



Citizens' Bond Oversight Committee (CBOC) Meeting Minutes Alum Rock Union Elementary School District

VIA ZOOM VIDEO CONFERENCING / CONFERENCE PHONE

May 18, 2020 6:30p.m. –8:00p.m.

Attendance:

- Kolvira Chheng, Assistant Superintendent, Business Services
- Patricia Tovar, Executive Assistant, Business Services
- Members: Alison Cingolani, Ellen Turner, Flor De Leon, Gabrielle Jeanpierre, Robert Duran

Absent:

- Minh Pham

Guest(s)/Public

- None

Ms. Cingolani, CBOC Chairperson, called the meeting to order at 6:42 p.m.

INTRODUCTIONS

Chair Cingolani noted that member Minh Pham is absent but was able to send his portion of the annual report.

APPROVE AGENDA

Chair Cingolani had to amend the agenda due to unable to complete the School Site Visit Report. We have two board meetings coming up on June 11 and June 25. The committees' next meeting date is on June 15 or should the committee hold afterwards, don't see a reason to delay the meeting; Ms. Turner has a conflict on the third of every Monday. Chair Cingolani will send out a poll to the members to ask what new meeting days would work best, if any. Thursdays seem to work best for everyone, but will need to check with Mr. Pham to confirm.

Mr. Duran asked when would the committee be able to present, is there an order on the agenda, could the committee request to be placed in the beginning. Mr. Chheng responded that it depends on the Board and on Public Comments, but he will propose the request to the Superintendent. Chair Cingolani stated that the Annual Report can be presented at the June 25th Board Meeting and the School Site Visit can be presented in July.

The agenda was approved unanimously. 5-1-1. (1 Vacant; Mr. Pham absent)

PUBLIC COMMENT

Chair Cingolani opened up the floor to public comments and no public comments.

INFORMATION/DISCUSSION/ACTION

APPROVAL OF MINUTES – February 28, 2020

Chair Cingolani moved to approve the minutes; Mr. Duran seconded the motion. The agenda was approved unanimously. 5-1-1. (1 Vacant; Mr. Pham absent)



INFORMATION/DISCUSSION

APPROVAL OR REVISION OF CBOC 2019 ANNUAL REPORT

Chair Cingolani shared the draft report with the committee. There were pending questions for staff and wanted committees' final thoughts and input. Chair Cingolani asked staff what our enrollment information is currently. Mr. Chheng responded that as of March 13, 2020, the enrollment information is 9,464. In addition, asked regarding any awards and/or achievements, if so, would like to include in the report. The Facilities Assessment was done in June 2018.

Mr. Duran references the table that contains the bond expenses 2018-2019 plus costs from the annual report. The table consists with a beginning Measure J Bond funds as of July 1, 2018, followed with monies spent on salaries, benefits, contract services, followed with Revenue generated from interest, and ending with Measure J funds as of July 1, 2019. Chair Cingolani recommends to include the spending amounts. The Facilities Assessment Report highlighted the following items that need addressing:

HVAC

Systems at LUCHA and Dorsa Schools are experiencing malfunctions; Installations at Arbuckle; Installations at Arbuckle, Cureton, McCollam, Russo/McEntee, and Ryan Schools need to be completed.

Multi-Purpose Buildings

Inadequate bond money available to move forward with the construction of any new multi-purpose building or the restoration of the existing multi-purpose building (MACSA).

Ms. De Leon stated concerns to highlight the AC, electrical, boilers not working.

****Ms. Turner left meeting early approximately 7:30 p.m. ****

Chair Cingolani asked the committee if there should be two separate meetings and both Mr. Duran and Ms. De Leon agreed that yes the meetings should be separate.

Chair Cingolani shared Mr. Phams' written portion of report, Summary of Measure J Performance Audit, Financial Statements and Internal Controls Report. Both Chair Cingolani and Mr. Duran will meet to finalize the content before sending to the committee.

INFORMATION/DISCUSSION/ACTION

SCHOOL SITE VISIT PRESENTATION

Chair Cingolani asked for volunteers to present the site visit report. Ms. Jean Pierre and Mr. Duran volunteered and tentatively Mr. Pham. The presentation is scheduled for the July Board Meeting.

REQUEST FUTURE AGENDA ITEM(S)

None

ADJOURNMENT

Chair Cingolani motioned to adjourn meeting at 7:48 p.m.

The motion passed unanimously. 5-1-1 (Vacant; Mr. Pham absent).