐ Oct 1 – Dec 31, 2018 (due Jan 27, 2019)
☒ Jan 1 – Mar 31, 2019 (due Apr 27, 2019)
☐ Apr 1 – Jun 30, 2019 (due Jul 27, 2019)

Date for information to be reported publicly at governing board meeting:

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

| GENERAL SUBJECT AREA | TOTAL # OF COMPLAINTS | # RESOLVED | # UNRESOLVED |
|---------------------------------------|-----------------------|------------|--------------|
| Textbooks and Instructional Materials | 0 | 0 | 0 |
| Teacher Vacancy of Misassignments | 0 | 0 | 0 |
| Facilities Conditions | 0 | 0 | 0 |
| TOTALS | 0 | 0 | 0 |

Hilaria Bauer, Ph.D
Print Name of District Superintendent

Signature of District Superintendent

April 11, 2019
Date

Please scan the original signed copy and email to: Santa Clara County Office of
Education Educational Services Branch
PeggyStull, peggy_stull@sccoe.org

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

14.16

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: Out of State Travel

**VILS Cohort 6 Leader Summit
March 20-22, 2019
San Antonio, TX**

Summary:

The Verizon Innovative Learning (VILS) program equips every student and teacher at select middle schools with a device and data plan. In addition to free technology and access, schools receive extensive professional development and support towards powerful teaching and learning that leverages technology in and out of the classroom. The VILS Cohort 6 Leader Summit is a training and professional development opportunity for leaders who support the VILS program. Estimated cost \$1000.

Recommendation:

The staff recommends approval of attendance to Innovation VILS Cohort 6 Leader Summit for Jason Sorich, Avtar Gill, Doug Kleinhenz, Anna Nguyen, Erin Amchan, Kelli Sorich & Rene Sanchez.

Submitted by: Jess Serna

Title: Interim Assistant Superintendent,
Human Resources

To the Board of Trustees:

Recommend Approval

Meeting:

April 11, 2019

Board Meeting

14.16

Agenda Placement



Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____



PURCHASING
APR 3 2019 PM 2:35

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

TRAVEL APPROVAL FORM Attach Supporting Document

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Date of Request: 4/3/19 ☒ Conference/Workshop ☐ Field Trip ☐ Out of State
1. Program Manager / Principal Signature: Rene Sanchez Dept. / School Site: Academic Svcs
2. Title of Conference / Meeting: VILS Cohort 6 Leader Summit
3. Location: VILS @ digital Promise City/State: San Antonio, TX
4. Purpose: Accelerating Innovation in Education
5. Date (s) of Conference / Meetings: May 20-22, 2019
6. District Office Supervisor Approval: [Signature] Date: _____
7. Departure Date / Time: May 20, 2019 3:00 Hour: AM ☐ PM ☒
8. Return Date / Time: May 22, 2019 12:00 Hour: AM ☐ PM ☒
9. Human Resources:

| Names(s) of Employees Attending | Sub? | | Bilingual | | Sub Request?: (Name) | Code Sub To: |
|---------------------------------|-------------------------------------|-------------------------------------|-----------|----|----------------------|--------------|
| | Yes | No | Yes | No | | |
| Jason Sorich | | <input checked="" type="checkbox"/> | | | | |
| Artar Gill | | <input checked="" type="checkbox"/> | | | | |
| Doug Kleinhenz | <input checked="" type="checkbox"/> | | | | | |
| Anna Nguyen | | <input checked="" type="checkbox"/> | | | | |
| Erin Amchan | | <input checked="" type="checkbox"/> | | | | |
| Kelli Sorich | <input checked="" type="checkbox"/> | | | | | |

Substitute: ☐ Available ☐ Unavailable ☐ No Sub Needed ☐ Sub Finder: _____
Remarks: _____
Human Resources Dept. Approval: ☐ Yes ☐ No _____
Asst. Superintendent of Human Resources _____ Date _____

06 1461
03305 5020 01199
4/3/19

10. SECTION BELOW MUST BE COMPLETED

| Cost Description | Total Estimated Costs |
|-------------------|-----------------------|
| Transportation | \$ 800.- |
| Registration | |
| Lodging | |
| Meals | |
| Shuttle / Parking | |
| Other | |
| Total | \$ 800.- |

