

Board Report



Federal Program Monitoring – FPM

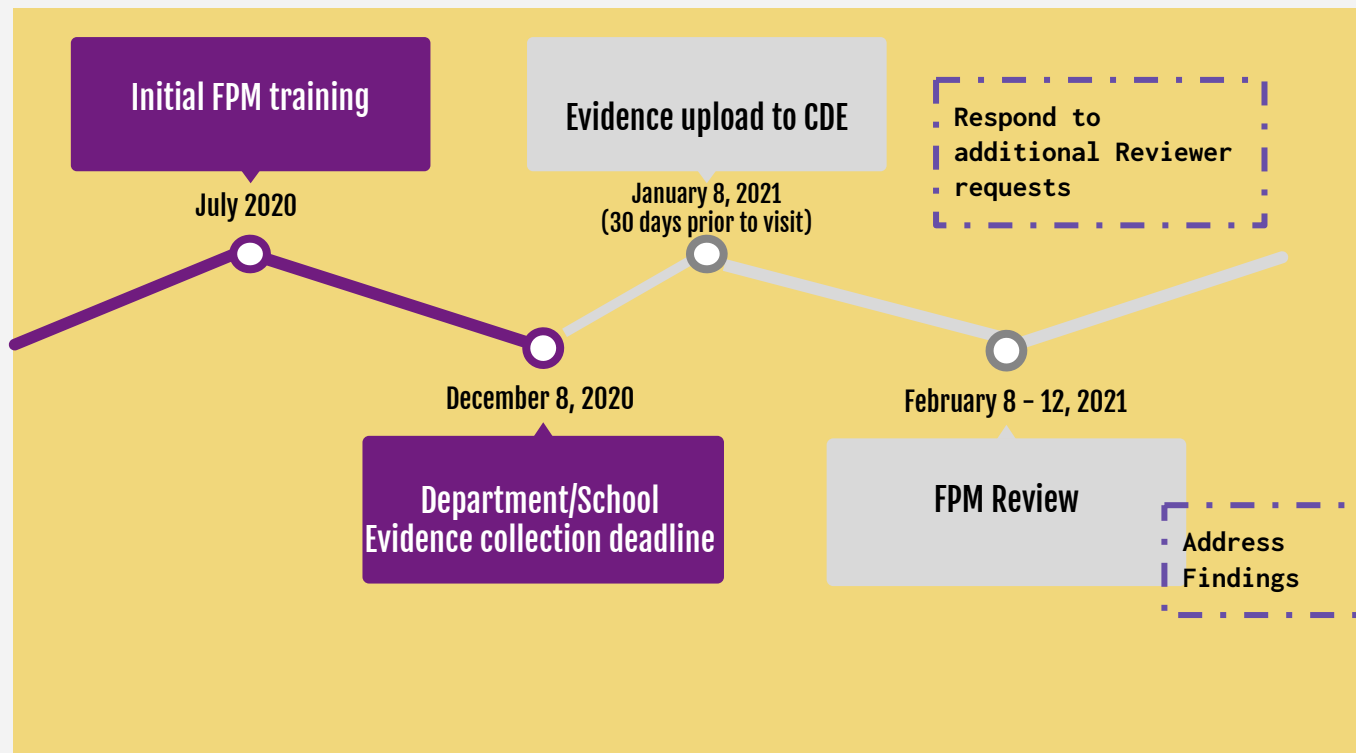
Sandra Garcia– Director, State and Federal Programs

Compliance Monitoring (FPM)

Federal and state laws require the California Department of Education (CDE) to monitor implementation of categorical programs operated by local educational agencies (LEAs). LEAs are responsible for creating and maintaining programs which meet minimum fiscal and programmatic requirements. School districts that receive funding for certain programs may be chosen for a review by the state. The FPM process ensures that fiscal requirements are being met as required by law. At the end of each review, the state will complete a report that details any findings of non-compliance and informs the district how to correct the findings.

Alum Rock Union School District was reviewed through the FPM process the week of February 8 – 11, 2021. The review included Central Office departments as well as Russo/McEntee Academy, Aptitud Academy and Fischer Middle School.

FPM TIMELINE



Departments/Sites Areas Reviewed

Central Office

Compensatory Education (CE)

CARES Act (CA)

English Learners (EL)

Fiscal Monitoring (FM)

Homeless Education (HE)

Uniform Complaint Procedures (UCP)

School Support and Improvement (SSI)

Supporting Effective Instruction (SEI)

School Sites

Elementary & K-8 Schools

Russo/McEntee (CE, EL, UCP)
Aptitud Academy (CE, EL, UCP)

Middle Schools

Fischer MS (CE, EL, UCP)

Details of Review

- **8 Areas Reviewed**
- **203 requests**
- **630 samples of evidence uploaded**
- **53 staff interviews**
- **82 possible findings**

3 Findings OVERALL

CELEBRATIONS

NO FINDINGS in 5 Areas

CARES Act (CA)

English Learners (EL)

Homeless Education (HE)

School Support and Improvement (SSI)

Supporting Effective Instruction (SEI)

Finding #1

Compensatory Education (CE)

CE 19: School Site Evaluation of Program Effectiveness

Alum Rock Union Elementary School District must submit the following evidence for resolution:

- 1) Documentation of the evaluation results from Russo/McEntee Academy.**
- 2) Minutes, agenda, and evidence of meeting attendance from when evaluation was completed at Russo/McEntee Academy.**

Finding #2

Fiscal Monitoring (FM)

FM 01: Time and Effort Requirements

Alum Rock Union Elementary School District must submit the following evidence for resolution:

- 1) Update time and effort records and policies and procedures to ensure that time and effort records accurately reflect the work performed and are broken out by activity or cost objective.
- 2) Update time and effort policies and procedures to ensure the LEA has a system of internal control for documenting and reconciling time and effort in accordance with federal requirements.
- 3) Provide training to all federally funded employees and upload evidence of the training
- 4) Upload evidence of federally compliant time and effort records for April 2021 for all employees sampled during the monitoring review

Finding #3

Uniform Complaint Procedures (UCP)

UCPr 04: Williams Complaints Policies and Procedures

Alum Rock Union Elementary School District must submit the following evidence for resolution:

- 1) Upload evidence that the UCP 4 document was approved and adopted by the governing board including the agenda and final minutes of the meeting in which the documents were approved/adopted, and a copy of the final policies/procedures containing all the required statements with the approval/adoption date clearly indicated on the document.**

Next steps

Resolve Findings

- 1. Work with District staff and FPM program monitors to resolve findings.**
- 2. Submit a Proposed Resolution of Findings (PRF) form for each finding along with supporting documentation**



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Thank
You



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