Cost VILS Grant

Attach Conference/Workshop/Meeting Information, Registration Form(s), Quote(s)

11. Account Code: 03305 5020 05200 Accountant Approval: 082 4/5/19
Approved by: 06 1461 Purchasing Superintendent Approval for All Out of State Travel

- This form must be completed and submitted at least 60 days prior to the proposed trip.
- Authorization - (yellow) - All approvals must be obtained BEFORE travel arrangements are made and requisition is entered.

1 of 2



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

TRAVEL APPROVAL FORM
Attach Supporting Document

- Date of Request: 4/3/19 ☒ Conference/Workshop ☐ Field Trip ☐ Out of State
1. Program Manager / Principal Signature: Dr. Hilaria Bauer Dept. / School Site: Academic Svcs
2. Title of Conference / Meeting: VILS Cohort 6 Leader Summit
3. Location: VILS @ digital Promise City/State: San Antonio, TX
4. Purpose: Accelerating Innovation in Education
5. Date (s) of Conference / Meetings: May 20-22, 2019
6. District Office Supervisor Approval: _____ Date: _____
7. Departure Date / Time: May 20, 2019 3:00 Hour: AM ☐ PM ☒
8. Return Date / Time: May 22, 2019 12:00 Hour: AM ☐ PM ☒
9. Human Resources:

| Names(s) of Employees Attending | Sub? Yes No | Bilingual Yes No | Sub Request?: (Name) | Code Sub To: |
|---------------------------------|--|---|----------------------|--------------|
| <u>Rene Sanchez</u> | <input type="checkbox"/> <input checked="" type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | | |
| | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | | |
| | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | | |
| | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | | |
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| | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | | |
| | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | | |

Substitute: ☐ Available ☐ Unavailable ☐ No Sub Needed ☐ Sub Finder: _____

Remarks: _____

Human Resources Dept. Approval: ☐ Yes ☐ No _____

Asst. Superintendent of Human Resources _____ Date _____

10. SECTION BELOW MUST BE COMPLETED

| Cost Description | Total Estimated Costs |
|-------------------|-----------------------|
| Transportation | \$ <u>200.-</u> |
| Registration | |
| Lodging | |
| Meals | |
| Shuttle / Parking | |
| Other | |
| Total | \$ <u>200.-</u> |

Attach Conference/Workshop/Meeting Information, Registration Form(s), Quote(s)

11. Account Code: 06-305-1461-0-5200 Accountant Approval: CSC 4/5/19

Approved by: _____ Purchasing _____ Superintendent Approval for All Out of State Travel _____

- This form must be completed and submitted at least 60 days prior to the proposed trip.
- Authorization – (yellow) – All approvals must be obtained BEFORE travel arrangements are made and requisition is entered.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

14.17

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees:

Date: March 27, 2019

Subject: School-sponsored Field Trip List

Staff Analysis: Student field trips are an important component of the educational program. Field trips supplement and enrich classroom-learning experiences and provide opportunities for students to relate their new learning to the outside world.

Recommendation: Staff recommends approval of out-of-county and overnight school-sponsored field trip.

Submitted by: Sandra Garcia

Title: Director of State and Federal Programs

Approved by: Rene Sanchez

Title: Assistant Superintendent of Instructional Services

To the Board of Trustees:

Meeting: April 11, 2019
Regular Board Meeting

Recommend Approval

14.17
Agenda Placement

Hilaria Bauer
Hilaria Bauer, Ph.D., Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____

Seconded by: _____

Approved: _____

Not Approved: _____

Tabled: _____



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

School-Sponsored Field Trip Information Sheet

Overnight Field Trips are in BOLD

Field Trips for Board Approval: April 11, 2019

| School | Field Trip Event | City, and County | Date | Grade | # Of Classes / Students | Budget (Coding) | Purpose: (Academic standard the trip supports) |
|--------------|---------------------------------------|-------------------------------|------------------------------|----------|-------------------------|------------------|---|
| Adelante | U.C. Berkeley | Berkeley/ Alameda | 04/17/2019 | 4 | 59 Students | PTA | Students will tour campus and learn about college requirements. |
| Adelante | California Academy of Science | San Francisco/ San Francisco | 04/29/2019 | 2 | 60 Students | PTA | Students will observe the academy and learn about the different habitats and participate in hands-on activities. |
| Adelante | University of California-Santa Cruz | Santa Cruz/ Santa Cruz | 06/05/2019 | 7 | 44 Students | PTA | Students will tour campus and learn about college requirements. |
| Adelante I | Mission San Juan Bautista | San Juan Bautista/ San Benito | 06/06/2019 | 4 | 60 Students | PTA | Students learn about California, Mission History and Native Americans. |
| Adelante I | State Capitol Building/ Sutter's Fort | Sacramento/ Sacramento | 05/24/2019 | 4 | 60 Students | PTA | Students will tour State Capitol Building/Sutter's Fort, learn about California History and its Government. |
| Aptitud | Seymour Marine Discover Center | Santa Cruz/ Santa Cruz | 05/29/2019 | 6 | 41 Students | Title I | Students will learn about ocean sea animals and their habitats. |
| Dorsa | Aquarium of the Bay, Pier 39 | San Francisco/ San Francisco | 05/30/2019 | K | 52 Students | Grant/LCAP | Students will learn sea animals and their habitats. |
| Dorsa | Walden West Science Camp | Saratoga/ Santa Clara | 04/15/2019-04/19/2019 | 5 | 34 Students | Donations | Students will learn about rainforest, animals, plants, and participate in hands-on activities. |
| Hubbard | AT & T | San Francisco/ San Francisco | 05/15/2019 | 7 | 50 Students | ASB | Students will learn about the fundamentals of the game and sportsmanship develop an understanding of roles and working as a team. |
| Hubbard | Mission San Juan Bautista | San Juan Bautista/ San Benito | 05/29/2019 | 4 | 80 Students | Title I | Students will learn about California Missions. |
| Linda Vista | Monterey Bay Aquarium | Monterey/ Monterey | 05/28/2019 | K | 85 Students | LCAP | Students will learn about sea animals and their habitats. |

| | | | | | | | |
|-------------|--|----------------------------------|---------------------------|---------------|--------------|--|---|
| Linda Vista | Camp Campbell Outdoor Science Camp | Boulder Creek/ Santa Cruz | 05/07/2019- 05/10/2019 | 5 | 72 Students | Donations/ LCAP/ School Adm Support | Students will learn about life science, plants, rainforest, animals and their habitats, and participate in hands-on activities. |
| Lyndale | Hiller Aviation Museum | San Carlos/ San Mateo | 05/22/2019 | 3 | 48 Students | Title I | Students will engage in modern technology, and participated hands-on with technology, science, math, and engineering. |
| Lyndale | Roaring Camp | Felton/ Santa Cruz | 06/05/2019 | PK, TK & K | 40 Students | Title I | Students will analyze the divergent paths of the American people in the West, from 1800 to the Mid 1800. |
| Lyndale | Mission San Juan Bautista | San Juan Bautista/ San Benito | 05/31/2019 | 4 | 53 Students | Title I | Students will learn about the California State Standards, Native Americans, and Mission History. |
| Mathson | Sunset Beach | Watsonville/ Santa Cruz | 06/05/2019 | 8 | 100 Students | ASB | 8 th grades promotion. |
| McCollam | Camp Koinonia | Corralitos/ Santa Cruz | 05/21/2019- 05/24/2019 | 5 | 60 Students | ASB | Students will learn about nature and science in a Red Wood Forest. |
| Ocala | Marine World Six Flags | Vallejo/ Solano | 06/10/2009 | 8 | 155 Students | ASB | End of Year Celebration. |
| Sheppard | U.C. Santa Cruz | Santa Cruz/ Santa Cruz | 05/29/2019 | 8 | 8 Students | Grant/Title I | Students will tour campus and learn about college requirements. |